
Rules of
Department of Public Safety
Division 75–Peace Officer Standards and
Training Program
Chapter 4–Certification of Instructors

Title		Page
11 CSR 75-4.010	Types of Instructor Certification and Limitations of Instructors	3
11 CSR 75-4.020	Application Procedures for Instructor Certification	4
11 CSR 75-4.030	Instructor Certification Procedures	9
11 CSR 75-4.040	Evaluation of Instructors	9
11 CSR 75-4.050	Decertification of Instructors and Appeals Program.....	9
11 CSR 75-4.060	Decertification of Instructors (Rescinded June 29, 1989)	10

**Title 11—DEPARTMENT OF
PUBLIC SAFETY**

**Division 75—Peace Officer Standards
and Training Program**

Chapter 4—Certification of Instructors

**11 CSR 75-4.010 Types of Instructor
Certification and Limitations of
Instructors**

PURPOSE: This rule defines and describes types of and requirements for a certified instructor, basic qualifications and limitations imposed upon instructors and criteria for evaluating certified instructors.

(1) The director or his/her designated representatives shall certify instructors qualified to teach in one (1) or more of the prescribed training courses. Certification will be in accordance with the provisions of this chapter. The final decision regarding applicability of these provisions shall rest with the director or his/her designated representatives.

(2) Instructors shall be certified on the basis of minimum qualifications in the areas of education, training, experience and ability to provide instruction. It shall be the continuing responsibility of the sponsoring training center director to see that instructors are assigned only topics which they are qualified to teach and that they are supervised on a regular basis to insure that instructional excellence is maintained.

(3) Types and Length of Instructor Certification.

(A) Instructor certification shall be two (2) types, generalist and specialist. Both types of instructor certification will be issued for three (3)-year periods. At the end of the three (3)-year period, certification may be renewed. Proper notification shall be provided by Peace Officer Standards and Training (POST) at appropriate intervals to permit sufficient time for certified instructors to avoid lapse of eligibility.

(B) Generalist Instructor. This type of certification is awarded to applicants who have sufficient education, experience, and training as peace officers or federal law enforcement officers to be considered competent to provide overall general instruction in a certified course. Certification of a generalist instructor will be granted only upon completion of all requirements.

1. All applicants for certification as a generalist instructor shall have a minimum of five (5) years of experience as a peace officer or federal law enforcement officer as defined

in 11 CSR 75-2.010 and shall comply with the following requirements:

A. During the first year of appointment, a generalist instructor shall have completed an instructor development training course which has been approved by the director or his/her designated representatives; and

B. At the time of appointment, possess a minimum of a baccalaureate degree from any accredited college or university.

(C) Specialist Instructor.

1. This type of certification is limited in subject matter and is awarded to applicants on the basis of their education, specialized training and experience in the subject area to be instructed.

2. All applicants for certification as a specialist instructor shall have a minimum of three (3) years' practical experience in the subject area to be taught.

3. All applicants for certification as a specialist instructor also shall comply with the following requirements:

A. Possess a minimum of a high school diploma or its equivalent; and

B. Possess diplomas, certificates or other appropriate *indicia* which attest to the special knowledge and preparation in the subject area to be instructed; and

C. If the subject area to be taught is clearly in the domain of law enforcement, applicants shall be required to have a minimum of three (3) years of experience as a peace officer or federal law enforcement officer as defined in 11 CSR 75-2.010; or

D. During the first year of original certification, have completed an instructor development training course which has been approved by the director or his/her designated representatives.

(D) Special Certification or Exceptions.

1. Guest lecturers or outside instructors approved by the director of a certified training center and under the supervision of a certified instructor responsible for the particular subject or course; or

2. Maintain files which show the basis of their education, specialized training and experience in the subject area to be instructed, will not be required to obtain certification. In no event may the use of noncertified lecturers exceed five percent (5%) of the total instruction for the basic one hundred twenty (120)-hour course, ten percent (10%) for the three hundred (300)-hour course, ten percent (10%) for the four hundred seventy (470)-hour course, twenty percent (20%) for the six hundred (600)-hour course or twenty percent (20%) for the one thousand (1000)-hour course.

