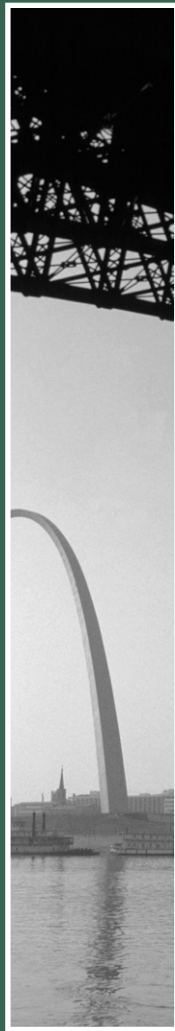
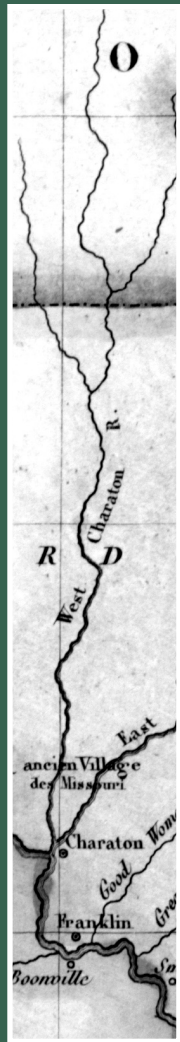
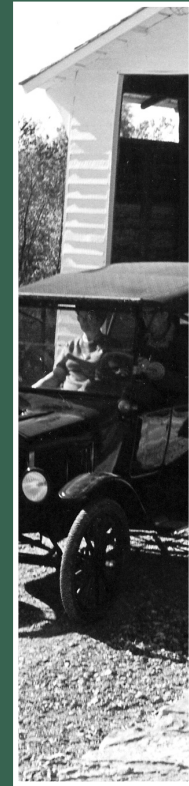
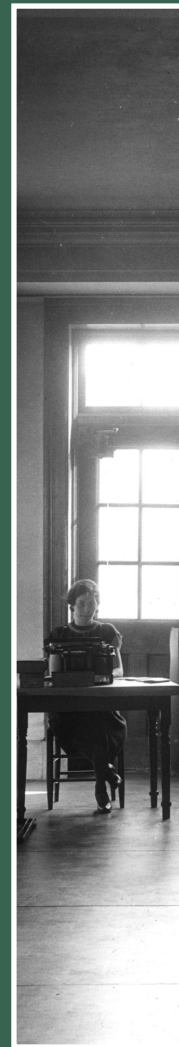


Securing Our Documentary Heritage: A Plan for the Preservation of Missouri's Historical Records



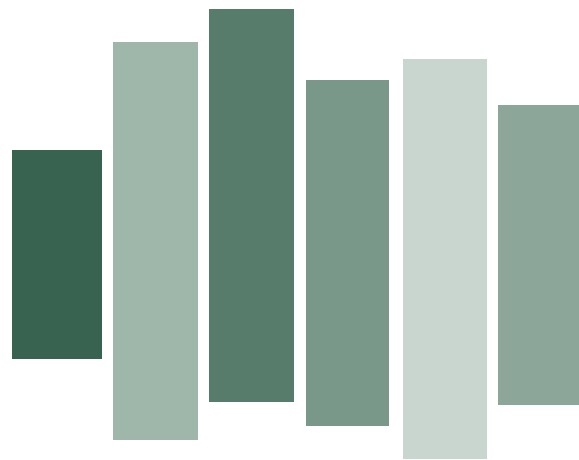
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A Report of the
Missouri Historical Records Advisory Board
Assessment and Strategic Planning Project

Securing Our Documentary Heritage: A Plan for the Preservation of Missouri's Historical Records

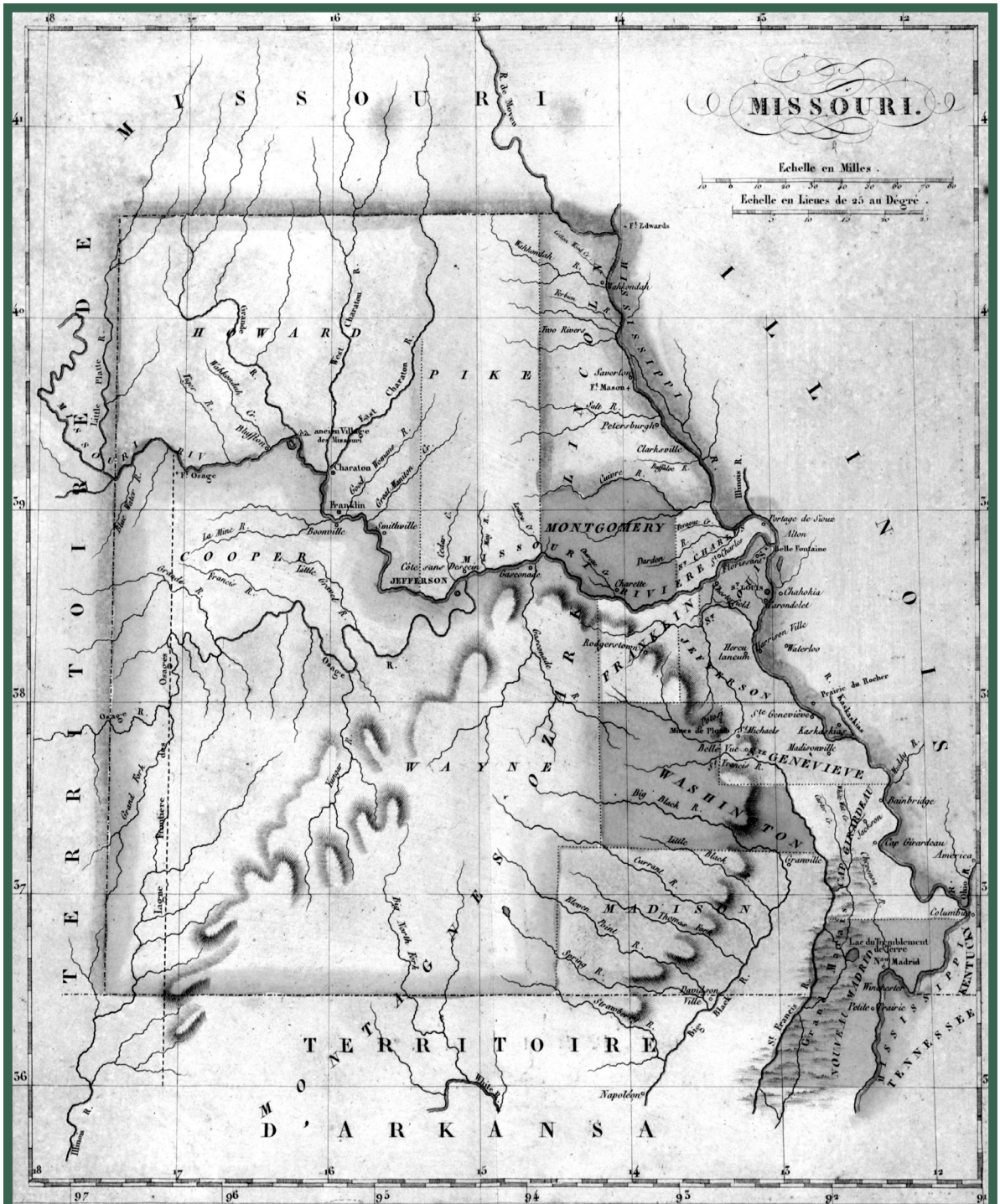
A Report of the
Missouri Historical Records Advisory Board
Assessment and Strategic Planning Project



Jefferson City, Missouri
December 2009

This report was prepared and published with support from the
National Historical Publications and Records Commission

Additional copies may be obtained from the
Missouri State Archives, 600 West Main Street, Jefferson City, Missouri 65101
or online at www.sos.mo.gov/archives/mhrab/2009Plan.pdf



Map of the Missouri Territory, c. 1820.
Missouri State Archives



ROBIN CARNAHAN
SECRETARY OF STATE
STATE OF MISSOURI

JAMES C. KIRKPATRICK
STATE INFORMATION CENTER
(573) 751-4936

MISSOURI STATE ARCHIVES
(573) 751-3280

Dear Fellow Missourians:

Just as scrapbooks pass through generations of families, records of Missouri's history pass through the hands of archivists, curators, librarians, historians and volunteers across our state. But these pieces of our past are not just their responsibility. We all have a duty to help preserve Missouri's past.

We can celebrate past successes and learn from earlier mistakes, but only if we have records of them. The Missouri Historical Records Advisory Board (MHRAB) has been the state's central advisory board for planning and projects related to historical records preservation and access for more than 30 years. In essence, the MHRAB is there to help us remember the past. It has helped fund historical records projects through grant programs, made conservation and preservation training available to records keepers, and provided direction on issues important to the historical records community through strategic planning efforts.

The MHRAB's 1988 assessment of the condition of Missouri's historical records repositories led to the creation of the Local Records Preservation Program, which offers consultation and grant funding to support the long-term preservation of local government records. The 1999 strategic plan led to a seminar on the growing concern of keeping electronic records and an initiative to inventory and preserve judicial records, among other achievements.

