
Rules of
Department of Economic
Development
Division 240—Public Service Commission
Chapter 122—Recreational Vehicles

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**Title 4—DEPARTMENT OF
ECONOMIC DEVELOPMENT
Division 240—Public Service Commission
Chapter 122—Recreational Vehicles**

4 CSR 240-122.010 Definitions

PURPOSE: This rule defines the terms used in this chapter.

(1) The following definitions, as well as those set out in section 700.010, RSMo (1986) shall apply to this chapter:

(A) Application means an application for a seal;

(B) Approved insignia means an insignia issued by a state with which this state has entered into a reciprocity agreement under section 700.030, RSMo;

(C) Approved manufacturing program means a manufacturing program approved in writing by the director as conforming to the requirements of this chapter, the code and Chapter 700, RSMo as it relates to recreational vehicles;

(D) Director means the director of the Division of Manufactured Homes, Recreational Vehicles and Modular Units of the Public Service Commission and those working under his/her supervision;

(E) Insignia means the device which in other states is affixed to a recreational vehicle to evidence compliance with state-prescribed manufacturing and safety standards;

(F) Manufacturing program means a plan for manufacturing recreational vehicles which is comprised of at least a quality control manual and detailed plans for each type of recreational vehicle to be manufactured under the program;

(G) Preowned recreational vehicle means a recreational vehicle which has been sold at retail or rented, leased or occupied either as a dwelling or a place of business;

(H) Replacement seal means a seal which has been issued to replace a lost, mutilated or otherwise unserviceable seal or approved insignia; and

(I) Seal as defined by section 700.010, RSMo includes replacement seal.

(2) All sections of Chapter 700, RSMo (1986) cited are contained in Senate Substitute for House Committee Substitute for House Bill No. 1393, 78th General Assembly, Second Regular Session. Unless otherwise noted, all references to RSMo are to RSMo (1986).

AUTHORITY: section 700.040, RSMo 1986.*
Emergency rule filed Nov. 12, 1976, effective Nov. 22, 1976, expired March 22, 1977.

Original rule filed Nov. 12, 1976, effective Feb. 11, 1977. Amended: Filed Oct. 12, 1982, effective Jan. 13, 1983.

**Original authority: 700.040, RSMo 1973, amended 1976, 1978, 1982, 1984, 1989, 1993, 1995, 1999.*

4 CSR 240-122.020 Administration and Enforcement

PURPOSE: This rule delegates the responsibility for administering and enforcing the code, this chapter and Chapter 700, RSMo as it relates to recreational vehicles.

(1) The commission's powers and responsibilities under Chapter 700, RSMo, with respect to recreational vehicles, except the power to revoke, deny, refuse to renew or place on probation a registration under section 700.090, RSMo, are delegated to the director.

AUTHORITY: section 700.040, RSMo 1986.*
Emergency rule filed Nov. 12, 1976, effective Nov. 22, 1976, expired March 22, 1977. Original rule filed Nov. 12, 1976, effective Feb. 11, 1977.

**Original authority: 700.040, RSMo 1973, amended 1976, 1978, 1982, 1984, 1989, 1993, 1995, 1999.*

4 CSR 240-122.030 Seals

PURPOSE: This rule describes the recreational vehicles to which seals or approved insignia must be affixed and the standards and procedures which relate to the issuance of seals and the removal of seals and approved insignia.

Editor's Note: The secretary of state has determined that the publication of this rule in its entirety would be unduly cumbersome or expensive. The entire text of the material referenced has been filed with the secretary of state. This material may be found at the Office of the Secretary of State or at the headquarters of the agency and is available to any interested person at a cost established by state law.

(1) No recreational vehicle which entered the first stage of production after January 1, 1974 shall be rented, leased or sold or offered for rent, lease or sale in this state unless a seal or approved insignia is properly affixed to it.

(2) An application for a seal shall be submitted to the director and it shall be executed on a form which shall be provided by him/her upon delivery to him/her of a nonrefundable

two dollar (\$2) fee. One (1) form may be used to apply for all seals required at a given time.