(4) Limitation on Hours of Instruction.

(A) No instructor shall be scheduled to instruct in more than thirty percent (30%) of the hours of academic subject matter during the basic one hundred twenty (120)-hour course, three hundred (300)-hour course, four hundred seventy (470)-hour course or the basic six hundred (600)-hour course or the one thousand (1000)-hour course.

(B) The provision in subsection (4)(A) shall not preclude the use of instructors in excess of thirty percent (30%) of the total hours. If particular, unusual or emergency circumstances exist subsection (4)(A) may be waived by the director or his/her designated representatives. Requests for waivers must be made in writing, setting out in full detail the reasons for the waiver request.

(5) Requirements for Instructor Sponsorship by a Certified Training Center.

(A) Any applicant seeking certification as an instructor must be sponsored by a certified training center director or a director of a training center whose application for certification is under process by the director or his/her designated representatives.

(B) A training center director shall only sponsor applicants, certification as an instructor, which will be used by the training center to teach basic training within one (1) year of the certification date.

(C) Once an applicant has been certified in accordance with POST rules, the instructor may present the same level and type of instruction in any certified training center.

(7) No credit will be given to any officer for any course that is taught with one (1) or more instructors who have not been certified by the director or his/her designated representatives, unless specifically exempted by POST rules.

*AUTHORITY: sections 590.123 and 590.135(2), RSMo (Cum. Supp. 1997). * Original rule filed Aug. 12, 1980, effective Nov. 13, 1980. Rescinded and readopted: Filed April 12, 1989, effective June 29, 1989. Amended: Filed Aug. 30, 1991, effective Jan. 13, 1992. Amended: Filed June 2, 1992, effective Feb. 26, 1993. Amended: Filed April 13, 1993, effective Oct. 10, 1993. Emergency rescission and rule filed June 15, 1994, effective Aug. 28, 1994, expired Dec. 25, 1994. Rescinded and readopted: Filed June 2, 1994, effective Nov. 30, 1994. Amended: Filed Aug. 11, 1995, effective March 30, 1996. Amended: Filed Sept. 10, 1997, effective March 30, 1998.*

**Original authority: 590.123, RSMo (1978) and 590.135(2), RSMo (1978), amended 1988, 1993, 1995.*



11 CSR 75-4.020 Application Procedures for Instructor Certification

**Original authority: 590.110, RSMo (1978), amended 1988, 1993, 1994 and 590.120 and 590.135, RSMo (1978), amended 1988, 1993, 1995.*

PURPOSE: This rule defines the process of applying for certification as an instructor.

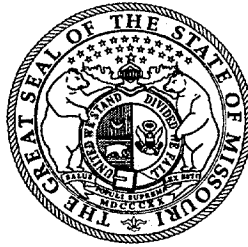
(1) An original Instructor Application Form I-2 shall be issued to a qualified applicant who has never been certified as either a generalist or specialist instructor. Instructor certification is issued for a three (3)-year period by the director or his/her designated representatives. All original applicants must submit copies of all transcripts, diplomas or other verifying documents to support education, training or professional history.

(2) A renewal Instructor Application Form I-2 shall be issued to a qualified applicant currently certified as a generalist or specialist instructor at the end of each three (3)-year period. A certified instructor who desires to renew his/her certification for another three (3) years must complete and return the application prior to ninety (90) days of the expiration date of the current certification.

(A) To qualify for a renewal of certification an instructor must—

1. Have provided instruction in a certified training program at least one (1) time each year during the three (3) years of the certification period;
2. Receive the sponsorship of a training center director;
3. The director or his/her designated representatives shall supply training center directors with Instructor Application Forms I-2 for initial and renewed instructor certification. Training center directors shall distribute these forms to qualified instructor applicants and renewal candidates; and
4. Each Instructor Application Form I-2, with any required attachments, must be submitted by the applicant to the Missouri Department of Public Safety, Peace Officer Standards and Training Program, P.O. Box 749, Jefferson City, MO 65102 for appropriate action.

