
Rules of Department of Economic Development

Division 235—State Committee of Psychologists

Chapter 2—Licensure Requirements

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**Title 4—DEPARTMENT OF
ECONOMIC DEVELOPMENT
Division 235—State Committee of
Psychologists
Chapter 2—Licensure Requirements**

4 CSR 235-2.001 Educational Requirements, Section 337.021, RSMo

PURPOSE: This rule interprets and clarifies section 337.021, RSMo.

(1) A person applying for licensure as a psychologist pursuant to section 337.021, RSMo shall be governed by this rule in force and effect on August 28, 1989.

(2) The phrase "a program of studies whose content was primarily psychological" as used in sections 337.020 and 337.021, RSMo shall be defined as any one (1) of the following:

(A) An educational program which has been approved, including provisional approval, by the Education and Training Board of the American Psychological Association, or its successor, or jointly designated by the Council for the National Register of Health Service Providers in Psychology and the American Association of State Psychology Boards, or its successor, at the time the applicant obtained the degree; or

(B) A graduate training program is as follows:

1. An integrated, organized sequence of study, the purpose of which is to educate and train people to be a professional psychologist;

2. Core course work in the basic areas of psychology and course work, and training in preparation for the professional practice of psychology, as defined in section 337.015.3 and 4, RSMo shall include at least one (1), three (3) semester-hour graduate credit course or a combination of graduate credit courses totaling three (3) semester-hours or five (5) quarter-hours in each of the following areas:

A. The biological bases of behavior, such as courses in sensation and perception, psychophysiological psychology and psychopharmacology, brain and behavior;

B. The cognitive-affective bases of behavior, such as courses in learning, thinking, motivation, emotion and cognitive psychology;

C. The social bases of behavior, such as courses in the psychology of interpersonal relationships, group processes, social psychology, organizational theory, systems theory, group dynamics and role theory and family systems theory;

D. Individual differences, such as courses in personality theory, human development, abnormal psychology, developmental psychology, child psychology, adolescent

psychology, psychology of aging, psychopathology and theories of personality; and

E. The scientific methods and procedures of understanding, predicting and influencing human behavior, such as courses in statistics, experimental design, psychometrics, individual testing, group testing, research design and methodology;

3. Each course must be an in-depth study solely devoted to a particular core area. No core area credit will be given for a course which contains only components or some aspects of a core area;

4. A course will be counted only once in granting credit for a core area;

5. No core course credit will be given for practicums, workshops, continuing education, applied courses, experiential courses, readings courses, independent studies or correspondence courses;

6. Credit will be given for seminar courses only if the applicant is awarded a grade for the course and provides substantiation through course descriptions in official school catalogs, course syllabi, bulletins or other like means, or through written documentation from a school official that the course was an in-depth study of a particular core area and that the course included lectures and discussions concerning a wide range of the key topics in that core area;

7. Titles of course work on official transcripts which are not self-explanatory must be substantiated through course descriptions in official school catalogs, course syllabi, bulletins or other like means, or through written documentation from a school official;

8. The committee will not count undergraduate level courses taken by an applicant as meeting any academic requirements unless the applicant's official graduate transcript clearly shows that the course was awarded graduate credit by the school or that a competency examination was successfully passed in that particular core area and is clearly shown on the transcript;

9. The committee will not accept course work for which an applicant received a failing or incomplete grade or for which no credit was given as indicated on the official transcript;

10. In evaluating transcripts, the committee shall consider one quarter (1/4) hour of academic credit as two-thirds (2/3) of a semester-hour;

11. An appropriate program of study also shall include graduate course work and supervised practical training in rendering services to individuals, groups and organizations in preparation for the professional practice of psychology as defined in section 337.015.2 and 4, RSMo;

12. The applicant shall provide official transcripts and any other supporting evidence necessary to document the fact that these

educational requirements have been met. The applicant has the burden of demonstrating that the academic course work and training constituted a program of study whose content was primarily psychological. A final determination of whether the program of study which formed the basis of the applicant's degree was primarily psychological is within the discretion of the department;

13. An applicant who has been denied licensure as a result of inadequate educational experience and wishes to make up academic deficiencies and to obtain prior approval from the committee of the applicant's proposed plan for completing the deficiencies may submit a proposed plan for completing the academic requirements to the committee for its evaluation. All information must be submitted to the committee no later than thirty (30) days prior to a regularly scheduled committee meeting in order to be reviewed at that meeting. Upon satisfactory completion of these deficiencies, the applicant shall reapply for licensure, submit the application fee and file with the committee an official transcript or verification from the academic registrar's office or other like school official that the academic deficiencies have been completed;