(3) To be complete, an application for seals to be affixed to recreational vehicles manufactured or to be manufactured under an approved manufacturing program shall be executed by the manufacturer, or the manufacturer's authorized representative if the manufacturer is a corporation, of the recreational vehicles to which the requested seals will be affixed and shall include:

(A) An affidavit of the applicant or the applicant's authorized representative if the applicant is a corporation, certifying that each requested seal will be affixed only to recreational vehicles manufactured under an approved manufacturing program and that each recreational vehicle to which a requested seal will be affixed will comply with the code at the time it is rented, leased, sold or offered for rent, lease or sale by the applicant; and

(B) A fee of twenty dollars (\$20) for each seal requested. The fee is nonrefundable.

(4) To be complete, an application for a seal to be affixed to a recreational vehicle not manufactured under an approved manufacturing program shall be executed by the person who owns the recreational vehicle to which the requested seal will be affixed and shall include:

(A) The name and address of the manufacturer of each recreational vehicle for which a seal is requested;

(B) The make, style and manufacturer's identifying number of each recreational vehicle for which a seal is requested;

(C) The date on which each recreational vehicle for which a seal is requested entered the first stage of production;

(D) With respect to each recreational vehicle for which a seal is requested, a list of all parts and components for which the code includes a criterion which have been added, removed, replaced or altered since the completion of production and which has not been approved in writing by the director;

(E) The name and address of the immediate previous owner of each preowned recreational vehicle for which a seal is requested;

(F) The jurisdiction in which each preowned recreational vehicle for which a seal is requested was immediately previously registered or titled and the registration or title number assigned by that jurisdiction;

(G) The title number, if any, presently assigned by this state to each preowned recreational vehicle for which a seal is requested;



(H) If the applicant is a corporation, a copy of the applicant's articles of incorporation, bylaws and most recent annual registration filed under section 351.120, RSMo (1986), along with a copy of documents which verify that the officer who has executed the application has actual authority to have done so. These copies shall be retained by the commission so that as long as the original documents remain unchanged an applicant who has once submitted the copies shall not be required to resubmit them with subsequent applications;

(I) An affidavit of the applicant or the applicant's authorized representative if the applicant is a corporation, certifying that each recreational vehicle for which a seal has been requested complies with the code which was in effect when it entered the first stage of production and that no parts or components for which the code includes a criterion will be added, removed, replaced or altered after the application has been submitted; and

(J) A fee of twenty dollars (\$20) for each seal requested. This fee is nonrefundable.

(5) Within eight (8) working days after a complete application has been received by the director, the director shall inspect for code compliance each recreational vehicle for which a seal has been requested, unless it has been or will be manufactured under an approved manufacturing program. If through no fault of the applicant, the inspection is not conducted within the prescribed time, the requested seal shall be issued within the required time if no basis for rejection is found on the face of the application.

(6) The director is authorized to refuse to issue a seal under the following circumstances:

(A) If the recreational vehicle to which the seal is to be affixed does not comply with the code which was in effect when it entered the first stage of production;

(B) If the director has not approved the applicant's manufacturing program or if the director's approval of the applicant's manufacturing program has lapsed, expired or been withdrawn;

(C) If, at the time of application, the director has reason to believe that the applicant is failing to abide by this chapter or Chapter 700, RSMo as it relates to recreational vehicles; and

(D) If the director has reason to believe that the seal will be placed on a unit which is not a recreational vehicle.

(7) A seal or a written refusal to issue a seal shall be issued by the director within ten (10) working days after s/he has received a complete application. A notice of refusal shall specify the reason for refusal.

(8) Seals shall be delivered by one (1) of the following methods:

(A) By prepaid certified mail, requesting a return receipt signed by addressee only, sent to the applicant's place of business;

(B) By delivery by an authorized representative of the commission to the applicant's place of business. Upon delivery of seals by this method, the applicant shall provide a written acknowledgment of receipt to the commission's authorized representative; or

(C) By delivery to an applicant in person at the office of the secretary of the commission. Upon delivery of seals by this method, the applicant shall provide to the secretary of the commission a written acknowledgment of receipt.