*AUTHORITY: sections 590.110, RSMo (1994), 590.120 and 590.135, RSMo (Cum. Supp. 1997). * Original rule filed Aug. 12, 1980, effective Nov. 13, 1980. Rescinded and readopted: Filed April 12, 1989, effective June 29, 1989. Emergency rescission and rule filed June 15, 1994, effective Aug. 28, 1994, expired Dec. 25, 1994. Rescinded and readopted: Filed June 2, 1994, effective Nov. 30, 1994. Amended: Filed Aug. 11, 1995, effective March 30, 1996. Amended: Filed Sept. 10, 1997, effective March 30, 1998.*



STATE OF MISSOURI
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR

INSTRUCTOR APPLICATION

FORM I-2

THIS FORM **MUST** BE COMPLETED FOR EACH INDIVIDUAL REQUESTING INSTRUCTOR CERTIFICATION OR RENEWAL AS DEFINED UNDER CHAPTER 590, RSMo. THIS FORM MUST BE COMPLETED AND APPROVED BEFORE INSTRUCTOR CERTIFICATION IS ISSUED.

MO 812-0314 (2-97)

GENERAL INSTRUCTIONS**Section A: Individual Information**

- **Full name** of individual, listing last name first, first name and middle initial.
- **Home Address** to include street, city, county and zip code.
- **Home Telephone**
- **Birth date** of applicant to include month, day and year.
- **Sex**

Section B: Employment History

- **Dates of Employment**
- **Agency** to include the name of the agency the applicant is affiliated with
- **Total years of working** for that particular agency

Section C: Certification requested**Generalist Qualifications**

- Be sponsored by a Missouri certified law enforcement training academy.
- Have a minimum of five years of experience as a peace officer.
- Have successfully completed a POST approved instructor development course. (Attach copy)
- Possess a minimum of a baccalaureate degree from any accredited college or university. (Attach copy)

If the only requirement for the Generalist certification that you are lacking is the POST approved instructor development course you can be certified for a one year period as a Tentative Generalist. If you do not receive the instructor development course within one year your certification will be invalid.

If you have not had and instructor development course, but have one scheduled enter the date of the course in the space provided.

Specialist Qualifications

- Be sponsored by a Missouri certified law enforcement training academy.
- Have a minimum of three years of practical experience in the area to be taught.
- Possess a minimum of a high school diploma or its equivalent. (Attach copy)
- Possess diplomas, certificates or other appropriate documentation which attest to the special knowledge and preparation in the subject area to be instructed. (Attach copy)

If the subject area to be taught is clearly in the domain of law enforcement, have a minimum of three years experience as a peace officer or federal law enforcement officer.

If all of the requirements are met then the curricula codes should be put on the form. **Do not put the name of the course on the form, only put the curricula codes.** Attach a copies of diplomas, certificates or other appropriate documentation for the curricula areas that are requested.

The codes are on the back of the application.

Section D: OTHER CERTIFICATION REQUIREMENTS

- Attach a copy of your high school diploma or equivalent.
- Attach a copy of your advanced degree.

Section E: REQUIRED ADDITIONAL ATTACHMENTS

- Attach a detailed resume which indicates law enforcement experience in the subject areas you are teaching. If the applicant is not a law enforcement officer or federal law enforcement officer and the subject area to be taught is not in the domain of law enforcement then include a resume that indicates experience or expertise in the area you are to be instructing.

Section F: Attestation of Applicant and Training Center Director

- **Applicant** - Attests that the information provided is accurate and true in accordance with Chapter 590 RSMo.
- **Training Center Director**- Attests that the applicants information contined upon this application has been verified as being true and accurate. The Director also agrees to have verified the applicant instruct in their academy in the first year of sponsorship.

