

Rules of
Department of Public Safety
Division 75—Peace Officer Standards and
Training Program
Chapter 8—Minimum Standards for Training
Applicable to any Sheriff’s Department
of any City Not Within a County

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Title 11—DEPARTMENT OF PUBLIC SAFETY

**Division 75—Peace Officer Standards and Training Program
Chapter 8—Minimum Standards for Training Applicable to any Sheriff's Department of any City Not Within a County**

11 CSR 75-8.010 Minimum Requirements for St. Louis City Deputy Sheriffs' Training

PURPOSE: This rule enumerates the minimum number of hours of training required to qualify as deputy of the Sheriff's Department of the City of St. Louis and sets forth the requirement for successful completion of the training.

(1) All deputies of the Sheriff's Department of the City of St. Louis shall be required to complete a minimum of one hundred twenty (120) hours of certified basic training for purposes of employment as St. Louis City deputy sheriffs.

(2) The one hundred twenty (120)-hour basic training curriculum for St. Louis City deputy sheriffs shall be prescribed by the Peace Officer Standards and Training Commission and shall be designed specifically for that department and will be presented and administered only by the St. Louis Police Academy with partial support and assistance from the St. Louis City Sheriff's Department.

(3) No instructor shall be scheduled to instruct in more than thirty percent (30%) of the hours of academic subject matters during the basic training course.

(4) In no event may the use of noncertified instructors/lecturers exceed fifteen percent (15%) of the total instruction for the course.

(5) The provisions of sections (3) and (4) shall not preclude the use of instruction of firearms in excess of thirty percent (30%) if and when conditions require a departure.

(6) The St. Louis City Sheriff's Department may adopt standards which are higher than the minimum standards implemented under the Act. The minimum standards for basic training as set forth in these rules in no way shall be considered sufficient or adequate in those cases where higher standards have been adopted or proposed.

(7) All St. Louis City deputy sheriffs shall satisfactorily complete the prescribed basic training course within twelve (12) months from

the date of employment or appointment as a St. Louis City deputy sheriff.

(8) Each approved training course topic is considered a single unit. A trainee should complete the full course during one (1) scheduled presentation of the course. Trainees may not be permitted to enroll in subsequent courses for makeup purposes unless unusual circumstances exist and prior approval is obtained from the St. Louis Training Academy director and the sheriff of the City of St. Louis.

(9) The Peace Officer Standards and Training Commission may approve changes in the curriculum of the basic training course upon written request from the director of the St. Louis Training Academy and the St. Louis City sheriff presenting evidence that the change is compatible with the public interest and is needed.

*Auth: section 590.105, RSMo (Cum. Supp. 1993). * Emergency rule filed Aug. 30, 1991, effective Sept. 9, 1991, expired Jan. 6, 1992. Original rule filed Aug. 30, 1991, effective Jan. 13, 1992. Emergency rescission and rule filed June 15, 1994, effective Aug. 28, 1994, expired Dec. 25, 1994. Rescinded and readopted: Filed June 2, 1994, effective Nov. 30, 1994.*

**Original authority 1978, amended 1986, 1988, 1990, 1993.*

11 CSR 75-8.020 Requirements for Trainee Attendance and Performance

PURPOSE: This rule defines the attendance and performance requirements of trainees for the successful completion of the required basic training course for St. Louis City deputy sheriffs.

(1) To successfully complete the certified training course, a trainee's absences must not exceed five percent (5%) of the total hours of instruction for any reason, valid or otherwise, and all missed instruction must be made up by the trainee to the satisfaction of the training academy director and the sheriff of the City of St. Louis. The training academy director may terminate any trainee whose inexcusable absences exceed five percent (5%) of the course. The training academy director may schedule the trainee for makeup work at the academy director's discretion.

(2) To receive credit for successful completion of the basic training course, the trainee must achieve no less than a seventy percent (70%)

final overall grade average on all written tests or no less than a score of sixty percent (60%) on any single test. A trainee who achieves a score of less than sixty percent (60%) on any single test can be given the opportunity to retake the test.

(3) All performance tests given the trainee shall be judged on a pass or fail basis. A trainee must pass all performance tests to satisfactorily complete the course. The determination of pass or fail on any performance test lies with the certified instructor or with the training academy director.

(4) The weight given any test in determining the overall average shall rest with the training academy director, provided a common formula is utilized for determining the overall average of all trainees enrolled in the same course. The test weighing system will be subject to the review and approval of the director or his/her designated representatives.

(5) To satisfactorily complete the basic training course, trainees must achieve a final firing average of no less than seventy percent (70%) out of a possible one hundred percent (100%) in the firearms training segment. Any trainee who fails to achieve a qualifying score, with the permission of the training academy director, may retake the firearms training segment of the recruit training course or undergo special tutoring conducted by a certified firearms instructor.