(9) A seal shall be affixed with a permanent weatherproof adhesive to the outside surface in the right rear corner of a recreational vehicle. A seal shall be located so that persons standing behind the vehicle shall have an unobstructed view of it. The director may approve another seal display location if in his/her opinion this alternate location would be more visible and practical.

(10) Within thirty (30) days of the discovery that a seal issued to him/her has become lost, mutilated or otherwise unserviceable, a dealer or manufacturer shall provide written notice of such to the director.

(11) Any person to whom a seal has been issued or who owns a recreational vehicle to which a seal or approved insignia has been affixed may apply for the replacement of the seal or approved insignia if it becomes lost, mutilated or otherwise unserviceable. Applications for replacement seals shall be made on the same forms and in the same manner as applications for seals are made under this rule. A fee of ten dollars (\$10) shall be charged for a replacement seal.

(12) Seals and approved insignia may be removed by the director from any recreational vehicle which is found to be in violation of the code which was in effect when it entered the first stage of production. Seals issued to a person who manufactures recreational vehicles under an approved manufacturing pro-

gram must be returned to the director immediately if the approval is withdrawn by the director.

(13) If the director removes a seal or approved insignia from a recreational vehicle, s/he shall provide written notice of this action to the owner of the vehicle. The notice shall be mailed within five (5) working days of the removal and shall be sent by prepaid certified mail, requesting a return receipt signed by addressee only, to the last known address of the owner. The notice shall state the reason for the removal.

(14) When a seal or approved insignia is removed by the director or when a recreational vehicle does not bear a seal or approved insignia, the director shall place in the a prohibited sale notice location specified in 4 CSR 240-122.030(9) for the seal. A prohibited sale notice shall state that the rental, lease or sale or the offering for rent, lease or sale of the recreational vehicle to which the notice is attached is prohibited under section 700.015, RSMo. The prohibited sale notice shall also state that further information may be obtained from the director, whose name, address and telephone number shall be listed. A copy of the prohibited sale notice shall be filed with the commission.

AUTHORITY: section 700.040, RSMo Supp. 1989. Emergency rule filed Nov. 12, 1976, effective Nov. 22, 1976, expired March 22, 1977. Original rule filed Nov. 12, 1976, effective Feb. 11, 1977. Amended: Filed Oct. 12, 1982, effective Jan. 13, 1983. Amended: Filed Nov. 20, 1990, effective April 29, 1991.*

**Original authority: 700.040, RSMo 1973, amended 1976, 1978, 1982, 1984, 1989, 1993, 1995, 1999.*



MISSOURI PUBLIC SERVICE COMMISSION

APPLICATION FOR SEALS CERTIFYING COMPLIANCE WITH RECREATIONAL VEHICLE STANDARDS AND MODULAR HOME STANDARDS

REPLACEMENT SEALS REQUEST

TO: Manager
Manufactured Housing
Missouri Public Service Commission
Post Office Box 360
Jefferson City, Missouri 65102

Date: _____

Applicant: _____

Street: _____

City: _____ State: _____

Zip Code

Phone: _____

Applicant is a Manufacturer of Recreational Vehicles _____

Applicant is a Manufacturer of Modular Homes _____
(Check One)

Applicant hereby applies for the issuance of _____ (number) recreational vehicle seals or issuance of _____ modular seals as required by the provisions of section 700.015, RSMo (1986). The fee for such seals is \$10.00 each. A check or money order payable to the Director of Revenue is enclosed in the amount of \$_____.

A REMITTANCE OF \$2.00 IS REQUIRED FOR POSTAGE AND HANDLING

I, the undersigned, under penalty for false statement, do hereby certify that I am an owner or officer of Applicant and the above information is true and correct and I hereby certify the seals herein applied for will be affixed only to recreational vehicles which comply fully with the standards code of the American National Standards Institute, identified as 1990 ANSI A119.2 , for recreational vehicles. As a modular manufacturer, seals will be affixed only to modulars which comply with the 1988 UBC or 1987 BOCA Codes and CABO Model Energy Code so designated by the state.