The form can be mailed back to the following address:

The POST Program
Department of Public Safety
Post Office Box 749
Jefferson City, MO 65102
(573) 751-8238



MISSOURI DEPARTMENT OF PUBLIC SAFETY
PEACE OFFICER STANDARDS AND TRAINING
INSTRUCTOR APPLICATION FORM I-2

POST PROGRAM USE ONLY

- HIGH SCHOOL DIPLOMA INSTRUCTOR DEVELOPMENT COURSE
 RESUME ADVANCED DEGREE ORIGINAL SIGNATURE

This form must be completed by each individual requesting certification or renewal as defined under Chapter 590 ,RSMo. This form must be completed and approved before instructor certification is issued.

SECTION A	INDIVIDUAL INFORMATION		
	NAME - LAST	FIRST	MI
	ADDRESS		SOCIAL SECURITY NUMBER
	CITY	ZIP CODE	
SECTION B	HOME TELEPHONE NUMBER ()	BIRTH DATE (MM DD YY)	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
	COUNTY		
PEACE OFFICER OR FEDERAL LAW ENFORCEMENT OFFICER EMPLOYMENT HISTORY (if applicable)			
DATES OF EMPLOYMENT		AGENCY	TOTAL YEARS
FROM	TO		
FROM	TO		
SECTION C	CERTIFICATION REQUESTED (Check Generalist or Specialist and whether this is an Original or Renewal)		
	<input type="checkbox"/> GENERALIST <input type="checkbox"/> ORIGINAL <input type="checkbox"/> RENEWAL Graduated from a POST Approved Instructor Development Course <input type="checkbox"/> YES If YES, attach a copy of the Certificate of Completion. <input type="checkbox"/> NO If NO, are you scheduled to take the course? <input type="checkbox"/> NO <input type="checkbox"/> YES Date of course? _____		
	NOTE: Need a minimum of a baccalaurete degree. See Section D.		
	<input type="checkbox"/> SPECIALIST <input type="checkbox"/> ORIGINAL <input type="checkbox"/> RENEWAL		
	CURRICULA CODES (ON BACK OF FORM)		
	SPECIALIZED SUBJECTS		
DOCUMENTS ATTESTING TO EXPERIENCE AND EXPERTISE SHOULD BE ATTACHED FOR EACH CODE LISTED.			
SECTION D	OTHER CERTIFICATION REQUIREMENTS		
	Graduated from High School or G.E.D. <input type="checkbox"/> YES <input type="checkbox"/> NO Graduate from an Accredited College or University. <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Associates Degree <input type="checkbox"/> Bachelors Degree <input type="checkbox"/> Masters Degree <input type="checkbox"/> PHD/juris Prudis		
	REQUIRED ADDITIONAL ATTACHMENTS		
SECTION E	Attach a detailed resume which indicates law enforcement experience in the subject areas you are teaching. If the applicant is not a law enforcement officer or federal law enforcement officer and the subject area to be taught is not in the domain of law enforcement then include a resume that indicates experience or expertise in the area that you are to be instructing.		
	The undersigned certifies that the information and attachments are true and correct.		
	APPLICANT	DATE	
SECTION F	Sponsorship, the undersigned training center director has evaluated the applicant and agrees to have them instruct in the first year of sponsorship.		
	TRAINING CENTER DIRECTOR	DATE	

MO 812-0314 (2-87)

