

# Missouri State Archives

## Finding Aid 5.31

---

### OFFICE OF SECRETARY OF STATE

### COMMISSIONS

### DEPARTMENTAL PLANS, 2007-

*Abstract:* Revised departmental plans (2007-2021) filed with the Office of the Secretary of State.

*Extent:* 0.4 cubic ft. (1 legal-size Hollinger box)

*Physical Description:* Paper

*Location:* MSA Stacks

### ADMINISTRATIVE INFORMATION

*Access Restrictions:* No special restrictions.

*Publication Restrictions:* Copyright is in the public domain.

*Preferred Citation:* [Department], [Date], [Box and Folder]; *Departmental Plans, 2019-* ; Commissions; Office of Secretary of State, Record Group 5; Missouri State Archives, Jefferson City.

*Acquisition Information:* Various accessions.

*Processing Information:* MSA will keep any departmental plans from Commissions if they are complete and not merely a photocopy of the transmittal. Accessions 2012-0048 and 2012-0055 processed by Mary Kay Coker on June 11, 2012. Accession 2020-0008 on December 16, 2020. Accession 2021-0166 on November 2, 2021. Accession 2022-0029

### ADDITIONAL DESCRIPTIVE INFORMATION

#### Related Material

Presumably, as the Omnibus Reorganization Act of 1974 requires, original copies of departmental plans can be found with the Office of Administration. Departmental plans prior to 2007 may be found in records of the governor or secretary of state, in the series Executive Orders, or filed with the General Assembly as reorganization plans. Also, plans are printed in the Revised Statutes of Missouri and can be found online from 2016 at <https://revisor.mo.gov/main/Info.aspx#reorg>.

## DEPARTMENTAL PLANS, 2007-2021

*Arrangement:* Chronological and thereunder alphabetical

### Scope and Content

This series consists of revised departmental plans filed as required by Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

According to that act, "...the head of each department is authorized to establish the internal organization of the department and allocate and reallocate duties and functions to promote economic and efficient administration and operation of the department. A departmental plan shall be developed by the head of each department and approved by the governor in accordance with the transfer by type provided in this act. A plan of such organization with any subsequent changes shall be filed with the secretary of state in the manner in which administrative rules are filed, and copies of the plan shall also be filed with the commissioner of administration and revisor of statutes, and such plans shall be published in an appendix to the revised statutes of Missouri and supplements to the revised statutes."

Files may contain transmittal letters, summaries, plans, organizational charts, and executive salary schedules.

### Container List

Box	Folder	Date	Contents
1	1	2007	Administration; Agriculture; Conservation; Elementary and Secondary Education; Health and Senior Services; Insurance, Financial Institutions and Professional Registration; Labor and Industrial Relations; Mental Health; Natural Resources; Public Safety; Social Services; Transportation
1	2	2009	Administration; Agriculture; Conservation; Corrections; Economic Development; Higher Education; Insurance, Financial Institutions and Professional Registration; Labor and Industrial Relations; Mental Health; Natural Resources; Public Safety; Revenue
1	3	2010	Administration; Corrections; Economic Development; Health and Senior Services; Higher Education; Insurance, Financial Institutions and Professional Registration; Natural Resources; Social Services

---

1	4	2011	Administration; Agriculture; Conservation; Economic Development; Health and Senior Services; Insurance, Financial Institutions and Professional Registration; Labor and Industrial Relations; Mental Health; Natural Resources; Public Safety; Social Services; Transportation
1	5	2019	Agriculture; Commerce and Insurance; Economic Development; Health and Senior Services; Higher Education and Workforce Development; Labor and Industrial Relations; Natural Resources; Social Services; Transportation
1	6	2020	Conservation; Mental Health; Public Safety; Social Services
1	7	2021	Corrections; Elementary and Secondary Education; Health and Senior Services; Mental Health; Public Safety; Social Services