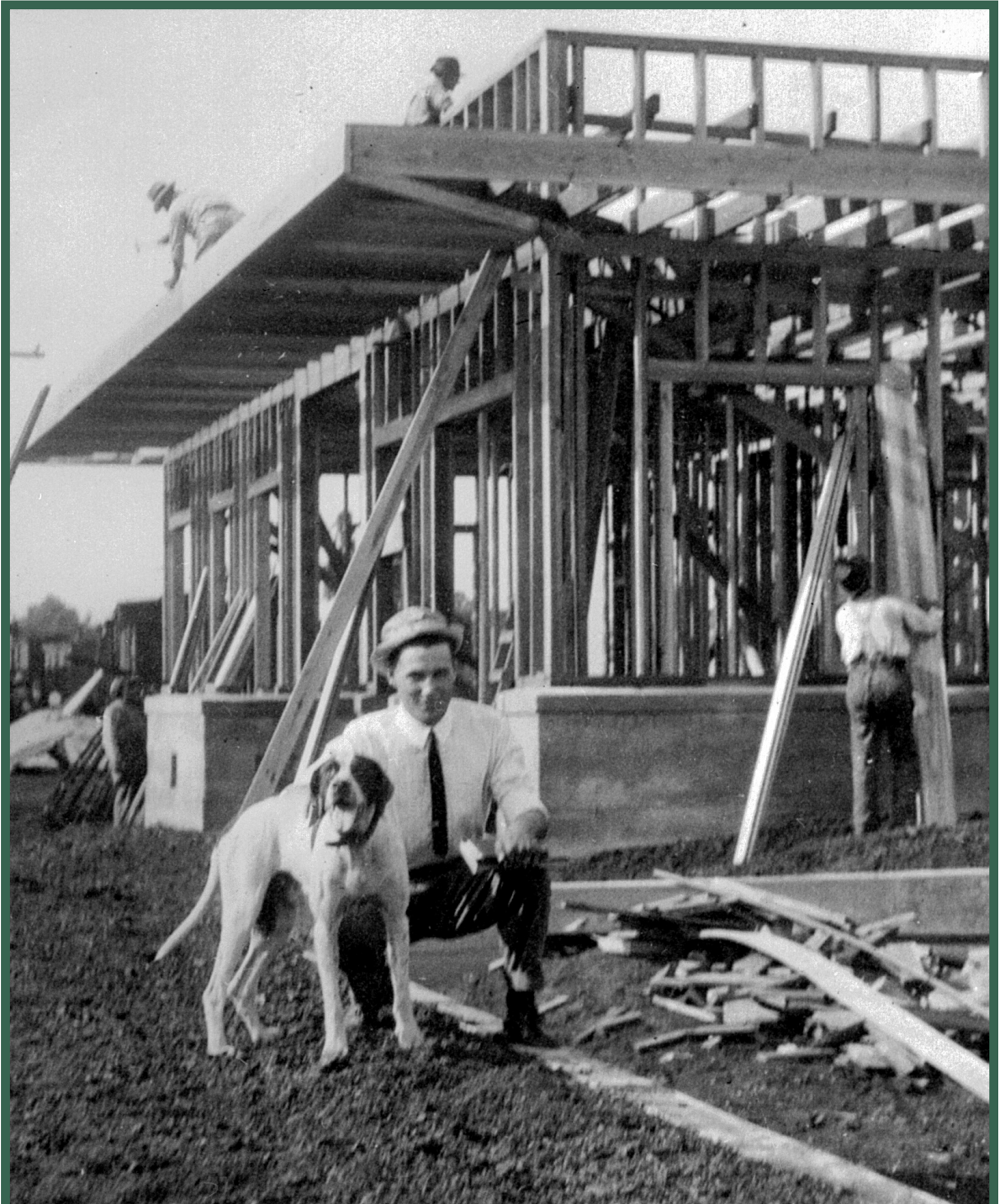
Today, I am proud to present *Securing Our Documentary Heritage: A Plan for the Preservation of Missouri's Historical Records*, which builds upon the MHRAB's earlier efforts and addresses new concerns like digital access and the preservation of private records. This plan is based on a year of meetings and surveys that reviewed the needs and challenges of Missouri's historical record keepers. My hope is that the goals and strategies in this plan will lead us into the next decade, as we continue working to make the records of Missouri's past more available and to save that history for future generations.

I hope other boards, organizations and individuals concerned with *Securing Our Documentary Heritage* review this plan and join the MHRAB, the Missouri State Archives and the State Historical Society as we work to provide a future for Missouri's historical records. Together we can ensure that the memories of Missouri entrusted to us are preserved.

Very truly yours,

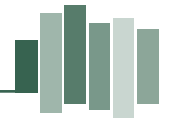
A handwritten signature in black ink that reads "Robin Carnahan".

Robin Carnahan
Secretary of State

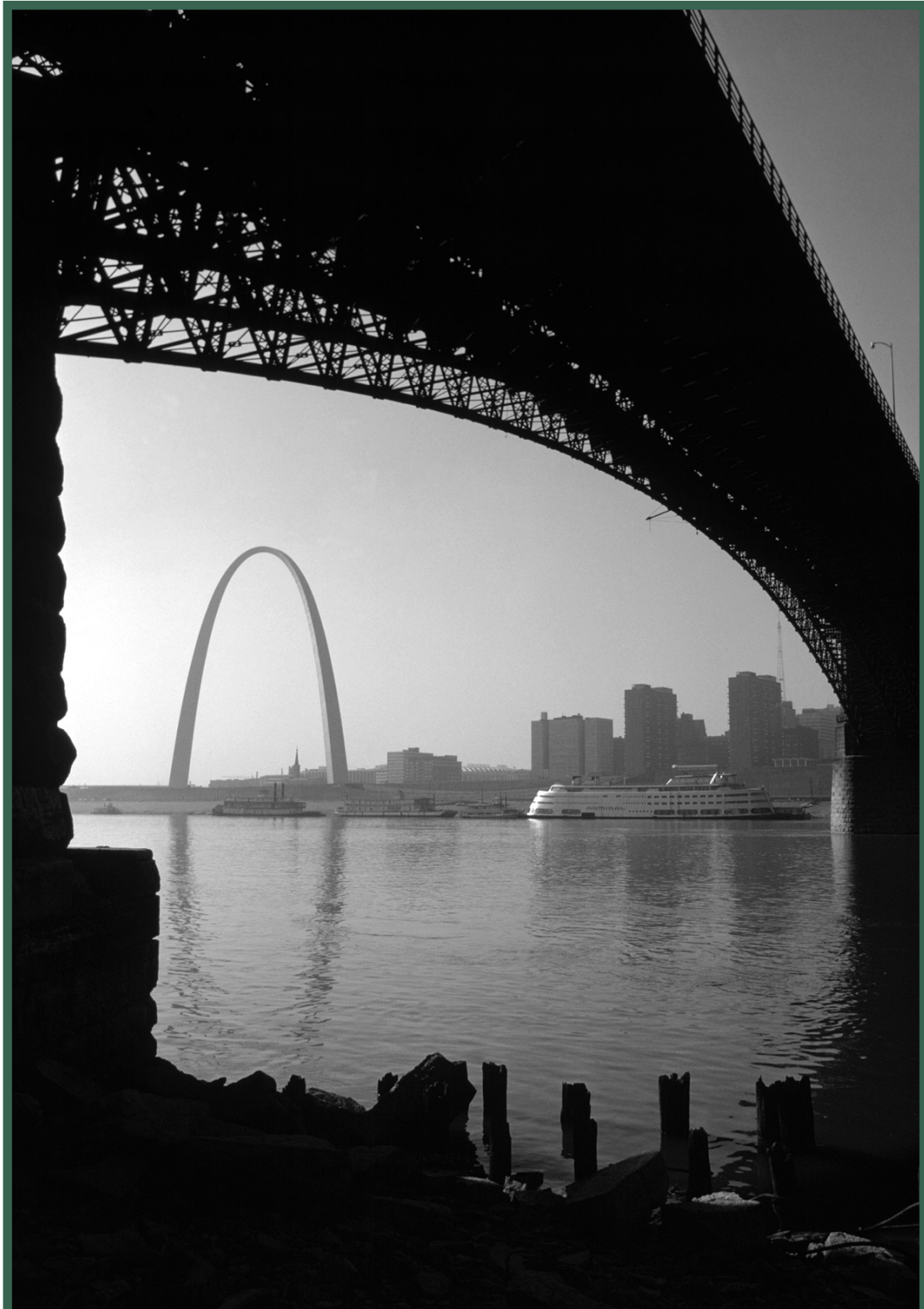


Construction of the Frisco Depot at Bolivar, Missouri.
Ralph Gravely Scrapbook, The State Historical Society of Missouri, Columbia