CODE	CURRICULA	CODE	CURRICULA	CODE	CURRICULA	CODE	CURRICULA	CODE	CURRICULA	SKILL DEVELOPMENT
O5	ADMINISTRATIVE PROCEDURES	ICP	Crime Prevention	4W	Criminal Investigation					Defensive Tactics
O5A	Orientation/Rules and Regulations	DAB	Dealing with Aggressive Behavior	4X	Crime Scene Processing and Investigation	7QQ	Defensive Tactics/Use of Force			Defensive Tactics/Use of Force
	Basic Study Skills and Notetaking	ISP	Suicide Prevention	4H	Fingerprint Evidence	7RR	Handcuffing and Restraining Devices			Handcuffing and Restraining Devices
	Exams	6P	Dealing with Death	4I	Interrogation Process	7SS	Control Techniques			Control Techniques
	LEGAL STUDIES	6R	Stress Management	4L	Informant Use	7TT	Active Defensive Measures			Active Defensive Measures
	Constitutional Law		Health, Fitness and Nutrition	4M	Case and Trial Preparation	7UU	Intermediate Weapons			Intermediate Weapons
2I	Introduction to Law		TECHNICAL STUDIES		County & Municipal Offenses	7VV	Weapons Retention and Disarming			Weapons Retention and Disarming
2C	The Criminal Process	6S	Patrol	CM1	Property Crime Offense Investigations	OS	Officer Survival			Officer Survival
2F	Rules of Evidence	6T	Introduction - Preparation for Duty	CM2	Theft Offense Investigations		Exam/Practical Exam			Exam/Practical Exam
2J	Admissions/Confessions/Miranda	5B	Service Duties of the Peace Officer	CM3	Burglary Offense Investigations	GFT	Ground Fighting Techniques			Ground Fighting Techniques
2K	Contract/Detention/Arrest	7AA	Radio Communication Procedures	CM4	Assault Investigations	UFS	Use of Force Scenarios			Use of Force Scenarios
2E	Prisoner Rights and Privileges	7BB	Preventive Patrol	CM5	Robbery Offense Investigations		Firearms			Firearms
2E	Searches, Seizures, Search Warrant	6C	Field Interviews	4E	Death Investigations	7LA	Legal Aspects of Firearms			Legal Aspects of Firearms
2M	Non-Fourth Amendment Seizures	7O	Mechanics of Arrest and Control	4O	Intro to Drug Identification/Investigations	7WW	Fundamentals of Marksmanship			Fundamentals of Marksmanship
2N	Stop and Frisk	7P	Search of Persons/Vehicles	CM6	Signs/Symptoms of Chemical Dependency	7XX	Shooting Stances/Loading/Dry Firing			Shooting Stances/Loading/Dry Firing
2P	Search Incident to Arrest	6B	Vehicle Stops	4F	Sexual Offense Investigations	7YY	Skill Development - Handgun			Skill Development - Handgun
2Q	Searches/Seizures, Without a Warrant	7DD	Day vs. Night Patrol	CM7	Bad Check Investigations	7ZZ	Handgun Qualification			Handgun Qualification
2R	Peace Officer Liability	7EE	Emergency Response/Building Searches	4B	Auto Theft Investigations	7AAA	Shotgun Introduction			Shotgun Introduction
CLA	Criminal Constitutional Law Update	7FF	Gangs, Transients and Organized Crime	CM8	Criminal Intelligence	7BBB	Skill Development - Shotgun			Skill Development - Shotgun
2B	Court Organization & Procedure	7CG	Civil Disturbance Response	7K	Arson and Explosives Investigations	7CCC	Shotgun Qualification			Shotgun Qualification
2H	Courtroom Demeanor	DPC	Disturbance and Prowler Calls	CM9	Explosives Recognition/Search Technique	7EEE	Stress Combat Courses			Stress Combat Courses
MSA	Missouri Statutory Law	7HH	Survival Mentality		Report Writing	7NF	Nightfire - Handgun/Shotgun			Nightfire - Handgun/Shotgun
2S	Criminal Code Overview	7H	Hazardous Materials	5D	Memoranda	CM	Chemical Munitions			Chemical Munitions
2O	General Provisions	DAR	Introduction to DARE	5E	Introduction to Report Writing	HKR	H & K Rifle			H & K Rifle
MSB	Justification - Use of Force	P1	Physical and Electronic Security Aids	5F	Interviewing Skills	HFN	Physical Training			Physical Training
2U	Civil process	P2	Record System & Uniform Crime Report	5G	Report Writing Exercises		Health, Fitness and Nutrition			Health, Fitness and Nutrition
3G	Complaint and Summons	CB1	Courtroom Management - Bailiff	7A	Juvenile Justice & Procedures		Driver Training			Driver Training
3H	Registration and Licensing	CB2	First Response to Hostage Situations	7J	Introduction, Jurisdiction & Certification	8J	Emergency Maneuver Techniques			Emergency Maneuver Techniques
3I	Traffic/Vehicle Equipment Regulations	CB3	High Threat Trials	7I	Judicial Custody	8K	Skill Development Day/Night			Skill Development Day/Night
3K	Ethics and Professionalism	CB4	Prisoner Movement & Use of Restraints	7JJ	Juvenile Interrogation/Interviews		Practical Application Exercises			Practical Application Exercises
DV	Domestic Violence	CB5	Court Process/Orders of Protection	7KK	Fingerprinting and Lineups					
6A	Crisis Intervention/Domestic Violence	CB6	Basic Security Issues in the Court	7LL	Related Missouri Statutes					
6M	Child Abuse & Neglect	CB7	Prisoner Transportation	7MM	First Aid (First Responder)					
6K	Human Behavior	CB8	Jury Procedures	7NN	DPS - Approved First Responder Course	MHP	Missouri State Highway Patrol			Missouri State Highway Patrol
6L	Community Problem Solving	4P	Courtroom Evacuation	7OO	CPR	WP	Missouri State Water Patrol			Missouri State Water Patrol
		4Q	Jail Population Management	7PP	AIDS and Other Blood Borne Pathogens	CD	Missouri Department of Conservation			Missouri Department of Conservation
		3J	Processing & Documentation Procedures		General First Aid Introduction	90	Miscellaneous Subjects			Miscellaneous Subjects
		3B	Basic Security Principles							
		4T	Traffic Accident/Law Enforcement							
		4U	STARS/Accident Rep Writing/Diagramming							
		3C	Accident Investigation							
			Introduction to Traffic RADAR							
			DWI Investigation and Reporting							
			Traffic Control and Direction							