14. The committee will review an applicant's educational credentials upon receipt of official educational transcripts received directly from the universities and upon payment of the fee for prior educational review. All information must be submitted to the committee no later than thirty (30) days prior to a regularly scheduled committee meeting to be reviewed at that meeting; and

15. The committee will review an applicant's proposed plan for obtaining an appropriate educational degree or course work, or both, upon receipt of the photocopies of official school documents, such as course syllabi or catalog descriptions of course work and degree programs, and upon payment of the fee for prior educational review. All information must be submitted to the committee no later than thirty (30) days prior to a regularly scheduled committee meeting to be reviewed at that meeting.

*Auth: section 337.050.5., RSMo (Cum. Supp. 1989). * This rule was previously filed as 4 CSR 235-3.011. Original rule filed Jan. 14, 1981, effective June 11, 1981. Amended: Filed Oct. 4, 1988, effective Dec. 29, 1988. Amended: Filed Feb. 4, 1992, effective Dec. 3, 1992.*

**Original authority 1977, amended 1981, 1989.*



4 CSR 235-2.005 Educational Requirements, Section 337.025, RSMo

PURPOSE: This rule interprets and clarifies section 337.025, RSMo.

(1) A person applying for licensure as a psychologist pursuant to section 337.025, RSMo, and who does not engage in the delivery of psychological health services as defined in 4 CSR 235-1.015, shall be governed by the following: possession of a doctoral degree in psychology as defined in section 337.025.3, RSMo.

(2) A person applying for licensure as a psychologist pursuant to section 337.025, RSMo, and who will engage in the delivery of psychological health services as defined in 4 CSR 235-1.015, shall be governed by the following:

(A) Possession of a doctoral degree in clinical or counseling psychology as defined in sections 337.025.3 and 337.033.3, RSMo; or

(B) Possession of a doctoral degree in clinical or counseling psychology from a respecialization program as defined in section 337.033.3 and 4, RSMo.

(3) The following criteria shall be used by the committee in evaluating the acceptability of course work obtained in the graduate program of the applicant seeking licensure pursuant to section 337.025.3(3) or 337.033.4(3), RSMo:

(A) Each course must be an in-depth study solely devoted to a particular core area. No core area credit will be given for a course which contains only components or some aspects of a core area;

(B) A course will be counted only once in granting credit for a core area;

(C) No core course credit will be given for practica, workshops, continuing education, applied courses, experiential courses, readings courses, independent studies or correspondence courses;

(D) Credit will be given for seminar courses only if the applicant provides substantiation through satisfactory evidence that the course was an in-depth study solely devoted to a particular core area. This substantiation may be shown through one (1) or more of the following:

1. Course descriptions in official school catalogs;

2. Course syllabi; or

3. A signed written statement from a graduate dean, department chair or professor who taught the class that the course was an in-depth study solely devoted to a particular core area and that the course included lectures and discussions concerning a wide range of the key topics in that core area;

(E) Titles of course work on official transcripts which are not clear to the committee must be substantiated with satisfactory evidence. This substantiation may be shown through one (1) or more of the following:—

1. Course descriptions in official school catalogs;

2. Course syllabi; or

3. A signed written statement from a graduate dean, department chair or professor who taught the class that the course was an in-depth study solely devoted to a particular core area and that the course included lectures and discussions concerning a wide range of the key topics in that core area;

(F) The committee will not count undergraduate level courses taken by an applicant as meeting any academic requirements unless the applicant's official graduate transcript clearly shows that the course was awarded graduate credit by the school or that a competency examination was successfully passed in that particular core area and is clearly shown on the transcript; and

(G) The committee will accept only course work for which an applicant received a grade of B or better as indicated on the official transcript. The committee will not accept course work for which the applicant received no credit. The committee will not accept course work taken as an audit or pass/fail as indicated on the official transcript.

(4) The applicant, upon request, shall furnish to the committee satisfactory evidence that the degree is a doctoral degree in psychology.

(A) Satisfactory evidence shall be competent and substantial evidence admissible in the courts of Missouri establishing that the degree is a doctoral degree in psychology.

(B) Failure by the applicant to submit that evidence shall constitute evidence that the degree is not a doctoral degree in psychology.