Table of Contents



Missouri’s Historical Records.....	9
The Missouri Historical Records Advisory Board.....	11
The Strategic Planning Process.....	17
MHRAB Recommendations & Strategies.....	23
Recommendation I: Develop Better Approaches to Documenting Missouri History.....	23
Recommendation II: Develop Better Performance in Missouri’s Historical Records Repositories.....	24
Recommendation III: Develop Better Access to Missouri’s Historical Records.....	25
Recommendation IV: Develop Better Preservation for Missouri’s Historical Records.....	25
Recommendation V: Address Cross Cutting Issues Affecting Historical Records Conditions in Missouri.....	26
National Historical Publications and Records Commission Grants to Missouri, 1979 – 2009.....	28
Acknowledgments	33



The Eads Bridge frames the Gateway Arch and the St. Louis Skyline.
Arthur Witman Collection, Western Historical Manuscript Collection - St. Louis

Missouri's Historical Records

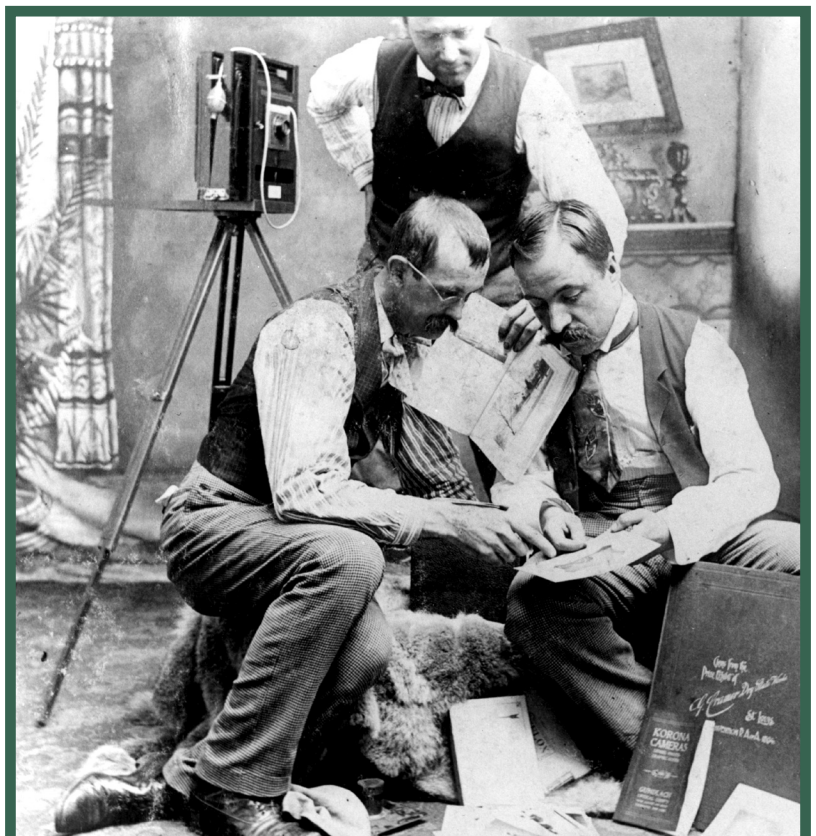
Historical records are important. If they disappear or are destroyed, they cannot be replaced, and knowledge of human experience disappears with them. We all leave historical records behind. We leave official documents with government agencies. We exchange letters with family, friends and colleagues. We produce documents in our work lives. We create photographs, movies, videos and sound recordings. One way or another, each of us contributes to the documentary heritage.

Historical records comprise our collective memory and cultural heritage. They serve administrative, legal, educational and social uses. They provide perspective and continuity to daily activities and protect citizens' rights. Birth records, marriage licenses and meeting minutes are created for a specific reason, but they become the records by which we understand a person, event, era or organization.

In Missouri's past, most historical records were created on paper. Now, e-mail, blogs and other electronic records are prevalent. Technologies first allowed for the creation of photographs on glass or metal, then on paper and now in digital formats. Innovations have also provided means to create sound recordings and moving images; these, too, are increasingly dependent on digital technology.

Where once there was a scarcity of records, today there may be an overabundance of records. Archivists must determine which records are likely to have future value and must focus their preservation efforts on those. If the preservation of paper seemed challenging, the questionable longevity of digital media is even more challenging.

As Shakespeare wrote, "There is a history in all men's lives."¹ Preserving that history and making it available is the goal of diverse organizations, including archival institutions, academic institutions, historical and genealogical societies, government officials at all levels, museums, religious organizations, civic organizations, and individual citizens. All have a significant role to play in ensuring that our shared history is preserved for the future.



Domino Danzero (right) and two unidentified men posed with photographic equipment, no date.

Danzero Family Photograph Collection, Special Collections, Missouri State University

¹ *Henry IV, Part III, Act 3, Scene 1 (line 81)*

State of Missouri 3
County of Saline 3 To wit

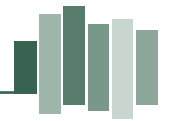
John A. Trigg, Clerk of the County Court for Saline County, do hereby certify that the following is a fair abstract of the votes given in said County of Saline, at the general election held therein, on the first Monday in August eighteen hundred & forty six, for Members to Congress, State Senators, and Representatives, and for and against the new Constitution, to wit

For Congress pro P. Campbell Rec ^d	314	votes
" " Phelps "	393	"
" State Senate W. H. Waller "	490	"
" " " Wm. Shield "	433	"
" Representative Geo. C. Bingham "	473	"
" " " E. H. Sappington "	470	"
For the Constitution	233	"
Against the Constitution	599	"

In testimony whereof I have hereunto set my hand, and affixed the Seal of said Court, this fourth day of August, A.D. 1846

John A. Trigg Clerk

The Missouri Historical Records Advisory Board



The Missouri Historical Records Advisory Board (MHRAB) is the central advisory board for historical records planning and for projects relating to historic records that are developed and carried out within the state of Missouri (RSMo 109.221). The MHRAB provides state-level appraisal of grant proposals submitted to the National Historical Publications and Records Commission (NHPRC) by Missouri repositories, and serves as the review and award panel for grant applications submitted to the Missouri Historical Records Grant Program and the Local Records Preservation Grant Program.

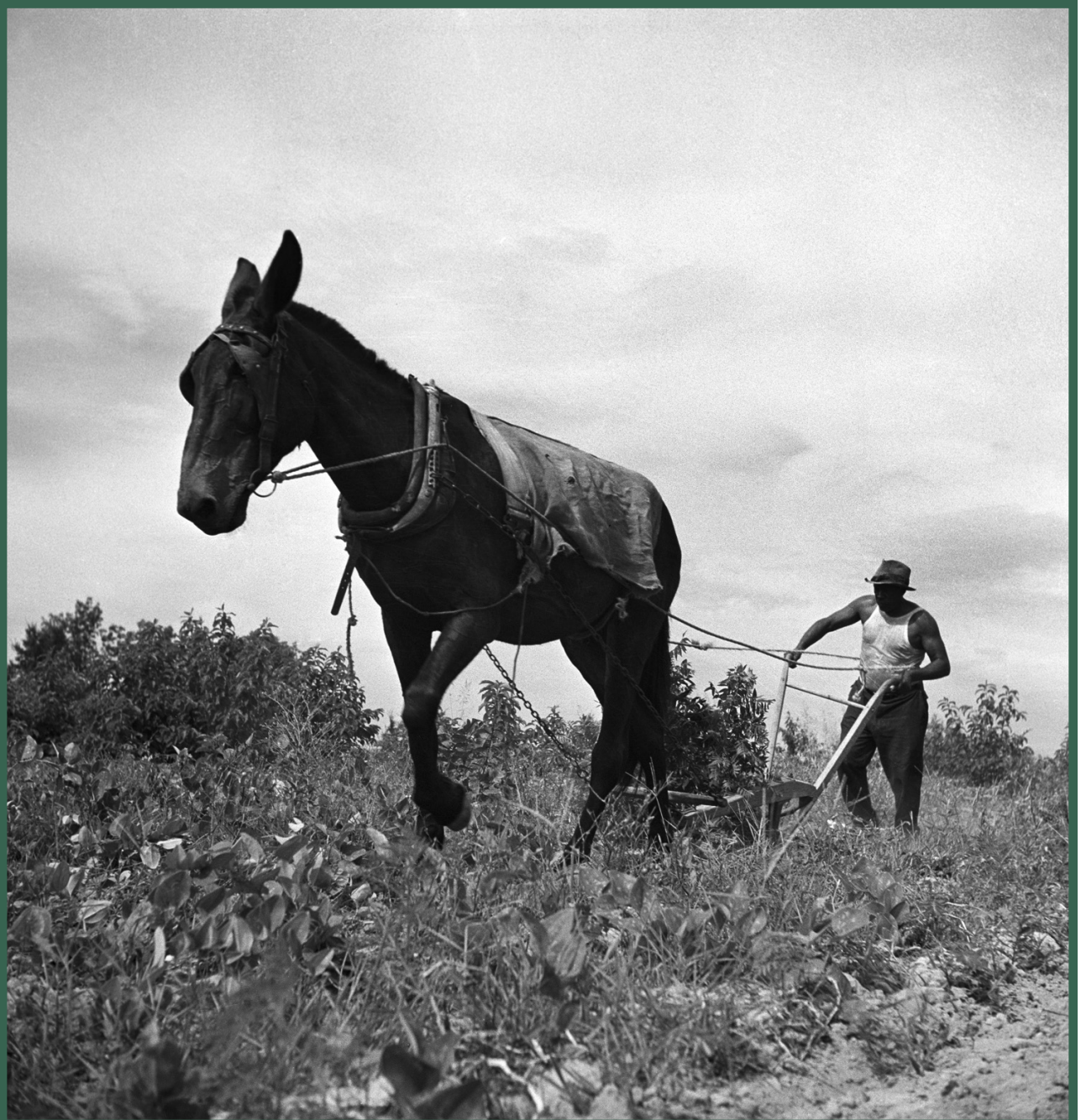
The system of state historical records advisory boards was created in 1975 by the NHPRC, the grant-awarding division of the National Archives and Records Administration. The MHRAB began meeting in 1978, and was formally created by Executive Order 11 in 1985. The MHRAB gained statutory standing in 1989 with the General Assembly's passage of House Bill 636 and amending legislation the following year in House Bill 1496.