Signature

Title



MISSOURI PUBLIC SERVICE COMMISSION

APPLICATION FOR SEALS CERTIFYING COMPLIANCE WITH RECREATIONAL VEHICLE STANDARDS AND MODULAR HOME STANDARDS

TO: Manager
Manufactured Housing
Missouri Public Service Commission
Post Office Box 360
Jefferson City, Missouri 65102

Date: _____

Applicant: _____

Street: _____

City: _____ State: _____

Zip Code

Phone: _____

Applicant is a Manufacturer of Recreational Vehicles _____

Applicant is a Manufacturer of Modular Homes _____

(Check One)

Applicant hereby applies for the issuance of _____ (number) recreational vehicle seals or issuance of _____ modular seals as required by the provisions of section 700.015, RSMo (1986). The fee for such seals is \$10.00 each. A check or money order payable to the Director of Revenue is enclosed in the amount of \$_____.

A REMITTANCE OF \$2.00 IS REQUIRED FOR POSTAGE AND HANDLING

I, the undersigned, under penalty for false statement, do hereby certify that I am an owner or officer of Applicant and the above information is true and correct and I hereby certify the seals herein applied for will be affixed only to recreational vehicles which comply fully with the standards code of the American National Standards Institute, identified as 1990 ANSI A119.2, for recreational vehicles. As a modular manufacturer, seals will be affixed only to modulares which comply with the 1988 UBC or 1987 BOCA Codes and CABO Model Energy Code so designated by the state.

Signature

Title

4 CSR 240-122.040 Approval of Manufacturing Programs

PURPOSE: This rule establishes the procedure under which a manufacturing program may be approved and the circumstances under which an approval of a manufacturing program will lapse, expire or be withdrawn.

Editor's Note: The secretary of state has determined that the publication of this rule in its entirety would be unduly cumbersome or expensive. The entire text of the material referenced has been filed with the secretary of state. This material may be found at the Office of the Secretary of State or at the headquarters of the agency and is available to any interested person at a cost established by state law.

(1) To have a manufacturing program considered for approval, the manufacturer who will use the program for which approval is sought shall submit the following information, documents and material to the director:

(A) The name and address of the manufacturer who will use the program for which approval is sought;

(B) If the manufacturer who will use the program for which approval is sought is a corporation, a copy of that corporation's articles of incorporation, bylaws and most recent annual registration filed under section 351.120, RSMo (1986) along with a copy of documents which verify that the officer who has executed the application has actual authority to have done so. The copies shall be retained by the commission so that as long as the original documents remain unchanged an applicant who has once submitted those copies shall not be required to resubmit them with subsequent requests for approval of a manufacturing program;

(C) The make, model and type of the recreational vehicles which will be produced under the manufacturing program;

(D) The earliest date on which production will begin under the manufacturing program for which approval is sought;

(E) Two (2) copies of the quality control manual under which the manufacturing program for which approval is sought will be implemented. The manual shall at least include, for every procedure relating to the manufacturing of recreational vehicles for which the code contains a requirement, a description which is sufficient to demonstrate compliance with the code;

(F) Two (2) copies of detailed plans for each model and type of recreational vehicle which will be produced under the manufacturing program for which approval is sought.

The detailed plans shall at least include, for every pad or component for which the code contains a requirement a description which is sufficient to demonstrate compliance with the code; and

(G) Third party inspection for compliance to required codes.

(2) Approval of a manufacturing program shall be evidenced by the director's stamp of approval on the quality control manual and detailed plans which comprise the program. Upon approval of a manufacturing program, the director shall return to the manufacturer a copy of the quality control manual and detailed plans which bear his/her stamp of approval. A copy or the original of the approved quality control manual and detailed plans shall be retained at each location where the manufacturing program which they comprise is implemented.

(3) A nonrefundable fee of fifty dollars (\$50) for each quality control manual and for each model shall accompany each request for approval or reapproval of a manufacturing program.

(4) Within ten (10) working days of the submission to the director of the required fee and the information necessary for him/her to consider a request for approval of a manufacturing program, the director shall approve or refuse to approve this request. A notice of refusal shall specify the reason for refusal.