(6) The following St. Louis City deputy sheriffs' one hundred twenty (120)-hour basic training course core curriculum has been established by the director and is subject to revision as authorized under section (6). The one hundred twenty (120)-hour length of the basic training course shall be used exclusively for classroom and range instruction. Orientation, examinations, critiques, evaluations, administrative functions and graduation ceremonies shall be conducted in addition to the one hundred twenty (120) hours of classroom and range instruction.

(A) Child Abuse/Sex Crimes 2 hours
Basic instruction in the investigation of sex crimes and child abuse and proper investigative techniques as pertains to sex crimes and child abuse cases. Defines physical indicators of sexual abuse of children. Emphasizes items of physical evidence that may be available at the scene of a child abuse or rape case.

(B) Hazardous Materials 2 hours
Basic instruction in the recognition and response to hazardous materials' incidents. Emphasis upon the performance of tasks which are essential to the detection or presence



of hazardous materials, or both, and precautions to be taken when dealing with hazardous materials' incidents.

(C) Bomb and Arson 1 hour
Basic instruction on the function of the bomb and arson section of the St. Louis Police Department. Emphasis on arson and types of explosive devices along with tasks essential in the response to bomb and arson threat incidents.

(D) Narcotic Identification 1 hour
Basic instruction on the various types of drugs and the proper handling of drug evidence. Emphasis on the handling of drug evidence.

(E) Defensive Tactics 28 hours
Basic instruction on the fundamental concepts of subject control. Emphasis upon the need for understanding both learning concepts and biomechanical principles that allow the officer to effectively control a subject(s). Emphasis on tactics used to overcome resistance and rules in the use of Touch Pressure.

(F) Driver Training 8 hours
Basic instruction of proper defensive driving along with vehicle maneuvers.

(G) Report Writing 1 hour
Basic instruction in the requirements of proper organization and writing skills.

(H) First Aid 4 hours
Basic instruction in the recognition of signs and symptoms of injury or illness and the administration of correct first-aid treatment for illnesses and injuries.

(I) Dealing With the Public 4 hours
Basic instruction in effective law enforcement communication. Emphasis on cultural and economic factors and how they affect the communication process.

(J) Firearms Training 40 hours
Instruction covers the nomenclature and operational mechanisms of revolvers and ammunition along with firearms qualification training and qualification on the firing range.

(K) Firearms Training Simulator 3 hours
Basic instruction in simulated exercises involving specific types of "fire-don't fire" situations as pertain to the trainee.

(L) Hostage Procedures 1 hour
Basic instruction in the response to hostage situations. Emphasis on safe release of hostages, apprehension of hostage takers and the response to safety needs for all citizens. Further instruction in the area of understanding and procedures used in the Hostage Response Unit of the St. Louis Police Department.

(M) Signs and Symptoms of Chemical Dependence 1 hour
Basic instruction in awareness and understanding of the signs and symptoms of alcohol and drug abuse.

(N) Acquired immunodeficiency syndrome (AIDS) 2 hours

Includes a discussion of the human immunodeficiency virus (HIV) and the AIDS disease. Basic instruction will be given as pertains to information on the spread of HIV/AIDS, risky behaviors, ways to protect the officer and safe behaviors.

(O) Juvenile Court 1 hour
Basic instruction on the function of the Juvenile Court and the care and protection of minor children who come under the Juvenile Court's control.

(P) Hostage Procedures in the Correctional Setting 2 hours
Basic instruction in the response to hostage situations in the correctional setting.

(Q) High Intensity Trials 3 hours
Basic instruction in the details and responsibilities of the officer during high intensity trials as compared to most trials.

(R) Searches and Contraband 3 hours
Basic instruction in the identification of types of contraband and the methods of obtaining and controlling contraband. Emphasis will be placed upon the search for and securing of contraband, along with reasons for these searches.

(S) Prisoner Movements and Use of Restraints 2 hours
Basic instruction on the maximization of the control of the inmate by eliminating the free movement of the inmate's arms and legs while still allowing for necessary movement. Emphasis upon the types of restraints to use as well as when and how to use them.

(T) Service 1 hour
Basic instruction on the serving of papers for the court.

(U) Orders of Protection 1 hour
Basic instruction in the serving of *ex parte* orders.

(V) Internal Affairs Procedures 1 hour
Basic awareness in the meaning of internal affairs and the filing of complaints with the Internal Affairs Unit.

(W) Transportation of Prisoners 2 hours
Basic instruction on the duties of the officer in the transportation of prisoners. Emphasis upon prevention of escape during transportation and the planning of transportation routes.

(X) Handling of Juvenile Prisoners 1 hour
Basic instruction on the important functions and the handling of juvenile prisoners. Emphasis upon the special considerations in the handling of juveniles.