Auth: section 337.050.9., RSMo (Cum. Supp. 1989). * Original rule filed Feb. 4, 1992, effective Dec. 3, 1992.

*Original authority 1977, amended 1981 and 1989.

4 CSR 235-2.010 Supervised Professional Experience (Rescinded December 11, 1983)

4 CSR 235-2.020 Supervised Professional Experience, Section 337.021, RSMo

PURPOSE: This rule defines the one year of supervised professional experience required of all applicants under section 337.020.2., RSMo.

(1) The supervised professional experience requirements for a person applying for licensure as a psychologist pursuant to section 337.021, RSMo shall be governed by this rule in force and effect on August 28, 1989. All applicants for licensure as a psychologist, whether applying on the basis of a master's degree or a doctorate degree, must have had at least one (1) year of satisfactory supervised professional experience in the general field of psychology as defined in this rule and must demonstrate compliance with this rule in the attestation forms provided by the committee. Attestation forms may be obtained by writing the committee's office at P.O. Box 153, Jefferson City, MO 65102.

(2) As applied to periods of supervised professional experience commencing before January 1, 1984, the phrase "satisfactory supervised professional experience in the general field of psychology" as used in section 337.021, RSMo (prior to August 28, 1989, referenced language appeared in section 337.020.2., RSMo) means postdegree training or practice of psychology in an organized health service training program or its psychological equivalent under the supervision of a licensed psychologist who is not a relative of the trainee. Professional experience, which was gained by an applicant before September 28, 1977, will be deemed acceptable if the experience was supervised by a person, not a relative of the trainee, who would have been eligible for licensure at the time the supervision occurred. The psychological activities of the applicant shall be performed pursuant to the supervisor's order, control and full professional responsibility. Reports prepared by the applicant during the period of the supervised professional experience should be cosigned by the supervisor. The supervisor shall maintain a continuing relationship with the applicant and must meet with the applicant a minimum of one (1) hour per week in face-to-face individual supervision. Group supervision is not acceptable for supervised professional experience under this rule. The supervisor must certify to the department that the applicant has complied with these requirements for supervised professional experience.

(3) As applied to periods of supervision commencing on or after January 1, 1984 and on or before December 31, 1988, the phrase "satisfactory supervised professional

experience in the general field of psychology” as used in section 337.021, RSMo (prior to August 28, 1989 referenced language appeared in section 337.020.2., RSMo) shall mean postdegree training or practice of psychology obtained under the supervision of a licensed psychologist who is not a relative of the trainee. This one (1) year of supervised professional experience must be acquired in an organized health service training program, however, an applicant may obtain, with prior approval by the committee, this experience in a setting other than an organized health service training program. If the applicant desires this special approval, s/he shall have his/her supervisor submit a written detailed description of the proposed program of supervised professional experience. The psychological activities of the applicant must be performed pursuant to the supervisor's order, control and full professional responsibility. Professional reports prepared by the applicant during the period of the supervised professional experience must be cosigned by the supervisor. The supervisor shall maintain a continuing relationship with the applicant and must meet with the applicant a minimum of one (1) hour per week in face-to-face individual supervision. Group supervision is not acceptable for supervised professional experience under this regulation. The supervisor must certify to the department that the applicant has complied with these requirements for satisfactory professional experience.

(4) As applied to periods of supervision commencing on or after January 1, 1989, the phrase “satisfactory supervised professional experience in the general field of psychology” as used in section 337.020.2., RSMo shall mean—

(A) Postdegree training or practice of psychology obtained under the supervision of a licensed psychologist who is not a relative of the trainee;

(B) Supervised professional experience obtained in an organized training program for the delivery of psychological services. That organized training program shall include providing:

1. Services appropriate to the trainee's intended area of expertise and practice;

2. Exposure to and interaction with a variety of professionals and disciplines in the delivery of psychological services;

3. Delivery of a wide range of psychological services appropriate to the intended area of practice of the trainee to a diverse clientele population with regard to age, gender, socioeconomic status and other variables as appropriate to the intended area of practice;

4. Delivery of services using a variety of diagnostic and theoretically-based interventions as appropriate to the intended area of practice; and

5. At least eight (8) hours per month of regularly scheduled in-service training or other learning activities which, over the course of the period of the supervised professional experience, must include three (3) of the following categories:

