



Agency Records Disposition Schedule

Department: Department of Higher Education
Division: Northwest Missouri State University

Section: Alumni Office
Sub-Section:

TITLE: Alumni Association Fund Records	CUTOFF:
DESCRIPTION: Alumni Association Fund Records	RETENTION: Years: 3 Months: 0 Days: 0
NOTES:	DISPOSITION ACTION: Destroy
SERIES #: 11567 SERIES STATUS: Approved	APPROVAL DATE: 02/05/1980
TITLE: Computer Cards - Computer Cards with name, geographic location, degree and year of graduation	CUTOFF: EOSFY
DESCRIPTION: Computer Cards - Computer Cards with name, geographic location, degree and year of graduation	RETENTION: Years: Months: Days:
NOTES:	DISPOSITION ACTION: Permanent
SERIES #: 11565 SERIES STATUS: Approved	APPROVAL DATE: 02/05/1980
TITLE: Individual Cards - (files for alumni information).	CUTOFF: EOSFY
DESCRIPTION: Individual Cards - (files for alumni information).	RETENTION: Years: Months: Days:
NOTES:	DISPOSITION ACTION: Permanent
SERIES #: 11566 SERIES STATUS: Approved	APPROVAL DATE: 02/05/1980
TITLE: Purchase Requests	CUTOFF:
DESCRIPTION: Purchase Requests	RETENTION: Years: 3 Months: 0 Days: 0
NOTES:	DISPOSITION ACTION: Destroy
SERIES #: 11564 SERIES STATUS: Approved	APPROVAL DATE: 02/05/1980