Board members are appointed by the governor, with the advice and consent of the Senate. Administrative responsibilities are handled by the secretary of state, who holds the position of coordinator on the board. Federal regulations require board members to have experience and interest in the collection, administration and use of historical records, as well as a dedication to the preservation of and access to Missouri's documentary heritage. Over the years, archivists, curators, records managers, legislators, librarians and family historians have served on the MHRAB.

The MHRAB's mission statement commits it to "promote and support identification of, preservation of, and access to all historical records in Missouri."



A farm as seen from Highway 36 near Brookfield, Missouri, c. 1930.
Missouri State Archives



Plowing the old-fashioned way.
Western Historical Manuscript Collection - St. Louis

Assessing the Needs of Missouri Records

The Missouri Historical Records Advisory Board has been engaged in planning for more than two decades. The current plan builds upon those earlier efforts.

In 1988, the MHRAB issued *A Future for the Past*, an assessment of Missouri's historical records programs. At that time, the State Archives was housed in a dark, leaky, rat-infested warehouse. Among its highlights, that plan urged construction of an appropriate building and the creation of the Local Records Preservation Program.

Those goals were achieved. The State Archives, located in the James C. Kirkpatrick State Information Center, now houses the permanent records of state government in a secure, climate-controlled facility. The Local Records Preservation Program has matured, providing consultation, grants and support for the long-term preservation of local government records. Since 1990, the Local Records Preservation Program has awarded 1,042 grants totaling \$6.5 million to assist in preservation (especially microfilming) of public records. With staff based in counties throughout the state, the Local Records Program has become the most visible point of contact with citizens and government officials at the local level.

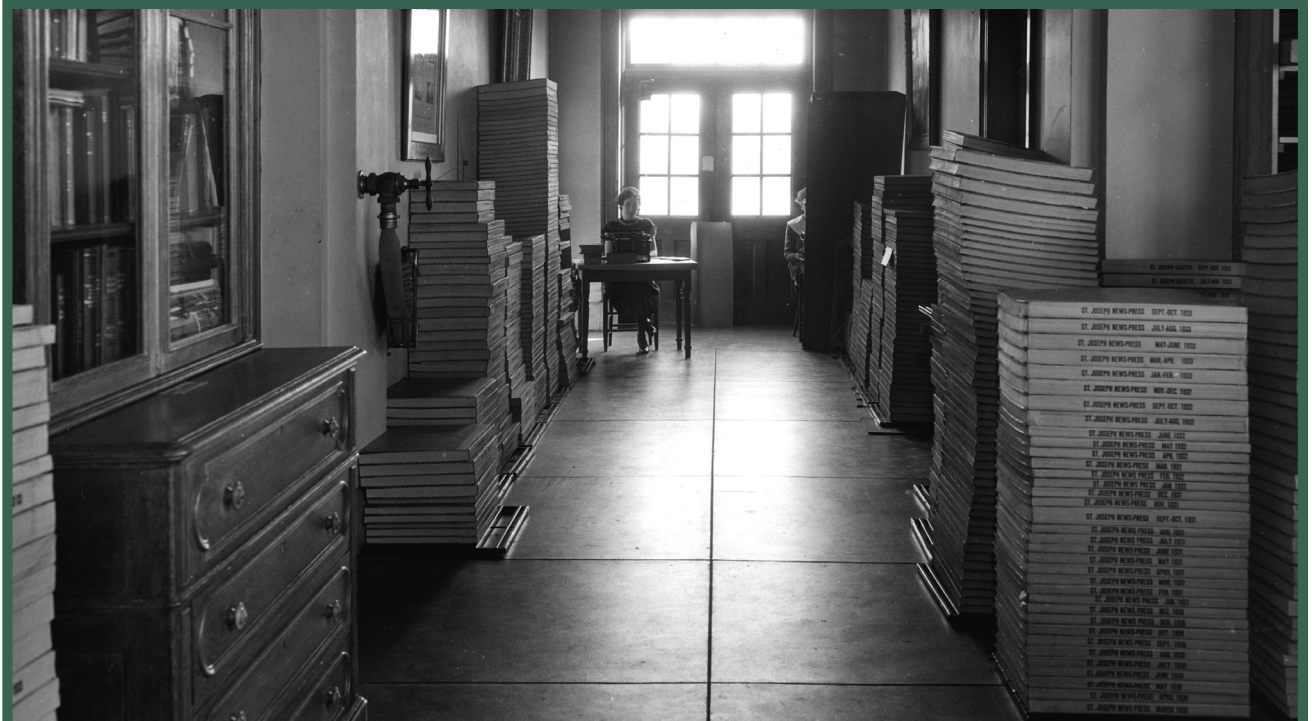
After a second structured planning process, the Board issued another report in 1999: *Old Documents to a New Past: A Plan for the Preservation and Access of Missouri's Historical Records*. Many of the goals of that document have been achieved:

- Funding for the MHRAB has been secured each year from the NHPRC.
- With NHPRC funding from 2001 to 2005, the MHRAB awarded 114 grants (totaling more than \$560,000) to private organizations for the preservation of their collections.
- A series of workshops were offered to records-holders on archival and preservation practices.
- The State Archives and Local Records Preservation Program have produced electronic inventories and finding aids for holdings of the Archives and of local government entities. Some of these are available via the Internet.
- A vast quantity of historical records are now available on the Internet. Among these, the availability of death certificates has been especially notable.
- The Missouri State Archives sponsored a seminar to educate state records managers about the management and preservation of electronic records.

- The Missouri State Archives, in cooperation with the Office of State Court Administrators, has launched a major initiative to inventory and preserve judicial records. This initiative has drawn significant attention to Missouri’s historical records. For example, the partnership with the St. Louis Circuit Court has generated national attention and resulted in major scholarly works.

The 1988 and 1999 plans both led to significant new initiatives for the Missouri State Archives. Both reports had a significant focus on the preservation of and access to public records held in state and local government offices. Thanks to the success of those initiatives, the MHRAB is now focusing more than before on the records held in private repositories, such as university archives, historical societies and genealogical societies. The new plan also calls for more intentional collaboration among the public, statewide organizations – particularly the Missouri State Archives and the State Historical Society of Missouri – as leading organizations responsible for the collection, preservation and dissemination of public and private historical records.

Since the 1999 plan, another factor has emerged among the creators and users of historical records: the role of digitization. For better or worse, many users now expect that all archival materials will be digitized and available online. Archivists and records managers realize it is not possible that all materials will be digitized, but the expectations of users will surely guide the institutional resources of many repositories.



The State Historical Society of Missouri’s overcrowded headquarters in the basement of Ellis Library, c. 1934.

State Historical Society of Missouri, Columbia

The Missouri Historical Records Advisory Board

Robin Carnahan
Secretary of State
Coordinator

John Dougan
State Archivist
Deputy Coordinator

Joseph L. Adams
Mayor, University City

Gregory B. Allen
President, Allen Financial Corporation,
Kansas City

Marcia L. Bennett
Executive Director, St. Joseph
Convention & Visitors Bureau,
St. Joseph

Dr. Raymond Doswell
Curator and Education Director, Negro
Leagues Baseball Museum, Kansas City

Dr. Steven P. Gietschier
University Curator, Lindenwood
University, St. Charles

Christopher A. Gordon
Director of Library and Archives,
Missouri History Museum, St. Louis

Dr. Gary R. Kremer
Executive Director, State Historical
Society of Missouri, Columbia (ex
officio)

Robert P. Neumann
Director, Greene County Archives and
Records Center, Springfield

Cynthia L. Parks
Director of Records Management,
University of Missouri, Columbia

Terry L. Ramsey
Museum Coordinator, Bushwhacker
Museum, Vernon County Historical
Society, Nevada