MO 812-0314 (2-97)

11 CSR 75-4.030 Instructor Certification Procedures

PURPOSE: This rule describes how the Peace Officer Standards and Training Program processes the instructor applications for certification.

(1) Upon receiving the Instructor Application Form I-2 (see 11 CSR 75-4.020), the director or his/her designated representatives will review the applicant's education, training and experience; and the completeness of the application for compliance with Peace Officer Standards and Training (POST) rules.

(2) The director or his/her designated representatives shall have the option of—1) certifying, 2) certifying with stipulated conditions or 3) not certifying applicants applying for instructional certification.

(3) If the director or his/her designated representatives determine that the application meets the requirements of POST rules, the director shall grant certification. Certification of instructors by the director or his/her designated representatives will be in the form of a letter and certificate so stating to the applicant, with a copy sent to the sponsoring training center director. The certification letter shall specify the type of certification and stipulated conditions, if any. The certificate shall name the certified instructor and shall specify the type of certification granted.

(4) If the director or his/her designated representatives determine that the application does not meet the requirements of POST rules, the director or his/her designated representatives shall specify in writing and forward to the applicant and the sponsoring training center director the reasons upon which the adverse determination is based. Notice of the director's or his/her designated representatives' determination shall be issued no later than thirty (30) days following receipt of the application, except in instances for cause shown.

AUTHORITY: section 590.135, RSMo (Cum. Supp. 1997). * Original rule filed Aug. 12, 1980, effective Nov. 13, 1980. Rescinded and readopted: Filed April 12, 1989, effective June 29, 1989. Emergency rescission and rule filed June 15, 1994, effective Aug. 28, 1994, expired Dec. 25, 1994. Rescinded and readopted: Filed June 2, 1994, effective Nov. 30, 1994. Amended: Filed Sept. 10, 1997, effective March 30, 1998.

*Original authority 1978, amended 1988, 1993, 1995.

11 CSR 75-4.040 Evaluation of Instructors

PURPOSE: This rule describes the requirements for evaluation of certified instructors.

(1) New instructors shall be evaluated by the sponsoring training center director prior to requesting certification from the Department of Public Safety's Peace Officer Standards and Training (POST) Program.

