

# Secretary of State's Council on Library Development

## Minutes

Kirkpatrick State Information Center  
Secretary of State Conference Room  
Jefferson City, MO

September 18, 2009

Members present: Carr, Buthod, Fridley, Fuchs, Gage, Hancox, Sanders, Watts

Absent: Baker, Byerly, Darst, Hogerty, McCampbell, Mullaly-Quijas, Wilke

Guests Attending: Donna Bacon, Interim Executive Director, MOBIUS  
Jeanne Sullivan, MOREnet  
Deb Erhstein, MLNC

Staff present: Margaret Conroy, Barbara Reading, Velma Steinman, Debbie Musselman, Carl Wingo, Katina Jones

Carr called the meeting to order at 10:05 a.m.

Council members and guests were introduced.

### **Budget, Broadband, and Legislative Update – Margaret Conroy**

The Secretary of State's Office has been asked to cut back expenditures by 5% for FY10. The State Library has been asked to hold open vacant positions which are paid from the general revenue funds as well as one federal position. The CE Consultant position has been posted.

The State Library has received the first quarter state aid as scheduled. First quarter Athletes and Entertainers (A&E) funds have not been received, and it is unknown whether A&E funds will be received this year.

A total of 66 applications for the first round of broadband stimulus funding were submitted from Missouri companies. MOREnet was a partner on one application of over \$140 million, out of \$7.2 billion available from the program. The federal government is considering reducing the rounds of availability from three to two, and possibly extending the deadline for the next round from November to March 2010. The Gates Foundation has offered to partner with states which

will participate in the next round by assisting with the local match of 20% and/or providing grant writing assistance. Letters of intent are due to the Gates Foundation by September 28<sup>th</sup>.

Conroy spoke to the Consumer Protection Safety Improvement Act, which states that items manufactured for children under the age of 12 are required to be tested for lead content before they can be sold or distributed to children. The Consumer Product Safety Commission has now issued a statement stating libraries do not have an independent obligation to test library books for lead under the law. The CPSC will be issuing a Statement of Guidance within the next few weeks specifically for libraries.

The Library Services and Technology Act (LSTA) is up for reauthorization this year. Several groups have been lobbying to restructure the wording to remove some constraints on how funding can be used. Currently the language constrains the spending of funds for library administrative and CE activities, as well as training for library trustees. If formal reauthorization does not take place, the program will continue to be funded under the current authorization.

The U.S.A. PATRIOT Act is due for reauthorization at the end of the year. A new act has been filed called the Justice Act, calling for more judicious use of surveillance tools in counterterrorism efforts. The Justice Act proposes additional checks and balances, restoring the balance between the needs of law enforcement and individual privacy rights.

The Governor has vetoed HB 148. This bill would have affected several public libraries in the state by correcting some problems that SB 711 created in 2008.

### **Public Library Statistical Show and Tell – Katina Jones**

Jones gave a brief description of her position and duties with the State Library. She explained how and why public library statistics are collected. She presented highlights of the 2008 data and a preview of the 2009 survey.

### **Guidelines for Successive LSTA Applications – Barbara Reading and Debbie Musselman**

Reading gave a brief background on the proposed guidelines for LSTA continuing project applications.

Musselman said the State Library is recommending three years maximum funding for a given grant project. This also allows libraries time to find the additional funding resource that they need, build partnerships, etc.

Carr called for a motion to accept the State Library's proposal for establishing guidelines for LSTA continuing project applications. Hancox so moved. Watts seconded. Motion carried.

### **Wolfner Library Digital Transition Update – Richard Smith**

Wolfner was selected, along with seven other libraries, to be a pre-launch site for the new digital media. Each library received 500 new digital machines in May. Due some of the other pre-

launch libraries having difficulties in sending out the machines, etc., Wolfner received extra machines and sent out a total of 1,500.

NLS asked Wolfner Library and Perkins Library in Massachusetts to test new software that allows one cartridge to play multiple books. The new cartridges can hold up to five adult books, and the youth book sampler cartridge can hold up to 18 books. Smith gave a demonstration of the new machine with the upgrade.

### **Public Library Courier Service Progress Report and Grant Amendment Recommendation – Carl Wingo**

Wingo gave a brief background on the launch of the service, which started in July. The name of the program is Show Me the World Get Connected Courier Service. The original plan was to bring libraries on board incrementally, based on their existing use of interlibrary loan.

Susan Burton sent a letter to all Missouri tax-supported public libraries explaining the service and inviting libraries to join. As of Sept. 18, 76 of 152 tax-supported libraries in the state have signed up for the program. There are currently nine libraries on the waiting list.

Due to demand, Wingo said the State Library would like to continue to expand the program in this fiscal year. He proposed that the Council approve additional funds of up to \$50,000 to cover approximately 49 more libraries.

Carr called for a motion to increase the allocation up to but not exceeding \$50,000 for the Show Me the World Get Connected Courier Service. Hancox so moved. Sanders seconded. Motion carried.

### **Library Development Consultant Roundup**

Roberts has developed a videoconference workshop series called Adult Services Direct. It contains a series of ten workshops. The sessions are three hours long, with a morning session and an afternoon session. The topics include: *Customer Service as If Your Library Depended On it*; *Readers' Advisory: Tools, Tips & Techniques*; *Serving Gen X and Gen Y: Why Do They Matter?*; *Bienvenidos! Library Services to Spanish Speakers* and *Baby Boomers Back in the Library*.

Maria Hines, Library Administration and Management Consultant, gave a brief background on the process for certifying public libraries for state aid. Completed applications are due by June 30 of each year.

Patricia Walker, Digital Collections Coordinator gave a brief overview of the procedures for the recruitment of more material for the Missouri Digital Heritage site. She looks at the condition and format of the documents, how they are arranged, whether there is an index, etc., to judge their suitability for MDH.

Carl Wingo, Technology and Digitization Services Consultant gave presentation of some of the large digitization projects currently underway and the background and procedures for these projects. One major project deals with the 150<sup>th</sup> anniversary of the Civil War. The goal of this project is to put Missouri on the map as the third major theater of the Civil War, after Virginia and Pennsylvania.

Barbara Reading and Jean Morrison, Technology and Electronic Services Consultant have been working on a project with public libraries on expanding access to electronic databases. A proposal is now ready to send out to public libraries to collect an intent-to-participate agreement in a shared purchase of a genealogy database. The purchase is contingent on the amount of interest in and participation of public libraries.

Reading reported on various workshops handled by Marge Kudrna, Youth Services Consultant. Marge has been conducting trainings for the Every Child Ready To Read program. Over 150 library staff have signed up for these workshops across the state.

### **State Library Report – Margaret Conroy**

The State Library will be engaging in a usability study of the Missouri Digital Heritage website. The University of Missouri's Information Experience Lab will likely conduct the study.

The State Library is becoming a partner with WebJunction, which provides an online training portal for library staff. The WebJunction website is currently under construction.

### **Approval of Minutes from June 19, 2009 Council Meeting**

Carr called for a motion to approve the minutes as submitted. Watts so moved. Buthod seconded. Motion carried.

### **Announcements**

Conroy announced Bill Mitchell has resigned as the Executive Director of MOREnet, effective mid-October. He will remain in a part-time capacity for an undetermined period of time. A search is underway for a replacement.

Beth Fisher, Executive Director of MOBIUS has resigned. Donna Bacon has been appointed as the Interim Executive Director.

### **Next Meeting Date:**

December 18, 2009 – Jefferson City

### **Adjournment:**

Carr adjourned the meeting at 2:15 p.m.