



Agency Records Disposition Schedule

Department: Department of Higher Education

Section: Vice President's Office

Division: Lincoln University

Sub-Section:

TITLE: Academic Action by Board of Curators (copies - Originals in President's Office)	CUTOFF:	
DESCRIPTION: Academic Action by Board of Curators (copies - Originals in President's Office)	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 10721	SERIES STATUS: Approved	APPROVAL DATE: 09/10/1980
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TITLE: Academic Application for Employment	CUTOFF:	
DESCRIPTION: Academic Application for Employment	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 10722	SERIES STATUS: Approved	APPROVAL DATE: 09/10/1980
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TITLE: Academic Budgetary Materials (copies - Originals in Business Office)	CUTOFF:	
DESCRIPTION: Academic Budgetary Materials (copies - Originals in Business Office)	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 10720	SERIES STATUS: Approved	APPROVAL DATE: 09/10/1980
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TITLE: Academic Committee Action File - List of all Committees and minutes of their meetings	CUTOFF: EOSFY	
DESCRIPTION: Academic Committee Action File - List of all Committees and minutes of their meetings	RETENTION: Years: Months: Days:	
NOTES:	DISPOSITION ACTION: Permanent	
SERIES #: 10718	SERIES STATUS: Approved	APPROVAL DATE: 09/10/1980



Agency Records Disposition Schedule

Department: Department of Higher Education
Division: Lincoln University

Section: Vice President's Office
Sub-Section:

TITLE: Personnel Files - Evaluations, Recommendations, Promotions, Contracts, etc. (copies - Originals in President's Office)	CUTOFF:	
DESCRIPTION: Personnel Files - Evaluations, Recommendations, Promotions, Contracts, etc. (copies - Originals in President's Office)	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 10723	SERIES STATUS: Approved	APPROVAL DATE: 09/10/1980
TITLE: Reference and Printed Material	CUTOFF:	
DESCRIPTION: Reference and Printed Material	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 10724	SERIES STATUS: Approved	APPROVAL DATE: 09/10/1980
TITLE: Senate Faculty Minutes	CUTOFF: EOSFY	
DESCRIPTION: Senate Faculty Minutes	RETENTION: Years: Months: Days:	
NOTES:	DISPOSITION ACTION: Permanent	
SERIES #: 10719	SERIES STATUS: Approved	APPROVAL DATE: 09/10/1980
TITLE: Teacher Load Files - Academic Schedules for teachers	CUTOFF:	
DESCRIPTION: Teacher Load Files - Academic Schedules for teachers	RETENTION: Years: 1 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 10717	SERIES STATUS: Approved	APPROVAL DATE: 09/10/1980