

**Rules of**  
**Department of Insurance,**  
**Financial Institutions and**  
**Professional Registration**  
**Division 2270—Missouri Veterinary Medical Board**  
**Chapter 5—Veterinary Facilities Permits**

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**Title 20—DEPARTMENT OF  
INSURANCE, FINANCIAL  
INSTITUTIONS AND  
PROFESSIONAL REGISTRATION**  
Division 2270—Missouri Veterinary  
Medical Board  
Chapter 5—Veterinary Facilities Permits

**20 CSR 2270-5.011 Permit Applications**

*PURPOSE: This rule outlines the procedures required to secure a permit for all veterinary facilities.*

(1) All veterinary facilities shall have a facility permit issued by the Missouri Veterinary Medical Board.

(2) Applications for facility permits must be made on the forms provided by the board. Permit application forms may be obtained by requesting them from the executive director, Missouri Veterinary Medical Board, P.O. Box 633, Jefferson City, MO 65102.

(3) The application must be legible (printed or typed), signed under oath or affirmation by the responsible veterinarian in charge of the facility and accompanied by the appropriate fee.

(4) The following documents must be on file for a permit application to be considered complete:

- (A) Completed application;
- (B) Appropriate fee;
- (C) Completed self-inspection form; and
- (D) If a business entity owns the facility, a copy of the articles of incorporation, partnership agreement or business organization documents that clearly state that the licensed veterinarian is not subject to the direction of anyone not licensed to practice veterinary medicine in Missouri in making veterinary medical decisions or judgments.

(5) Upon receipt of a completed application, the facility permit may be issued. The permit shall be conspicuously displayed within the facility.

(6) If ownership of a veterinary facility changes, the veterinarian in charge to whom the permit was originally issued is responsible for notifying the board and returning the permit within thirty (30) days of the change in ownership. The veterinarian in charge must apply for a new permit and submit all applicable fees prior to performing any veterinary services in the facility.

(7) If the name of a veterinary facility changes, the veterinarian in charge is responsible for notifying the board and returning the permit within thirty (30) days of the name change. The veterinarian in charge must apply for a new permit and submit all applicable fees prior to doing business under the new name.

(8) If the physical location of a veterinary facility changes, the veterinarian in charge is responsible for notifying the board and returning the permit within thirty (30) days of the location change. The veterinarian in charge must complete a facility permit and self-inspection form with the new location information.

(9) If a change of ownership, location, name and/or function has occurred, the veterinarian in charge must apply for a new permit and submit all applicable fees prior to performing any veterinary services in the facility.

*AUTHORITY: sections 340.210 and 340.226, RSMo 2000.\* This rule originally filed as 4 CSR 270-5.011. Original rule filed Nov. 4, 1992, effective July 8, 1993. Amended: Filed April 14, 1994, effective Sept. 30, 1994. Amended: Filed April 13, 2001, effective Oct. 30, 2001. Moved to 20 CSR 2270-5.011, effective Aug. 28, 2006.*

*\*Original authority: 340.210, RSMo 1992, amended 1993, 1995, 1999; and 340.226, RSMo 1992, amended 1999.*

**20 CSR 270-5.021 Veterinary Facility Self-Inspection Procedures**

*PURPOSE: This rule outlines the procedures for self-inspection of veterinary facilities.*

(1) The veterinarian in charge of each veterinary facility in the state is responsible for completing the self-inspection form and returning it to the board office.

(2) The self-inspection form (see 4 CSR 270-5.011) is available from the executive director, Missouri Veterinary Medical Board, P.O. Box 633, Jefferson City, MO 65102.

(3) The purpose of the self-inspection is to verify that all veterinary facilities comply with the minimum standards which are found in Chapter 4 of these rules.

(4) Pursuant to 340.210, RSMo the board may inspect a veterinary facility about which the board has received a complaint.

*AUTHORITY: sections 340.210 and 340.264, RSMo Supp. 1992.\* This rule originally filed as 4 CSR 270-5.021. Original rule filed Nov. 4, 1992, effective July 8, 1993. Moved to 20 CSR 2270-5.021, effective Aug. 28, 2006.*

*\*Original authority: 340.210, RSMo 1992, amended 1993, 1995, 1999; and 340.264, RSMo 1992, amended 1999.*

**20 CSR 2270-5.031 Facility Permit Renewal Procedures**

*PURPOSE: This rule outlines the procedures for the renewal of facility permits.*

(1) A facility permit shall be reviewed annually on or before the expiration of the permit by submitting the properly completed renewal application and inspection form and the fee to the Missouri Veterinary Medical Board. The renewal application and inspection form shall be signed under oath or affirmation.

(2) Failure of the veterinarian in charge to receive the notice and application to renew the permit shall not excuse him/her from the requirements of this rule.

(3) Each facility permit shall expire annually on March 31. Failure to renew a permit constitutes grounds for discipline pursuant to 340.264.2(13) and (25), RSMo for all veterinarians and veterinary technicians working at the facility. If the permit is not renewed within thirty (30) days of the expiration date, a penalty fee will be assessed.

*AUTHORITY: sections 340.210, RSMo Supp. 1993 and 340.264, RSMo Supp. 1992.\* This rule originally filed as 4 CSR 270-5.031. Original rule filed Nov. 4, 1992, effective July 8, 1993. Amended: Filed April 14, 1994, effective Sept. 30, 1994. Moved to 20 CSR 2270-5.031, effective Aug. 28, 2006.*

*\*Original authority: 340.210, RSMo 1992, amended 1993; and 340.264, RSMo 1992.*

**20 CSR 2270-5.041 Temporary Continuation of Veterinary Practice Upon Death of Owner**

*PURPOSE: This rule establishes a way for an individually owned veterinary practice to be continued when the owner dies.*

(1) Upon the demise of the licensed owner of an individually owned veterinary practice, an unlicensed spouse or the executor, administrator or personal representative of the licensee's estate may continue to own and maintain the



practice for a period of one (1) year in order to convey or liquidate the practice, provided that the services of a Missouri licensed veterinarian shall be engaged to be the veterinarian in charge.

(2) The unlicensed owner shall provide the Veterinary Medical Board with written notice of the veterinarian in charge in accordance with 4 CSR 270-5.011(6). The thirty (30)-day time period may be extended upon written petition to the board.

(3) The veterinarian in charge shall also write to the board indicating his/her willingness to assume the position.

(4) If, for any reason, the veterinarian in charge is terminated, both the owner and the veterinarian in charge shall immediately inform the board in writing and a new veterinarian in charge shall be immediately engaged and registered with the board.

(5) The one (1)-year period of conveyance or liquidation may be extended following written petition to the board.

(6) Nothing in this rule shall be construed to authorize the unlicensed practice of veterinary medicine as defined in section 340.216, RSMo.

*AUTHORITY: sections 340.210 and 340.264, RSMo 1994.\* This rule originally filed as 4 CSR 270-5.041. Original rule filed March 10, 1995, effective Sept. 30, 1995. Moved to 20 CSR 2270-5.041, effective Aug. 28, 2006.*

*\*Original authority: 340.210, RSMo 1992, amended 1993; and 340.264, RSMo 1992.*