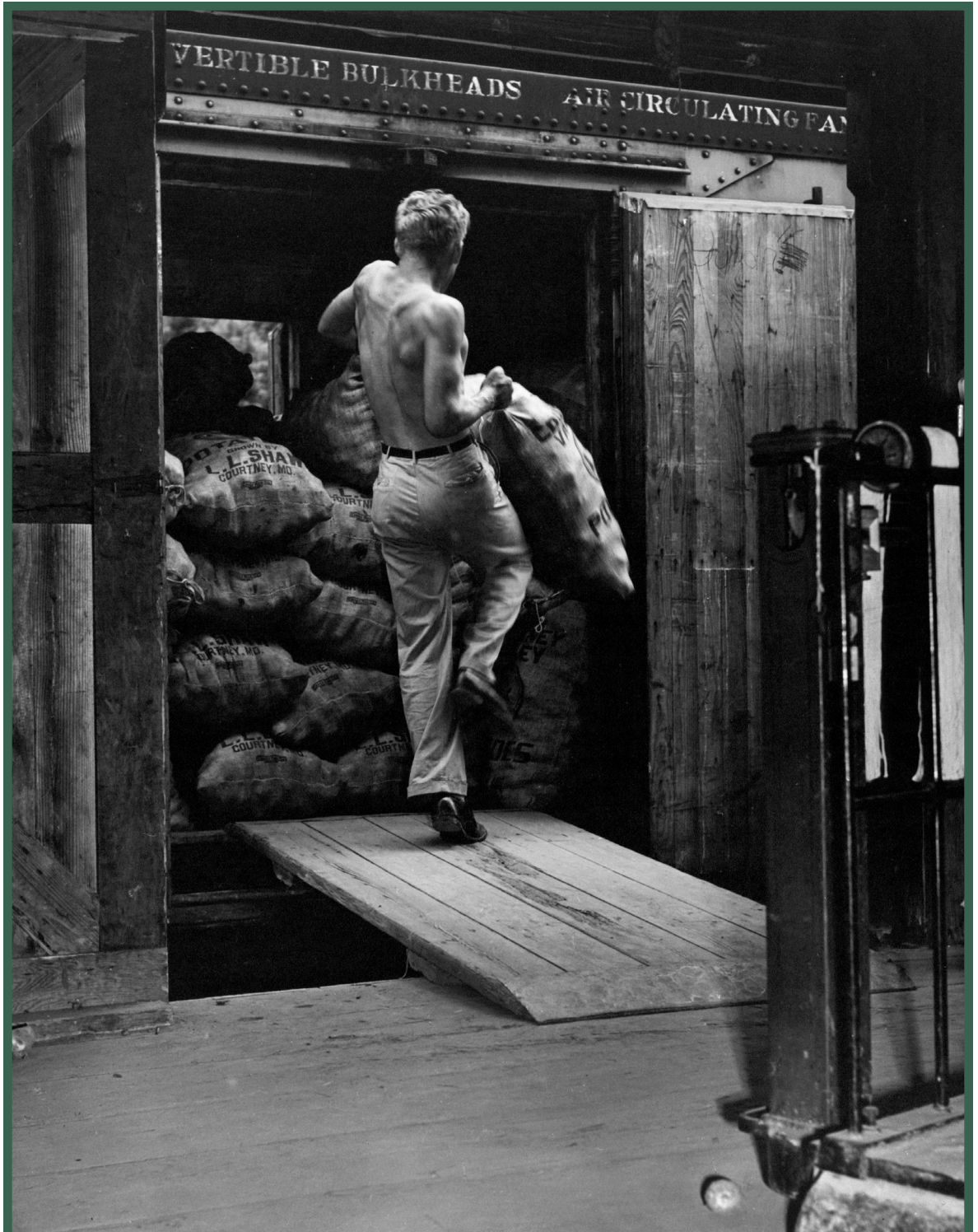
David Richards
Head, Special Collections & Archives
Department, Meyer Library, Missouri
State University, Springfield

Anne G. Rottmann
Head Librarian, State Capitol Legislative
Library, Jefferson City



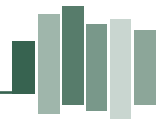
Merry-Go-Round Club, State Teachers College,
Springfield, Missouri, 1926.

Danzero Family Photograph Collection, Special Collections, Missouri State University



Potato Loader.
Louise and Omar Putman Collection, Missouri State Archives

The Strategic Planning Process



The National Historical Publications and Records Commission (NHPRC) awarded a grant of \$19,466 to the Missouri Historical Records Advisory Board (MHRAB) in July 2008 to assess the condition of Missouri's historical records and plan for their future. The Missouri State Archives and the State Historical Society of Missouri, the state's leading repositories of public and private historical records, worked together to assist the MHRAB with this project.

The MHRAB's statewide assessment and planning effort was designed to bring to light the needs of Missouri's historical records community, allowing future MHRAB activities and grant funding to be used to support the programs of greatest benefit to the state's archival institutions, historical societies, museums and other records repositories. The MHRAB conducted a statewide survey, held regional meetings, and performed on-site appraisals to learn more about the challenges being faced and the successful activities of the men and women preserving Missouri's past. The information gathered was used to create a strategic plan for the future development of Missouri's historical records community.

In its October 2008 meeting, the MHRAB drafted goals and objectives to which the historical records community could respond. The bulk of the work related to the assessment and planning effort was then conducted during 2009.



Missouri Mule.
Missouri State Fair Collection, Missouri State Archives

Statewide Survey

The MHRAB developed a statewide survey to gain information on the variety of historical records held throughout the state, their physical condition, their availability to researchers, and the needs of the individuals and organizations responsible for them. The staff distributed the survey in October 2008 to more than 1,000 organizations, and 434 completed the survey. Of those, 310 indicated they held original records. Organizations were encouraged to complete the survey online, with the option of completing a paper version.

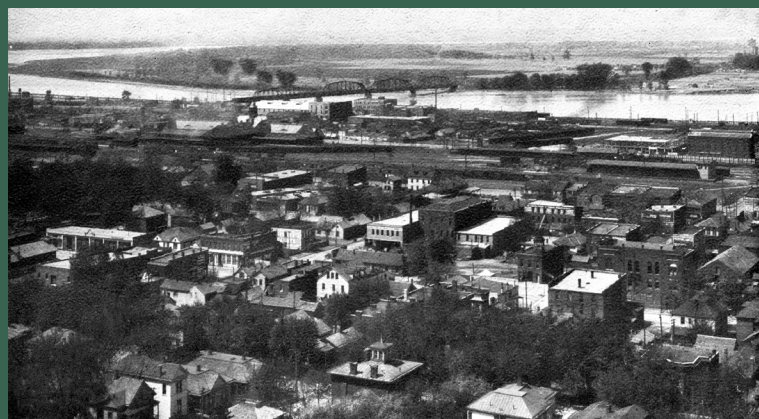
Analysis of the survey results is available online at www.sos.mo.gov/archives/mhrab/Results.pdf. A copy of the survey can be found at www.sos.mo.gov/archives/mhrab/Survey.pdf.



Regional Meetings

The MHRAB held seven regional meetings across the state from March to June 2009 to inform the historical records community of the MHRAB's work and obtain feedback on the Board's preliminary goals and objectives, issues being faced and strategies that would be of benefit in addressing those issues. These public meetings were held in Cape Girardeau, Columbia, Independence, Jefferson City, Kirksville, Springfield and St. Louis. An additional meeting was held in conjunction with the Missouri Conference on History in April 2009. A total of 110 people attended these meetings, representing 89 organizations.

A report on and synthesis of those meetings is available online at www.sos.mo.gov/archives/mhrab/Meetings.pdf.

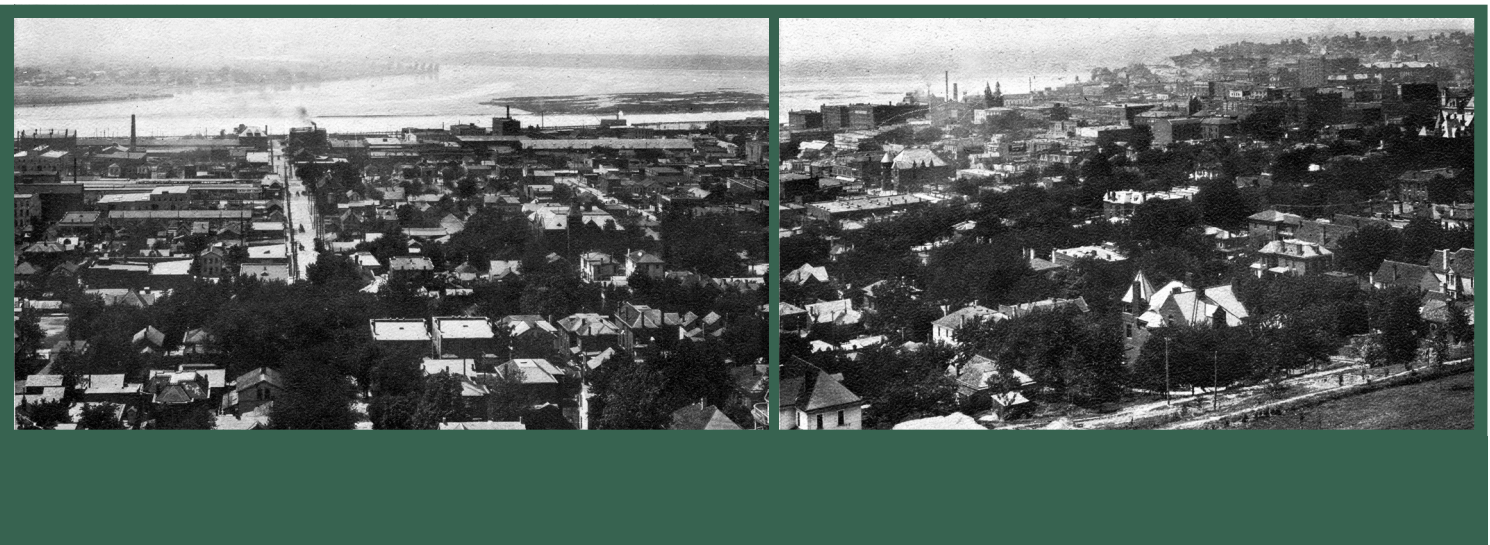


Postcard panorama of St. Joseph, Missouri, c. 1905.
State Historical Society of Missouri, Columbia

