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**Rules of  
Department of Commerce and  
Insurance**

**Division 2030—Missouri Board for Architects,  
Professional Engineers, Professional Land Surveyors,  
and Professional Landscape Architects  
Chapter 10—Corporations**

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**Title 20—DEPARTMENT OF  
COMMERCE AND INSURANCE  
Division 2030—Missouri Board for  
Architects, Professional Engineers,  
Professional Land Surveyors, and  
Professional Landscape Architects  
Chapter 10—Corporations**

**20 CSR 2030-10.010 Application for Certificate of Authority**

*PURPOSE: This rule establishes standards for corporations to obtain and maintain certificates of authority.*

(1) Pursuant to section 327.401, RSMo, a corporation desiring a certificate of authority authorizing it to render architectural, professional engineering, professional land surveying, or professional landscape architectural services in this state shall submit an application to the executive director of the board, listing the names and addresses of all officers and directors for a corporation or all members and managers for a limited liability company, and listing the managing agent for each profession who is licensed in this state to practice architecture, engineering, land surveying, or landscape architecture.

(A) The directors of the corporation shall assign responsibility for the proper conduct of its architectural activities in this state to an architect licensed and authorized to practice architecture in this state.

(B) The directors of the corporation shall assign responsibility for the proper conduct of its professional engineering activities in this state to a professional engineer licensed and authorized to practice professional engineering in this state.

(C) The directors of the corporation shall assign responsibility for the proper conduct of its professional land surveying activities in this state to a professional land surveyor licensed and authorized to practice professional land surveying in this state.

(D) The directors of the corporation shall assign responsibility for the proper conduct of its professional landscape architectural activities in this state to a professional landscape architect licensed and authorized to practice professional landscape architecture in this state.

1. A corporation which is currently authorized by this board to provide professional landscape architectural services may continue to renew its certificate of authority under the rules that were in effect prior to December 31, 2019 so long as the managing agent listed in the corporation's application does not change.

2. If there is any change in the manag-

ing agent listed in the corporation's application, the provisions in this rule apply. The change shall be reported on a new form and submitted to the executive director of the board within thirty (30) days after the effective day of the change.

(2) Only an owner or officer of the applicant corporation, or member or manager of the applicant limited liability company, or a full-time employee of the applicant corporation or the applicant limited liability company is eligible to be the managing agent. If the managing agent is also the person providing immediate personal supervision, as defined by board rule(s) 20 CSR 2030-13.010 and/or 20 CSR 2030-13.020, then that person must be employed directly under the licensee's organizational structure.

(3) The managing agent's responsibilities include:

(A) Renewal of the certificate of authority and notification to the board of any changes in the firm;

(B) Overall supervision of the professional and licensing activities of the firm and its employees;

(C) Assurance that the firm institutes and adheres to policies that are in accordance with Chapter 327, RSMo and 20 CSR 2030; and

(D) Assurance, in the case of multiple offices, that the requirements for immediate personal supervision, as defined by board rule(s) 20 CSR 2030-13.010 and/or 20 CSR 2030-13.020, are being met.

(4) A certificate of authority is not required by a principal firm if the work is being done by a subconsultant who is licensed in this state. The principal firm cannot advertise itself as being able to provide architecture, engineering, land surveying, or landscape architecture services, or include the names of those professions in the name of their firm unless exempted pursuant to section 327.101(7), RSMo, section 327.191(5), RSMo, or section 327.629, RSMo.

(5) A corporation which is currently authorized by this board to provide professional services may continue to renew its certificate of authority under the rules that were in effect prior to October 30, 2005 so long as the persons listed in the corporation's application do not change. If there is any change in any of the persons listed in the corporation's application, the provisions in this rule 20 CSR 2030-10.010 apply. The change shall be reported on a new form and submitted to the executive director of the board within

thirty (30) days after the effective day of the change.

*AUTHORITY: section 327.041, RSMo 2016.\* This rule originally filed as 4 CSR 30-10.010. Original rule filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed Oct. 30, 2002, effective April 30, 2003. Rescinded and readopted: Filed May 13, 2005, effective Nov. 30, 2005. Moved to 20 CSR 2030-10.010, effective Aug. 28, 2006. Amended: Filed June 14, 2007, effective Dec. 30, 2007. Amended: Filed Feb. 22, 2008, effective Aug. 30, 2008. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015. Amended: Filed May 30, 2018, effective Dec. 30, 2018. Amended: Filed April 18, 2019, effective Nov. 30, 2019.*

*\*Original authority: section 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001, 2010, 2014.*