(Y) Courtroom Deputies 3 hours
Basic instruction on the regulations set by the sheriff and the judge with respect to courtroom demeanor to be secured by the officer.

(Z) Security 1 hour
Basic instruction as to the security of the Municipal Court Building and the Civil Court

Building, as well as the security of prisoners transferred from the city jail to the hospital.

(AA) Hospital Procedures 1 hour
Basic instruction in the responsibility of the officer for prisoners who are confined in the hospital. Emphasis upon securing hospital rooms within which prisoners are contained at any given time.

(BB) Sheriff Procedures 1 hour
Basic presentation of the sheriff's manual which provides the rules that establish the standards of conduct, discipline and ethical practices by which all personnel are to lead their professional lives.

(CC) Law and Civil Liability 1 hour
Basic instruction in the area of criminal liability of the deputy and responsibilities of the deputy as pertains to the safety and protection of the prisoner.

(DD) Use of Force 1 hour
Basic instruction in the use of proper force.

(EE) Jury Procedures 1 hour
Basic instruction in the responsibilities of the sheriff's deputy for handling of juries during the process of jury selection and the trial, deliberations and conclusion of the trial.

(FF) Sexual Harassment 1 hour
Basic presentation of Title VII of the Civil Rights Act of 1964 as pertains to harassment on the basis of sex in the work place.

(GG) Suicide Prevention 1 hour
Basic instruction in the area of suits of negligence for suicides occurring in the care, custody and control of the sheriff's department.

(HH) Cardiopulmonary Resuscitation (CPR) 4 hours
Basic instruction in CPR.

(II) Evaluation Procedures 1 hour
Basic presentation as pertains to methods which will be followed in the performance evaluations of the deputy.

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**Original authority 1978, amended 1986, 1988, 1990, 1993.*



11 CSR 75-8.030 Requirements for and Terms of Recognition of Completion of Training

PURPOSE: This rule defines the requirements for recognition upon completion of basic training and the terms for maintenance of recognition of completion.

Editor's Note: The form mentioned in this rule follows 11 CSR 75-1.010.

(1) Requirements for Recognition Upon Training Program Completion.

(A) The director or his/her designated representatives shall issue a certificate of completion to deputies of the St. Louis City Sheriff's Department who have completed the applicable basic training course and who have complied with all other applicable Peace Officer Standards and Training (POST) rules. The certificate shall specify the number of hours and the course of basic training completed.

(B) The successful completion of a basic training course shall be determined by the training academy director, based upon POST rules and subject to the review of the director or his/her designated representatives.

(C) The director or his/her designated representatives may require the passing of a qualifying examination as a condition of completion of the course. Trainees who fail to pass the examination may apply for reexamination no less than thirty (30) days after notification of failure. Trainees may also be required to take supplementary or remedial training before being permitted to retake the examination. Trainees who fail both attempts to pass the qualifying examination shall repeat the basic training course and pass the qualifying examination in order to become certified.

(D) To qualify for recognition upon successful completion of the applicable basic training course, each applicant shall—

1. Be currently employed or appointed as deputy of the Sheriff's Department of the City of St. Louis;
2. Provide evidence of having completed the applicable certified basic training course by producing a copy of a diploma or other indicia awarded by the training academy;
3. Pass any qualifying examinations and successfully complete any remedial or supplementary training that may be required as a condition of certification; and
4. Submit, through the sheriff of the City of St. Louis, an application requesting recognition along with a copy of the diploma or other

indicia awarded by the training center for completion of the basic training course.

(2) Terms of Recognition.

(A) Once recognized as having completed the basic training course for a deputy of the Sheriff's Department of the City of St. Louis, the individual shall be considered as being in permanent and full compliance with the minimum requirement for this recognition as set forth in the Act and POST rules unless or until the individual terminates his/her appointment with the St. Louis City Sheriff's Department.

(B) A deputy of the Sheriff's Department of the City of St. Louis is not defined as a peace or as a reserve officer and is not eligible for peace or reserve officer certification. A deputy who leaves the employment of the St. Louis City Sheriff's Department and accepts an appointment as a state, county or municipal peace officer, reserve officer or chief executive officer will be required to comply with all applicable basic training and certification requirements.

*Auth: section 590.105, RSMo (Cum. Supp. 1993). * Emergency rule filed Aug. 30, 1991, effective Sept. 6, 1991, expired Jan. 6, 1992. Original rule filed Aug. 30, 1991, effective Jan. 13, 1992. Emergency rescission and rule filed June 15, 1994, effective Aug. 28, 1994, expired Dec. 25, 1994. Rescinded and readopted: Filed June 2, 1994, effective Nov. 30, 1994.*

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