On-Site Appraisals

During the planning project, staff members from the State Archives, Local Records Preservation Program and State Historical Society made on-site visits to some institutions to gain deeper insight into the condition of Missouri’s historical records and the resources needed to care for them. Most of these visits focused on one of the following broad categories:

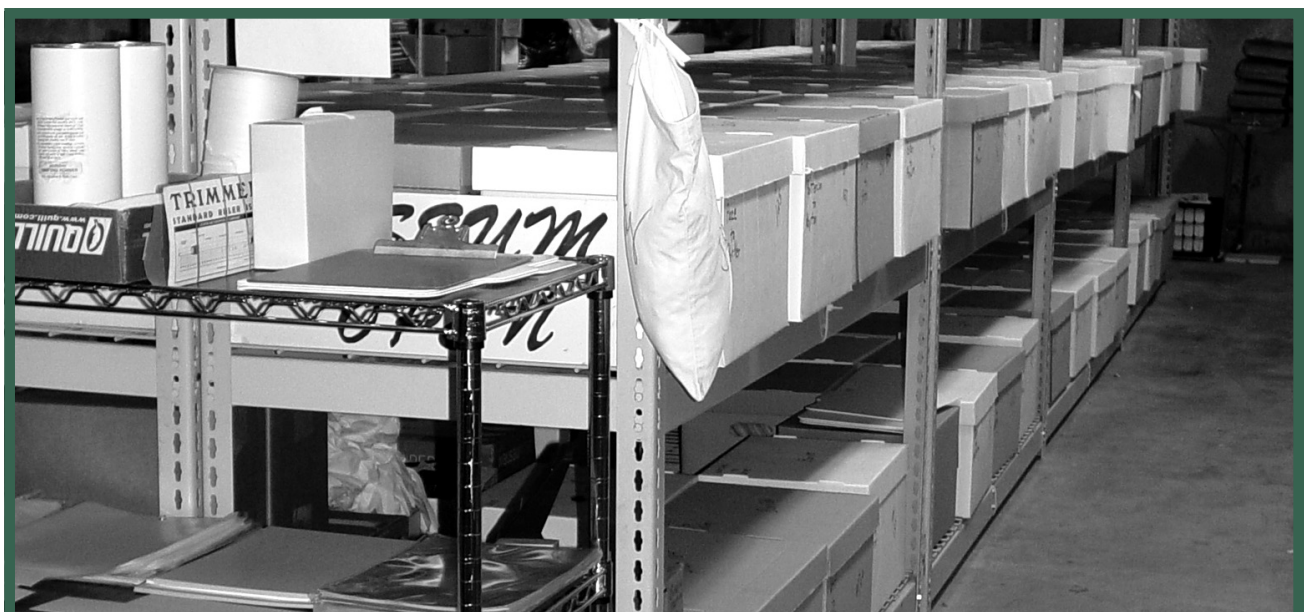
- **General consultation:** An opportunity to tour the facility, become familiar with its holdings, explain the expertise/resources available from other archival organizations and answer diverse questions. Staff discovered that many of these organizations have no awareness of or connections to organizations that can provide assistance.
- **Archival consultation:** While many of these had attributes of the “general consultations,” the conversations also included in-depth discussions of archival practices (e.g., arrangement and description, indexing and finding aids, etc.) and retention schedules.
- **Conservation consultation:** These focused on specific questions about preservation and conservation needs, including climate control, storage practices and treatment needs.
- **MDHI assessment:** These visits focused on collections that might be suitable for digitization on the Missouri Digital Heritage Initiative website (MissouriDigitalHeritage.com).



Appraisal Locations

Staff and MHRAB members made visits to the following organizations:

Organization	City	County
Adair County Public Library	Kirksville	Adair
Audrain County Area Genealogical Society	Mexico	Audrain
Audrain County Museum	Mexico	Audrain
Ava City Clerk	Ava	Douglas
Blue Springs Historical Society	Blue Springs	Jackson
Bonniebrook Historical Society	Walnut Shade	Taney
Boone County Historical Society	Columbia	Boone
Cape Girardeau County Archives	Jackson	Cape Girardeau
Danzero Collection	Springfield	Greene
Department of National Resources, Office of Land Survey	Rolla	Phelps
Emmaus Homes	Marthasville	Warren
Friends of Historic Boonville	Boonville	Cooper
Gasconade County Archives	Hermann	Gasconade
Harlin Museum	West Plains	Howell
Iron County Historical Society	Ironton	Iron
James Memorial Library	St. James	Phelps
Lutheran Heritage Center & Museum	Altenburg	Perry
Mansfield Area Historical Society	Mansfield	Wright
Miller County Historical Society	Tuscumbia	Miller
Morgan County Historical Society	Versailles	Morgan



Document storage at the Vernon County Historical Society.
Vernon County Historical Society

Nathan Boone Historic Site (DNR)
 Ozark Heritage Center
 Perry County Museum
 Riverside Regional Library
 Saxon Lutheran Memorial
 Shoal Creek Living History Museum
 Southeast Missouri State University,
 Archives/Special Collections
 Springfield-Greene Co. History Museum
 St. Joseph Museum
 St. Louis Recorder
 Stars & Stripes Museum
 Still National Osteopathic Museum
 Stoddard County Archives
 Stoddard County Museum
 University of Missouri,
 Museum of Anthropology
 Washington Historical Society
 Webster University
 West Plains Public Library
 Wilson's Creek National Battlefield (NPS)

Ash Grove	Greene
Salem	Dent
Perryville	Perry
Perryville	Perry
Frohna	Perry
Kansas City	Jackson
Cape Girardeau	Cape Girardeau
Springfield	Greene
St. Joseph	Buchanan
City of St. Louis	
Bloomfield	Stoddard
Kirksville	Adair
Bloomfield	Stoddard
Bloomfield	Stoddard
Columbia	Boone
Washington	Franklin
City of St. Louis	
West Plains	Howell
Republic	Greene

Through their participation, these organizations gave the Board and staff a deeper understanding of the challenges that institutional managers face throughout Missouri, as well as an appreciation of their many achievements.



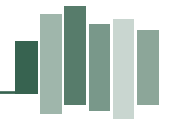
Architectural drawings stored at the St. Joseph Museum.
St. Joseph Museum



Flood Freak (Flood's Aftermath Two Months Later), September 15, 1951.

Louise and Omar Putman Collection, Missouri State Archives

MHRAB Recommendations & Strategies



The following statement of goals and objectives reflects the MHRAB deliberations, following the extensive process of survey, regional meetings and on-site assessments. The Board encourages other organizations and repositories to embrace these recommendations and support their implementation.

Initials of the organizations that have committed to leading the efforts to meet the strategies appear at the end of each strategy.

Recommendation I: Develop Better Approaches to Documenting Missouri History

There is no coordinated strategy for collecting Missouri's historical records, as few organizations have an explicit collection policy. In the regional meetings, it was clear that a significant barrier to historical research is that most local repositories do not know what other repositories hold, nor do they know the collection policies of the Missouri State Archives and the State Historical Society. There is strong support for developing a statewide database of holdings and collection strengths. Missouri archivists are concerned about the records held in private hands (e.g., corporations, religious institutions and private papers). Many of these may be lost unless there is a concerted effort to ensure their preservation.