A. Seminars, workshops or lectures;

B. Readings and structured group discussions;

C. Case conferences, consultations and collaborations with other professionals;

D. Grand rounds;

E. Attendance at psychological-oriented meetings conducted at the local, state, regional or national level; or

F. Psychologically-related continuing education credits approved by a recognized professional organization;

(C) Psychological activities of the trainee must be performed pursuant to the supervisor's order, control and full professional responsibility;

(D) Reports prepared by the trainee during the period of the supervised professional experience must be cosigned by the supervisor;

(E) The supervisor shall maintain a continuing relationship with the trainee and must meet with the trainee a minimum of one (1) hour per week in face-to-face individual supervision. Group supervision is not acceptable for supervised professional experience under this rule; and

(F) The supervisor must certify to the department through the committee that the trainee has complied with the requirements for supervised professional experience through the use of the attestation forms provided by the committee.

(5) Acceptable supervision occurs only when the supervisor and the applicant are both employed by or affiliated with the same professional setting.

(6) For purposes of this rule, the term relative of the trainee shall mean a spouse, parent, child, sibling of the whole- or half-blood, grandparent, grandchild, aunt or uncle of the trainee or one who has a present relationship to the trainee as stepparent or stepchild.

(7) For purposes of this rule, the phrase person, not a relative of the trainee, who would have been eligible for licensing at the time the supervision occurred shall mean a person who, at the time the supervision took place—

(A) Was not a relative of the trainee, as defined in section (6) of this rule;

(B) Could have satisfied the present educational requirements of section 337.020, RSMo; and

(C) Could have satisfied the experience requirements of section 337.020, RSMo and of this rule, except for the requirements of having had a licensable supervisor.

(8) Acceptable supervised professional experience shall constitute a minimum of fifteen hundred (1500) hours of professional experience obtained in no less than a twelve (12)- or no more than a twenty-four (24)-consecutive calendar-month period. In no case shall this experience be accumulated at the rate of less than twenty (20) hours per week nor more than fifty (50) hours per week.

(9) All supervision must be acquired subsequent to the receipt of the graduate degree. For the purpose of this rule, the date of the receipt of the graduate degree shall be the date the degree was conferred or awarded as set forth on the applicant's official academic transcript or as verified by the academic registrar or other like school official.

(10) The committee will review, upon request, a trainee's proposed or current plan of postdegree supervision to determine if the supervision is acceptable under this rule. All requests shall be submitted on the forms provided by the committee and accompanied by the prior review fee for postdegree supervision. All requests must be submitted to the committee thirty (30) days prior to a regularly scheduled committee meeting in order to be reviewed at that meeting.

(11) An applicant who has been denied licensure as a result of inadequate postdegree supervision who wishes to obtain prior review from the committee of his/her proposed plan for completing the postdegree supervision deficiencies shall submit a request on the forms provided by the committee accompanied with the prior review fee for postdegree supervision. All requests must be submitted to the committee no later than thirty (30) days prior to a regularly scheduled committee meeting in order to be reviewed at that meeting. Upon satisfactory completion of the deficiencies, the applicant shall reapply for licensure, submit the application fee and file with the committee an official attestation form from the supervisor that postdegree supervision deficiencies have been completed.

*Auth: section 337.050.5., RSMo (Cum. Supp. 1989). * Original rule filed Aug. 11, 1983, effective Dec. 11, 1983. Amended: Filed May 4, 1987, effective Aug. 13, 1987. Amended: Filed Oct. 4, 1988, effective*

Dec. 29, 1988. Amended: Filed Feb. 4, 1992, effective Dec. 3, 1992.

*Original authority amended 1981, 1989.

4 CSR 235-2.030 Postmaster's Degree Supervised Professional Experience, Section 337.021, RSMo

PURPOSE: This rule defines the two years of satisfactory professional experience required of master's level applicants in section 337.020.2., RSMo.

(1) The supervised professional experience requirements for a person applying for licensure as a psychologist pursuant to section 337.021, RSMo, shall be governed by 4 CSR 235-2.030 in force and effect on August 28, 1989. All applicants for licensure as a psychologist applying on the basis of a master's degree (in addition to the one (1) year of satisfactory supervised professional experience in the general field of psychology as outlined in 4 CSR 235-2.020) must have had two (2) additional years of satisfactory supervised professional experience as defined in this rule, and must demonstrate compliance with this rule on the attestation forms provided by the committee. Attestation forms may be obtained by writing the committee's office at P.O. Box 153, Jefferson City, MO 65102.