(5) The approval of a manufacturing program shall lapse when any changes, not approved in writing by the director, are made in any procedure, part or component for which the code includes a requirement. The director shall promptly provide written approval of the changes after s/he has received a written description of them which is sufficient to demonstrate that they comply with the code.

(6) Approval of a manufacturing program shall expire one (1) year from the date of the director's stamp of approval. Reapproval of a manufacturing program may be obtained in the same manner that approval of a manufacturing program is originally obtained.

(7) The director shall withdraw his/her approval of a manufacturing program if s/he finds that—

(A) A manufacturer is failing to abide by this chapter or Chapter 700, RSMo as it relates to recreational vehicles;

(B) Seals issued under an application for seals for recreational vehicles to be produced under an approved manufacturing program

have been affixed to recreational vehicles which were not manufactured under an approved manufacturing program; and

(C) Seals have been affixed to recreational vehicles after the approval for the manufacturing program for the vehicles has lapsed or expired.

(8) If the director withdraws his/her approval of a manufacturing program, s/he shall provide written notice of this action to the manufacturer. This notice shall be mailed within five (5) working days of the withdrawal and shall be sent by prepaid certified mail, requesting a return receipt signed by addressee only, to the last known address of the manufacturer. The notice shall state the reason for the withdrawal.

(9) A person who produces recreational vehicles under an approved manufacturing program shall mail or deliver to the director by the tenth day of each month a report which identifies the recreational vehicles by make, style and serial number to which seals have been affixed since the previous report and the seal number for each vehicle.

*AUTHORITY: section 700.040, RSMo Supp. 1990. * Emergency rule filed Nov. 12, 1976, effective Nov. 22, 1976, expired March 22, 1977. Original rule filed Nov. 12, 1976, effective Feb. 11, 1977. Amended: Filed Oct. 12, 1982, effective Jan. 13, 1983. Amended: Filed Nov. 20, 1990, effective April 29, 1991.*

**Original authority: 700.040, RSMo 1973, amended 1976, 1978, 1982, 1984, 1989, 1993, 1995, 1999.*

4 CSR 240-122.050 Inspection of Manufacturer Books, Records, Inventory and Premises

PURPOSE: This rule sets forth the extent to which manufacturer books, records, inventory and premises are subject to inspection by the director.

(1) The books, records, inventory and premises of manufacturer, from time-to-time during normal business hours, shall be subject to an inspection by the director to ascertain—

(A) If the manufacturer is complying with the chapter and Chapter 700, RSMo as it relates to recreational vehicles;

(B) If the manufacturing program is being implemented according to the quality control manual and detailed plans which comprised it when it was approved;

(C) If grounds exist to withdraw the approval of a manufacturing program; and

(D) If grounds exist under section 700.100, RSMo to reject an application for registration filed under section 700.090, RSMo or to refuse to renew or to suspend, revoke or place on probation a registration which has been made under section 700.090, RSMo.

AUTHORITY: section 700.040, RSMo 1986. Emergency rule filed Nov. 12, 1976, effective Nov. 22, 1976, expired March 22, 1977. Original rule filed Nov. 12, 1976, effective Feb. 11, 1977.*

**Original authority: 700.040, RSMo 1973, amended 1976, 1978, 1982, 1984, 1989, 1993, 1995, 1999.*

4 CSR 240-122.060 Inspection of Dealer's Books, Records, Inventory and Premises

PURPOSE: This rule sets forth the extent to which dealer's books, records, inventory and premises are subject to inspection by the director.

(1) The books, records, inventory and premises of a dealer shall from time-to-time during normal business hours be subject to an inspection by the director to ascertain if the dealer is complying with this chapter and Chapter 700, RSMo, as it relates to recreational vehicles and also to ascertain if grounds exist under section 700.100, RSMo, to reject an application for registration filed under section 700.090, RSMo, or to refuse to renew, or to suspend, or revoke or place on probation a registration which has been made under section 700.090, RSMo.