Strategies:

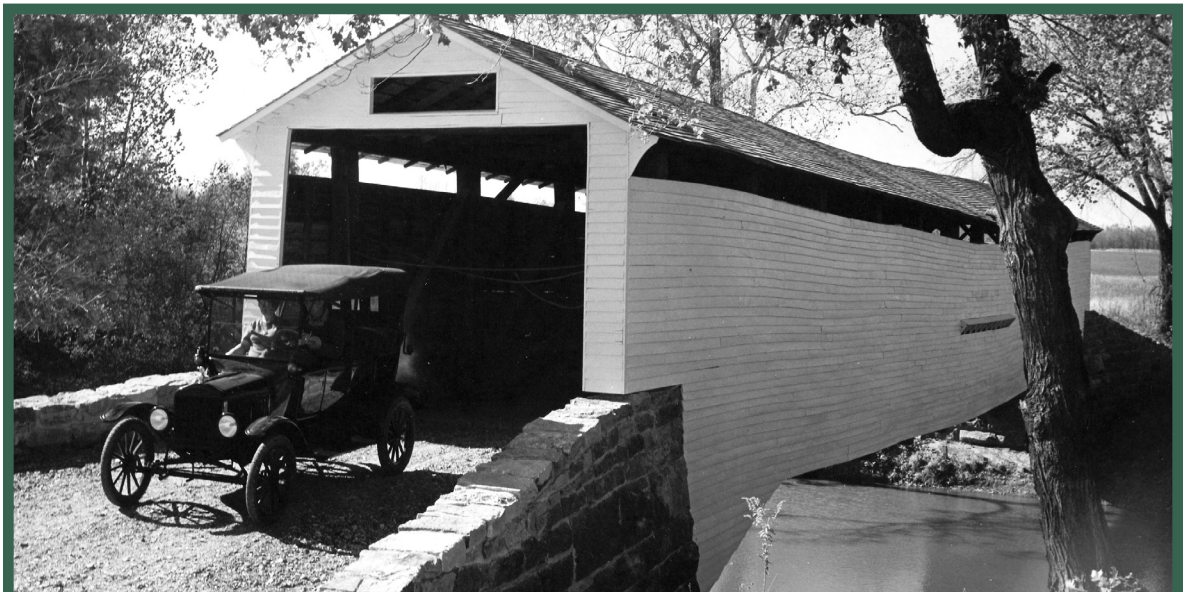
1. Clarify, refine and promulgate a joint statement of the roles, policies and responsibilities of the Missouri State Archives and the State Historical Society of Missouri/Western Historical Manuscript Collection. Subsequently, if possible, include the State Parks and the State Museum. [MSA, SHS]
2. Develop an online directory of historical records repositories that includes details of their holdings and acquisition policies. [MSA, SHS]
3. Periodically designate target subject areas for collection of historical records. [MHRAB]
4. Inform, encourage and advise private organizations [e.g., corporate, non-profit and religious] regarding the benefits of identifying and maintaining, or making other provisions, for their own archival records. [SHS]
5. Promote the development of a Center for Missouri Studies at the State Historical Society of Missouri. [SHS]

Recommendation II: Develop Better Performance in Missouri’s Historical Records Repositories

In the survey and regional forums, people made it clear that they have two priorities: They are eager to have a “portal” for access to reliable archival information, and they are eager for access to affordable training workshops. Organizations see this as a high priority, and most are not open to Internet-based training. Local repositories want training to be held near them. Many organizations would welcome “best practices” documents as a way to educate their members and resource allocators.

Strategies:

1. Promulgate recommended “best practices” through online tools, including templates of standard policies, such as collection/acquisition policies and other tools. [SHS]
2. Provide training on all aspects of archival administration and practice through regular regional workshops. [MSA, SHS]
3. Establish guidelines and minimum standards for repositories. [MHRAB appointed task force]
4. Provide incentives including a recognition program to encourage repositories to meet the guidelines and standards. [MHRAB]
5. Focus assistance and resources on repositories that meet minimum performance standards or are actively working toward those standards. [MHRAB]
6. Advocate the expansion of and identify a cadre of instructors for archival training at Missouri institutions of higher learning. [MHRAB]



Union Covered Bridge near Paris, Missouri.
Publications Photograph Collection, Missouri State Archives

Recommendation III: Develop Better Access to Missouri's Historical Records

As users expect more records to be available online, many Missouri repositories are faced with two challenges: They lack the resources to digitize collections, and they lack knowledge about reliable standards for digitization and the preservation of digital assets. The Missouri Digital Heritage Initiative platform offers some promise, but users find its search capabilities inadequate.

Strategies:

1. Promote awareness of digitization standards to historical records repositories statewide. [MHRAB]
2. Promote digital access to collections through compatible platforms. [MSA, SHS, MOSL]
3. Encourage and assist repositories to develop programs to better educate the users and potential users of historical records. [MHRAB, MSA, SHS]
4. Expand access to the Western Historical Manuscript Collection by including more universities to better cover the state. [SHS, MHRAB]
5. Explore legislation to remove restrictions from confidential records after a set number of years. [MSA, MHRAB]
6. Institute interlibrary loan of the State Archives' microfilm collection. [MSA, MOSL]
7. Initiate an active program to develop and digitize the finding aids of repositories, especially non-governmental, whose finding aids are not already online, and seek grant funding to accelerate the rate of activity. [MSA, SHS]

Recommendation IV: Develop Better Preservation for Missouri's Historical Records

Records holders are generally aware of the preservation needs of their collections, but funding and resources remain a significant obstacle.

Strategies:

1. Encourage microfilming of historical records for preservation and disaster recovery. [MSA, SHS]
2. Advocate for better facilities for the Missouri State Record Center, the State Historical Society of Missouri, and for the historical records held by the Department of Natural Resources' Missouri State Museum. [MSA, SHS]
3. Investigate ways for local records repositories to purchase archival supplies economically, including the use of statewide contracts and purchasing cooperatives. [SHS]

Recommendation V: Address Cross Cutting Issues Affecting Historical Records Conditions in Missouri

There is broad consensus that there is no statewide leadership or coordination for the preservation of and access to non-government records, and the funding for those records is woefully inadequate. There is no coordinating body to provide advocacy for historical records. Until those overarching obstacles are overcome, there is little chance for significant progress in the preservation of and access to Missouri's historical records.

Strategies:

1. The State Archives and the State Historical Society of Missouri will increase their cooperation and collaboration, and clarify their roles and responsibilities for each other and for the public, through the following methods and actions:
 - By cooperating on the development of educational programs in archives and historical records administration.
 - By issuing a joint statement by January 1, 2010 describing their acquisition policies regarding archives and historical records in Missouri.
 - By issuing a joint statement by July 1, 2010 on their legal responsibilities and authorities under state statutes and regulations and their implications for programs and services affecting archives and historical records.
 - By meeting regularly, i.e. at least quarterly, to confer on policies, plans, resources, programs and services affecting archives and historical records in Missouri.
 - By creating a joint working group, including several independent members, to help the directors of the State Archives and the State Historical Society of Missouri develop detailed plans and strategies for how they can improve the administration of historical records statewide.

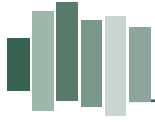
2. Establish a mechanism for more active advocacy on behalf of statewide historical records issues, perhaps in conjunction with a statewide membership body. [MHRAB]
 - Encourage development of a working group to review key issues and consider ways to improve effectiveness of advocacy on archival issues.
 - Promote creation of a statewide historical records advocacy network to articulate the benefits of historical records and to provide a unified agenda and voice.

3. The State Historical Society of Missouri, in collaboration with the Missouri Historical Records Advisory Board, the State Archives and others, will actively promote assessment and planning for a broader statewide system of regional (probably university based) programs for archives and historical records in Missouri. This will include:
 - A series of brainstorming/alternate strategy sessions as to how such a system might operate and, especially, how it might be promoted, advocated and supported.
 - A series of preliminary consultations with the leaders of potential participating colleges and universities and with other parties on the campuses likely to be interested or involved.
 - Discussions with other organizations that might be effected by such a system to test their views and to explore ways in which they might cooperate with or benefit from such a system.
 - Discussions with state officials, legislators, lobbyists, associations and others whose support might be needed to implement such a system.
4. Advocate for increased resources and more reliable revenue streams to the State Archives and the State Historical Society of Missouri to fulfill their statewide roles. [MHRAB]
5. Expand funding for non-government historical records programs, especially by advocating for the Preserving America's Historical Records Act (PAHR). [MHRAB]
6. Educate the public on the role of the Missouri Historical Records Advisory Board and other statewide entities, including the State Archives and State Historical Society of Missouri. [MHRAB, MSA, SHS]



Large group at a picnic, Eudora Springs, Missouri; Amy "Sug" Leith in foreground.
Ralph Gravely Scrapbook, State Historical Society of Missouri, Columbia

National Historical Publications and Records Commission Grants to Missouri, 1979 – 2009¹



Missouri Historical Records Advisory Board, Jefferson City: \$64,930 to support a “State of the State’s Records” presentation at the Missouri Conference on History and a regrant project to preserve and make accessible the state’s historical records and to promote archival education and cooperative strategies among records keepers. (2009)

Missouri Historical Records Advisory Board, Jefferson City: \$19,466 to support a statewide assessment and planning project. (2008)

Missouri Historical Records Advisory Board, Jefferson City: \$5,817 to support activities of the board. (2007)

Missouri Historical Records Advisory Board, Jefferson City: \$4,983 to support activities of the board. (2006)

Southwest Missouri State University [now Missouri State University], Meyer Library, Special Collections and Archives Department, Springfield: \$49,260 to arrange, describe, and create finding aids using Encoded Archival Description for 17 collections (293 cubic feet) of the University Archives. (2005)

Missouri Historical Records Advisory Board, Jefferson City: \$2,419 to support activities of the board. (2005)

Washington University, Washington University Libraries, Department of Special Collections, St. Louis: \$108,000 for the Eyes on the Prize Film Preservation Project. (2004)

Missouri Historical Records Advisory Board, Jefferson City: \$55,332 for a regrant project to preserve and make accessible the state’s historical records and to promote archival education and cooperative strategies among records keepers. (2004)

Missouri State Archives, Jefferson City: \$42,670 to hire electronic records consultants to develop and conduct two presentations and seven workshops on electronic records issues. (2003)