(2) As applied to periods of supervision commencing on or before December 31, 1988, the phrase "satisfactory professional experience" as used in section 337.021, RSMo (prior to August 28, 1989 referenced language appeared in section 337.020.2(b), RSMo) means postmaster's degree training or practice of psychology obtained in an organized health training program; however, an applicant may obtain, with prior approval by the committee, this experience in a setting other than an organized health service training program. If the applicant desires this special approval, s/he shall have his/her supervisor submit a written detailed description of the proposed program of supervised professional experience. The psychological activities of the applicant must be performed pursuant to the supervisor's order, control and full professional responsibility. Professional reports prepared by the applicant during the period of the professional experience must be cosigned by the supervisor. The supervisor shall maintain a continuing relationship with the applicant and must meet with the applicant a minimum of one (1) hour per week in face-to-face individual supervision. Group supervision is not acceptable under this regulation. The supervisor must certify to the department that

the applicant has complied with these requirements for satisfactory professional experience.

(3) As applied to periods of supervision commencing on or after January 1, 1989, the phrase "satisfactory supervised professional experience in the general field of psychology" as used in section 337.020.2., RSMo shall mean—

(A) Postdegree training or practice of psychology obtained under the supervision of a licensed psychologist who is not a relative of the trainee;

(B) Supervised professional experience obtained in an organized training program for the delivery of psychological services. This organized training program shall include the following:

1. Provides services appropriate to the trainee's intended area of expertise and practice;

2. Provides exposure to and interaction with a variety of professionals and disciplines in the delivery of psychological services;

3. Provides for the delivery of a wide range of psychological services appropriate to the intended area of practice of the trainee to a diverse clientele population with regard to age, gender, socioeconomic status and other variables as appropriate to the intended area of practice;

4. Provides for the delivery of services using a variety of diagnostic and theoretically-based interventions as appropriate to the intended area of practice; and

5. Provides at least eight (8) hours per month of regularly scheduled in-service training or other learning activities which, over the course of the period of the supervised professional experience, must include three (3) of the following categories:

A. Seminars, workshops or lectures;

B. Readings and structured group discussions;

C. Case conferences, consultations and collaborations with other professionals;

D. Grand rounds;

E. Attendance at psychological-oriented meetings conducted at the local, state, regional or national level; or

F. Psychologically-related continuing education credits approved by a recognized professional organization;

(C) Psychological activities of the trainee must be performed pursuant to the supervisor's order, control and full professional responsibility;

(D) Reports prepared by the trainee during the period of the supervised professional experience must be cosigned by the supervisor;

(E) A continuing relationship by the supervisor with the trainee and supervisor meeting with the trainee a minimum of one (1) hour per

week in face-to-face individual supervision. Group supervision is not acceptable for supervised professional experience under this rule; and

(F) Supervisor certifying to the department through the committee that the trainee has complied with the requirements for supervised professional experience through the use of the attestation forms provided by the committee.

(4) Acceptable supervision occurs only when the supervisor and the applicant are both employed by or affiliated with the same professional setting.

(5) For purposes of this rule, the term relative of the trainee shall mean a spouse, parent, child, sibling of the whole- or half-blood, grandparent, grandchild, aunt or uncle of the trainee or one who has a present relationship to the trainee as stepparent or stepchild.

(6) For purposes of this rule, the phrase person, not a relative of the trainee, who would have been eligible for licensing at the time the supervision occurred shall mean a person who, at the time the supervision took place—

(A) Was not a relative of the trainee as defined in section (5) of this rule;

(B) Could have satisfied the present educational requirements of section 337.050, RSMo; and

(C) Could have satisfied the experience requirements of section 337.020, RSMo and of this rule, except for the requirement of having had a licensable supervisor.

(7) Acceptable supervised professional experience shall constitute, in addition to the experience obtained pursuant to 4 CSR 235-2.020, a minimum of three thousand (3000) hours of professional experience obtained in no less than a twenty-four (24)- or no more than a forty-eight (48)-consecutive calendar-month period. In no case shall this experience be accumulated at the rate of less than twenty (20) hours per week nor more than fifty (50) hours per week.

(8) All supervision must be acquired subsequent to the receipt of the graduate degree. For the purpose of this rule, the date of the receipt of the graduate degree shall be the date the degree was conferred or awarded as set forth on the applicant's official academic transcript or as verified by the academic registrar or other like school official.

(9) The committee will review, upon request, a trainee's proposed or current plan of post-degree supervision to determine if that supervision is acceptable under this rule. All requests shall be submitted on the forms provided by the committee and accompanied