



Agency Records Disposition Schedule

Department: Department of Public Safety

Section: Criminal Justice Information Services Division

Division: Missouri State Highway Patrol

Sub-Section:

TITLE: Digitized Fingerprints

CUTOFF: LSAD

DESCRIPTION: An electronic, digital copy of a persons fingerprints which are contained in the Automated Fingerprint Imaging System (AFIS) database.

RETENTION: Years: 95 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21384

SERIES STATUS: Approved

APPROVAL DATE:

8/2/2007

TITLE: Electronic Criminal History System

CUTOFF: LSAD

DESCRIPTION: A database containing electronic data of an individuals criminal history. Criminal history is fingerprint based and includes arrest, prosecution, court and corrections information.

RETENTION: Years: 2 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21386

SERIES STATUS: Approved

APPROVAL DATE:

8/2/2007

TITLE: Fingerprints

CUTOFF: EOY

DESCRIPTION: Impression of the ridges on a person's fingers. Includes master fingerprints, subsequent fingerprints, applicant fingerprints, sex offender fingerprints, juvenile fingerprints, and palm prints.

RETENTION: Years: 95 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21383

SERIES STATUS: Approved

APPROVAL DATE:

8/2/2007



Agency Records Disposition Schedule

Department: Department of Public Safety

Section: Criminal Justice Information Services Division

Division: Missouri State Highway Patrol

Sub-Section:

TITLE: Uniform Crime Reports (UCR) in Electronic Format

CUTOFF: EOCY

DESCRIPTION: Monthly reports submitted by law enforcement agencies showing a statistical summary of crime activity occurring within their jurisdiction. A electronic, statistical history of the crime activity reported by law enforcement agencies which is maintained in the UCR database. Maintained on-site in support of ongoing agency business.

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 21387

SERIES STATUS: Approved

APPROVAL DATE:

8/2/2007