(2) Records which indicate the name of certified instructor(s), course subject(s) taught, the time length of the course subject(s) taught, the date(s) when the course subject was taught, and the total number of hours in any basic training course taught by each instructor shall be kept in each basic training course file.

(3) Certified instructors may be evaluated by POST staff at any time they are teaching a basic training course. Instructors will be evaluated on their presentation, knowledge of the subject matter, and for properly following certified objectives and lesson plans.

(4) If the training center director receives from a student, staff, or any source complaints or negative criticism regarding an instructor, the director shall keep written records of such complaints, and will document what action or response was made in regard to the complaints or criticism. If the action or response results in the discipline, suspension, or dismissal of an instructor, the training center director shall notify POST within thirty (30) days.

AUTHORITY: section 590.120, RSMo (Cum. Supp. 1997). * Original rule filed Aug. 12, 1980, effective Nov. 13, 1980. Rescinded and readopted: Filed April 12, 1989, effective June 29, 1989. Amended: Filed June 2, 1992, effective Feb. 26, 1993. Emergency rescission and rule filed June 15, 1994, effective Aug. 28, 1994, expired Dec. 25, 1994. Rescinded and readopted: Filed June 2, 1994, effective Nov. 30, 1994. Amended: Filed Aug. 11, 1995, effective March 30, 1996. Amended: Filed Sept. 10, 1997, effective March 30, 1998.

*Original authority 1978, amended 1988, 1993, 1995.

11 CSR 75-4.050 Decertification of Instructors and Appeals Program

PURPOSE: This rule defines the procedure for decertification of instructors and the appeals process to be used in disputed cases.

(1) Instructor certification indicia shall remain the property of the Department of Public Safety's Peace Officer Standards and Training Program and the director or his/her designated representatives shall have the power to cancel, recall, suspend or revoke any certificate or award for cause as they determine, which shall include, but not be limited to, the following:

(A) Certification issued in error or through fraudulent application; and

(B) Certification issued to instructors who are unqualified to continue teaching;

(C) Conviction of a felony including the receiving of a suspended imposition of sentence following a plea or finding of guilty to a felony charge;

(D) Conviction of a misdemeanor involving moral turpitude;

(E) Use or possession of, or trafficking in, any illegal substance; and

(F) Gross misconduct indicting inability to function as a peace officer, or a law enforcement instructor.

(2) Review of Instructor Certification.

(A) Review of an instructor's certification may be initiated upon the written request of a chief executive officer, training center director or other reliable source. A review also may be initiated by the director or his/her designated representatives in the absence of external requests.

(3) Notice of Adverse Determination and Request for Hearing.

(A) In all cases where the director or his/her designated representatives disapproves an application for instructor certification or cancels, recalls, suspends or revokes any previously issued instructor certification, the director or his/her designated representatives must specify in writing and forward to the individual and the training center director, by certified mail, return receipt requested, the reasons upon which the adverse determination is based.

(B) The individual may file a written request for a hearing on the adverse determination. If filed, the request must be received by the director or his/her designated representatives not later than fifteen (15) days after the date of mailing by the individual of the adverse notice.

(C) The hearing procedure to be used in all matters regarding instructional certification shall be governed by the Administrative Rules and Review Act, Chapter 536, RSMo.

AUTHORITY: section 590.120, RSMo (Cum. Supp. 1997). * Original rule filed Aug. 12, 1980, effective Nov. 13, 1980. Rescinded and



readopted: Filed April 12, 1989, effective June 29, 1989. Emergency rescission and rule filed June 15, 1994, effective Aug. 28, 1994, expired Dec. 25, 1994. Rescinded and readopted: Filed June 2, 1994, effective Nov. 30, 1994. Amended: Filed Sept. 10, 1997, effective March 30, 1998.

**Original authority 1978, amended 1988, 1993, 1995.*

11 CSR 75-4.060 Decertification of Instructors

(Rescinded June 29, 1989)

AUTHORITY: section 590.120, RSMo (1986). Original rule filed Aug. 12, 1980, effective Nov. 13, 1980. Rescinded: Filed April 12, 1989, effective June 29, 1989.