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**Rules of**  
**Department of Economic**  
**Development**  
**Division 197—Board of Therapeutic Massage**  
**Chapter 1—General Rules**

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**Title 4—DEPARTMENT OF  
ECONOMIC DEVELOPMENT  
Division 197—Board of Therapeutic  
Massage**

**Chapter 1—General Rules**

**4 CSR 197-1.010 Definitions**

*PURPOSE: This rule defines terms used in 4 CSR 197.*

(1) “Client” is defined as one who utilizes the professional services of a licensed massage therapist whether or not any remuneration is expected by the massage therapist. Client does not include the licensed massage therapist’s immediate family members or significant other.

(2) “Clock hours” is defined as a minimum of fifty (50) minutes of instruction within a sixty (60)-minute period.

(3) “Direct supervision” is defined as the control, direction, instruction and regulation of a student at all times.

(4) “Statistically valid examination” is defined as an examination that has been validated by an unbiased third party such as a nationally recognized testing company or by a professional psychometrician whose credentials are acceptable to the board. The examination shall be based on a job analysis and expert judgement, which identifies a minimum level of competency to perform massage therapy and then tests only subjects judged as most important for beginning licensees to know.

(5) “Universal precautions” is an approach to infection control as defined by the Center for Disease Control (CDC). According to the concept of universal precautions, all human blood and certain body fluids are treated as if known to be infectious for Human Immunodeficiency Virus (HIV), Hepatitis B Virus (HBV), and other blood borne pathogens.

*AUTHORITY: sections 324.245, 324.257 and 324.265, RSMo Supp. 1999.\* Original rule filed Feb. 25, 2000, effective Sept. 30, 2000.*

*\*Original authority: 324.245, RSMo 1998, amended 1999; 324.257, RSMo 1998, amended 1999; 324.265, RSMo 1998, amended 1999.*

**4 CSR 197-1.020 Titling**

*PURPOSE: This rule specifies the title that may be used by an individual licensed by the board as a massage therapist.*

(1) Any person who represents himself/herself as a massage therapist in this state and is licensed by the board may use the abbreviation LMT (licensed massage therapist).

*AUTHORITY: sections 324.240, 324.245 and 324.270, RSMo Supp. 1999.\* Original rule filed Feb. 25, 2000, effective Sept. 30, 2000.*

*\*Original authority: 324.240, RSMo 1998, amended 1999; 324.245, RSMo 1998, amended 1999; 324.270, RSMo 1998.*

**4 CSR 197-1.030 Name and Address Changes for Individuals**

*PURPOSE: This rule outlines procedures to be followed for name, address and telephone number changes.*

(1) All individuals licensed pursuant to this chapter shall ensure that the license bears the current legal name of that individual.

(2) A licensee whose name has changed shall notify the board in writing within thirty (30) days of the change and provide a copy of the appropriate document authorizing the name change.

(3) A licensee whose address has changed from that printed on the license must inform the board, in writing, within thirty (30) days of the effective date of the change.

(4) Changes in telephone numbers shall also be reported in the same manner as that described for changes in address.

*AUTHORITY: sections 324.245, RSMo Supp. 2003 and 324.250, RSMo 2000.\* Original rule filed Feb. 25, 2000, effective Sept. 30, 2000. Amended: Filed Nov. 26, 2003, effective June 30, 2004.*

*\*Original authority: 324.245, RSMo 1998, amended 1999, 2003 and 324.250, RSMo 1998, amended 1999.*

**4 CSR 197-1.040 Fees**

*PURPOSE: This rule establishes and fixes the various fees and charges for the Board of Therapeutic Massage.*

(1) All fees shall be paid by cashier’s check, personal check, business check, money order, or other method approved by the division and must be made payable to the Board of Therapeutic Massage.

(2) No fee will be refunded should any license be surrendered, suspended or revoked

during the term for which the license is issued.

(3) The fees are established as follows:

(A) Business License Fee	\$100.00
(B) Business License Renewal Fee	\$100.00
1. Late Renewal Fee	\$ 50.00
(C) Certified Mentor Fee	\$100.00
(D) Insufficient Funds Check Charge Fee	\$ 25.00
(E) Massage Therapist Application Fee	\$200.00
(F) Massage Therapist Renewal Fee	\$200.00
1. Late Renewal Fee	\$ 50.00
1–30 days	\$ 50.00
2. License Reinstatement Fee	\$100.00
31 days—2 years	\$100.00
3. Late Continuing Education Fee	\$ 50.00
(G) Provisional License Application Fee	\$ 50.00
(H) Provisional License Renewal Fee	\$ 50.00
(I) Criminal Background Check Fee	Amount to be determined by the Missouri State Highway Patrol
(J) Student License Fee	\$ 25.00
(K) Education Review Fee	\$ 25.00

(4) All fees are nonrefundable.

*AUTHORITY: sections 324.245, RSMo Supp. 2003, 324.247, 324.250, 324.252, 324.265 and 324.267, RSMo 2000.\* Original rule filed Feb. 25, 2000, effective Sept. 30, 2000. Amended: Filed Nov. 26, 2003, effective June 30, 2004.*

*\*Original authority: 324.245, RSMo 1998, amended 1999, 2003; 324.247, RSMo 1998, amended 1999; 324.250, RSMo 1998, amended 1999; 324.252, RSMo 1998; 324.265, RSMo 1998, amended 1999; and 324.267, RSMo 1998, amended 1999.*