



Agency Records Disposition Schedule

Department: Department of Economic Development

Section:

Division: Directors Office

Sub-Section:

TITLE: Legal: Legal Unit Case Files

CUTOFF:

DESCRIPTION:

RETENTION: Years: 5 Months: Days:

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21062

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Legal: Private Activity Bond Allocation Files

CUTOFF:

DESCRIPTION:

RETENTION: Years: 5 Months: Days:

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21064

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Legal: Public Legal Opinions

CUTOFF:

DESCRIPTION:

RETENTION: Years: 10 Months: Days:

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21063

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003



Agency Records Disposition Schedule

Department: Department of Economic Development

Section:

Division: Directors Office

Sub-Section:

TITLE: Legislation, Policy Development, Public Information: Grant, Loan, Tax Credit Project Write-Ups (copy)

CUTOFF: WSO

DESCRIPTION:

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21053

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Legislation, Policy Development, Public Information: Memorandums of Understanding / Contracts

CUTOFF: Term of contract

DESCRIPTION:

RETENTION: Years: 10 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21054

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Legislation, Policy Development, Public Information: Program Approvals (copy)

CUTOFF: WSO

DESCRIPTION:

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21052

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003



Agency Records Disposition Schedule

Department: Department of Economic Development

Section:

Division: Directors Office

Sub-Section:

TITLE: Strategic Planning: Award Applications

CUTOFF: WSO

DESCRIPTION:

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21060

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Strategic Planning: Improvement Team Files

CUTOFF: WSO

DESCRIPTION: Working papers and team recommendations.

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21059

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Strategic Planning: Quarterly Strategic Plan Reports and Other Performance Reports

CUTOFF:

DESCRIPTION:

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21057

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003



Agency Records Disposition Schedule

Department: Department of Economic Development

Section:

Division: Directors Office

Sub-Section:

TITLE: Strategic Planning: Strategic Plan Handbook, Other Handbooks, Workshop Materials

CUTOFF: WSO

DESCRIPTION:

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21058

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003