¹ List is current as of November 13, 2009

Southwest Missouri State University [now Missouri State University], Springfield: \$130,999 to conduct a records survey of the 25 offices of the university as a first step in establishing a university archives and records management program. (2002)

Missouri Historical Records Advisory Board, Jefferson City: \$300,000 for up to three years for a regrant project to preserve and make accessible Missouri's historic records and to promote archival education and cooperative strategies among records keepers. (2001)

University of Missouri-Columbia, American Archaeology Division, Columbia: \$19,229 to arrange, describe, and make accessible the archaeological investigation papers of Carl H. Chapman. (2000)

Missouri Historical Records Advisory Board, Jefferson City: \$9,295 to support activities of the board. (2000)

William Woods University, Fulton: \$4,610 for an archival consultancy to help the university, Westminster College, and the Winston Churchill Memorial and Library develop plans to manage historically significant materials and to establish archival and records management programs. (1999)

Southwest Missouri State University [now Missouri State University], Meyer Library, Special Collections and Archives Department, Springfield: \$58,620 for a project to arrange and describe 18 of the most important collections from the Ozark Labor Union Archives (OLUA). (1998)

Curators of the University of Missouri, Columbia: \$57,860 to process the records of the architectural landscape and city planning firm of Hare and Hare, held by the Western Historical Manuscript Collection at the University of Missouri-Kansas City. (1996)

Missouri Botanical Garden, St. Louis: \$15,456 for a six-month project to process the Joseph Ewan Papers. (1994)

Missouri Historical Records Advisory Board, Jefferson City: \$22,720 for a planning grant to sustain and increase its activities, assess progress on implementing the recommendations of its 1988 assessment report and develop a strategic plan, which will include specific approaches for addressing the key problems of electronic records and judicial records. (1994)

Missouri State Archives, Jefferson City: \$121,113 to upgrade and automate descriptions of its holdings. (1993)

Jewish Federation of St. Louis, St. Louis: \$34,398 to accession, arrange and describe approximately 350 cubic feet of materials (74 collections). (1993)

Concordia Historical Institute, Clayton: \$27,500 to appraise, arrange and describe the papers, ca. 1924-82, of Walter A. Maier and his assistant, Eugene Bertermann, two figures involved with the development of religious radio broadcasting. (1991)

The Nelson Gallery Foundation, Kansas City: \$85,776 to implement an archival and records management program for the Nelson-Atkins Museum of Art by surveying records, establishing retention schedules and processing materials of archival value. (1991)

Missouri State Archives, Jefferson City: \$3,296 to hire a consultant to provide guidance in the automated description of the holdings of the Missouri State Archives. (1991)

Missouri Botanical Garden, St. Louis: \$80,096 to establish an archival and records management program. (1991)

Missouri Historical Records Advisory Board, Jefferson City: \$7,500 to support the activities of the board. (1990)

St. Louis Mercantile Library Association [now at the University of Missouri-St. Louis], St. Louis: \$3,274 to duplicate and preserve glass plate, nitrocellulose and early diacetate negatives produced by the *St. Louis Globe-Democrat* in the 1920s and 1930s. (1988)

St. Louis Mercantile Library Association [now at the University of Missouri-St. Louis], St. Louis: \$15,000 to preserve nitrate negatives in the John W. Barriger III Collection on American railroads. The negatives provide unusually valuable documentation of twentieth-century U.S. railroad history. (1986)

Washington University School of Medicine, St. Louis: \$2,600 for consultation on the school's historical photographs and architectural drawings. Washington University has the nation's oldest medical school west of the Mississippi River. (1986)

Missouri Historical Records Advisory Board, Jefferson City: \$25,000 to analyze the current condition of historical records in the state, identify problems, frame potential solutions and outline actions that can be taken. (1986)

University of Missouri-Columbia, Columbia: \$30,640 to preserve, microfilm and catalog photoprints representing the best American photojournalism from 1943 to the present. The photos are winners of the Pictures-of-the-Year competition, sponsored by the university's school of journalism and the National Press Photographers Association. (1985)

St. Louis Mercantile Library Association [now at the University of Missouri-St. Louis], St. Louis: \$76,150 to arrange and describe the Barriger Railroad Papers Collection, assembled by John W. Barriger III over a 60-year career in railroading. (1984)

Webster Groves Historical Society, Webster Groves: \$2,290 for consulting services to advise on the design of the society's new meeting room/archives building, to evaluate collection and acquisition policies and to assist in planning a local records survey. (1984)

Kansas City Museum Association, Kansas City: \$60,695 to develop an access system for its archives and manuscripts. (1984)

St. Louis Art Museum, St. Louis: \$32,493 to establish an archives and records program for the museum. (1981)

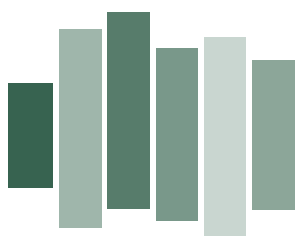
Webster County Court, Marshfield: \$4,000 for a consultant to evaluate the county's records needs and make recommendations for the records' preservation and maintenance. (1981)

University of Missouri-St. Louis, St. Louis: \$30,032 to identify and preserve historical records relating to African-American history in St. Louis City and County. (1980)

Missouri Botanical Garden, St. Louis: \$13,378 to process the papers of George Engleman, a leader in nineteenth-century American botany, and Henry Shaw, St. Louis entrepreneur and philanthropist, both of whom were instrumental in developing the Missouri Botanical Garden. (1979)

University of Missouri-Columbia, Columbia: \$1,177 to preserve and process selected correspondence and notes in the Western Historical Manuscript Collection relating to John G. Neihardt's association with the Oglala Sioux Holy Man, Black Elk, and members of his family. (1979)

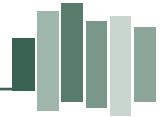
Total Records Projects: \$1,628,074





19 North Spanish Street, Cape Girardeau, Missouri, with floodwater in the background.
Lueders Studio Collection, Kent Library, Southeast Missouri State University

Acknowledgments



The Board engaged Larry Hackman as a consultant to this project. Mr. Hackman is former Director of the Harry S. Truman Library in Independence, Missouri, and former State Archivist and Assistant Commissioner of Education in New York. He provided valuable insights during the Board's two, two-day meetings and throughout the project. We are grateful for his counsel.

We also express thanks to the organizations that hosted the regional forums and assisted with publicity and coordination:

- Harry S. Truman Library and Museum, Independence; and Kansas City Area Archivists – March 3, 2009
- Springfield Conservation Nature Center, and Springfield Area Archivists Committee – March 18, 2009
- Still National Osteopathic Museum, Kirksville – March 24, 2009
- Missouri Conference on History, Springfield – April 17, 2009
- Cape Girardeau Conservation Campus Nature Center – April 21, 2009
- Boone County Historical Society, Columbia – April 28, 2009
- St. Louis County Library, and Association of St. Louis Area Archivists – May 12, 2009
- Missouri State Archives, Jefferson City – June 16, 2009

We extend our thanks to the professional staff members who led regional forum discussions, made on-site assessments, and recommended goals and objectives for the MHRAB:

David Boutros, Western Historical Manuscript Collection, State Historical Society
Rebekah Bowen, Archivist, Local Records Preservation Program
John Bradbury, Jr., Western Historical Manuscript Collection, State Historical Society
Becky Carlson, Archivist, Local Records Preservation Program
Carolyn Collings, Archivist, Local Records Preservation Program
Shelly Croteau, Assistant State Archivist, Missouri State Archives
John Dougan, State Archivist, Missouri State Archives
Rena Farris, Archivist, Local Records Preservation Program
William Fischetti, Western Historical Manuscript Collection, State Historical Society
Lisa Fox, Senior Conservator, Local Records Preservation Program
Bill Glankler, Archivist, Local Records Preservation Program
Leslie James, Archivist, Local Records Preservation Program
John Korasick, Administrative Archivist, Local Records Preservation Program
Mary McIntosh, Archivist, Local Records Preservation Program
Diane McKinney, Conservator, Local Records Preservation Program
David Moore, Western Historical Manuscript Collection, State Historical Society
Lynn Morrow, Director, Local Records Preservation Program

Linda Myers, Archivist, Local Records Preservation Program
Mark Stauter, Western Historical Manuscript Collection, State Historical Society
(now retired)

Alana Inman (MHRAB Liaison, Missouri State Archives) provided administrative oversight and coordination through all aspects of the planning project; her assistance was invaluable. Jill Hartke (Administrative Assistant, Missouri State Archives) provided great administrative support, especially in entering survey data and coordinating mailings. Tom Nield (Electronic Records Archivist, Missouri State Archives) provided data analysis based on the survey responses. Finally, we express thanks to Lisa Fox (Senior Conservator, Local Records Preservation Program) for preparing this written report and to the many staff members who assisted with editorial review; to Erin Sehorn (Visual Materials Archivist, Missouri State Archives), who selected and provided images; and to Greg Olson (Curator of Exhibits and Special Projects), who prepared the text for print and online publication.



Angelina Danzero with a group of African American children by a log cabin, c. 1904.

Danzero Family Photograph Collection, Special Collections, Missouri State University