AUTHORITY: section 700.040, RSMo 1986. Emergency rule filed Nov. 12, 1976, effective Nov. 22, 1976, expired March 22, 1977. Original rule filed Nov. 12, 1976, effective Feb. 11, 1977.*

**Original authority: 700.040, RSMo 1973, amended 1976, 1978, 1982, 1984, 1989, 1993, 1995, 1999.*

4 CSR 240-122.070 Inspection of Preowned Recreational Vehicles Rented, Leased or Sold or Offered for Rent, Lease or Sale by Persons Other Than Dealers

PURPOSE: This rule sets forth the extent to which preowned recreational vehicles rented, leased or sold or offered for rent, lease or sale by persons other than dealers are subject to inspection by the director.

(1) To determine if preowned recreational vehicles which are rented, leased or sold or offered for rent, lease or sale in this state by persons other than dealers comply with the code, such preowned recreational vehicles are subject to periodic inspection by the director.

(2) Inspections under this rule shall be conducted during normal business hours and upon twenty-four (24) hours' written notice to the occupants, if any, of the preowned recreational vehicles to be inspected. Upon the director's request, the owner of a pre-owned recreational vehicle to be inspected shall furnish the name and address of the occupants of the preowned recreational vehicle.

AUTHORITY: section 700.040, RSMo 1986. Emergency rule filed Nov. 12, 1976, effective Nov. 22, 1976, expired March 22, 1977. Original rule filed Nov. 12, 1976, effective Feb. 11, 1977.*

**Original authority: 700.040, RSMo 1973, amended 1976, 1978, 1982, 1984, 1989, 1993, 1995, 1999.*

4 CSR 240-122.080 Code

PURPOSE: This rule establishes the code for recreational vehicles which entered the first stage of production after November 21, 1976 which are rented, leased or sold or offered for rent, lease or sale in this state.

Editor's Note: The secretary of state has determined that the publication of this rule in its entirety would be unduly cumbersome or expensive. The entire text of the rule has been filed with the secretary of state and is summarized here by the agency adopting it. The entire text of the rule may be found at the headquarters of the commission and is available to any interested person at a cost established by state law.

(1) The standards promulgated by the American National Standards Institute, identified as 1988 ANSI 119.2-1990 and 1988 ANSI 119.5 are adopted by the commission as the code for recreational vehicles and recreational vehicle park trailers respectively, which are rented, leased or sold or offered for rent, lease or sale in this state.

AUTHORITY: section 700.010, RSMo 1986. Emergency rule filed Nov. 12, 1976, effective Nov. 22, 1976, expired March 22, 1977. Original rule filed Nov. 12, 1976, effective Feb. 11, 1977. Emergency amendment filed July 3, 1989, effective July 13, 1989, expired Nov. 9, 1989. Amended: Filed July 3, 1989,*

effective Nov. 1, 1989. Amended: Filed Nov. 20, 1990, effective April 29, 1991.

**Original authority: 700.040, RSMo 1973, amended 1976, 1978, 1982, 1984, 1989, 1993, 1995, 1999.*

4 CSR 240-122.090 Complaints and Review of Director Action

PURPOSE: This rule provides for the manner in which complaints may be filed and the procedure by which commission review of the decisions, directives and interpretations of the director may be obtained.

(1) Any person aggrieved by a violation of this chapter or Chapter 700, RSMo as it relates to recreational vehicles, may file a formal or informal complaint with the commission under 4 CSR 240-2.070.

(2) Commission review of the decisions, directives and interpretations of the director which relate to the code, this chapter or Chapter 700, RSMo as it relates to recreational vehicles, may be obtained by filing a written informal or formal complaint under 4 CSR 240-2.070. In such a complaint, the director shall be denominated as the respondent.

AUTHORITY: section 700.040, RSMo 1986. Emergency rule filed Nov. 12, 1976, effective Nov. 22, 1976, expired March 22, 1977. Original rule filed Nov. 12, 1976, effective Feb. 11, 1977.*

**Original authority: 700.040, RSMo 1973, amended 1976, 1978, 1982, 1984, 1989, 1993, 1995, 1999.*