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**Rules of  
Department of Elementary and  
Secondary Education**

**Division 50—Division of Instruction  
Chapter 200—Gifted and Alternative Programs**

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**Title 5—DEPARTMENT OF  
ELEMENTARY AND  
SECONDARY EDUCATION  
Division 50—Division of Instruction  
Chapter 200—Gifted and Alternative  
Programs**

**5 CSR 50-200.010 Programs for Gifted Children**

*PURPOSE: The Department of Elementary and Secondary Education, referred to as the department, has the responsibility under section 162.720, RSMo to approve applications for special programs for gifted students and provide state aid to school districts for these programs. This rule establishes the standards for program approval and establishes the allowable costs and administrative procedures for the programs.*

*Editor's Note: The secretary of state has determined that the publication of this rule in its entirety would be unduly cumbersome or expensive. The entire text of the material referenced has been filed with the secretary of state. This material may be found at the Office of the Secretary of State or at the headquarters of the agency and is available to any interested person at a cost established by state law.*

(1) For the purposes of special programs for gifted students eligible for state aid, gifted students are defined as those children who exhibit precocious development of mental capacity and learning potential as determined by competent professional evaluation to the extent that continued educational growth and stimulation could best be served by an academic environment beyond that offered or expected in the regular school program of the district. The special programs for these gifted students shall be designed in the general academic area, the fine arts, or both.

(2) Annually, the department solicits applications from eligible elementary and secondary school districts which shall be due as of a date and in a form established by the department.

(3) Applications for state reimbursement, to be approvable, must demonstrate that the applicant has—

(A) Established a systematic process for identification and selection of gifted students. This process shall use multiple criteria for identification and selection such as, but not limited to, objective measures and competent professional evaluation;

(B) Maintained on file in the district—the project goals and learner objectives which should be achieved by gifted students participating in the program; the program activities of the project which shall be beyond the level normally provided in regular school programs and which contribute particularly to meeting the identified unmet needs of gifted students; information to show that the program for which state aid is requested will not supplant services offered in the regular school program; and an evaluation design which will be used to determine the effectiveness of the project as a whole and the project's impact upon participating students;

(C) Listed the number of gifted students in the project and the amount of time gifted students will spend in the state-funded program;

(D) Listed each individual instructional staff position for which state aid is requested and for each position, the amount of time which will be spent exclusively in the state-assisted gifted program, the number of gifted students to be served and the delivery system to be used; and

(E) Listed the total amount of money to be expended on each type of special instructional materials for which state aid is requested.

(4) The number of gifted students in the state-funded program shall be no more than five percent (5%) of the enrollment in the school(s) or grade level(s) to be served by the project if the program is designed to encompass general academic areas. Districts may petition the department for permission to exceed the five percent (5%) limit in the number of students served in these academic programs. Permission to exceed the five percent (5%) limit shall be applicable only to the time period covered by the program application. The number of gifted students to be served may be no more than two percent (2%) of the enrollment in participating school(s) or grade level(s) if the program is limited to the fine arts.

(5) Instructional personnel in the staff positions for which state aid is approved under the special program for gifted students must hold a valid Missouri teaching certificate at the grade level(s) or in subject area(s) which they are assigned to teach. If a teacher is responsible for teaching in an area for which Missouri certification is not available, the teacher must have a valid Missouri teaching certificate in a related area, at the grade level(s) served, and competencies in the teaching area. After September 1, 1995, in order to receive funding for gifted education programs, a district must employ certificated teachers in the area of gifted education.

(6) Instructional personnel time for which state aid is approved under the program for gifted students shall be used exclusively to serve students who are identified as gifted and are designated as participants in the approved special program for gifted students.

(7) Only special materials which are beyond those ordinarily provided in regular public schools programs and are required to achieve the project goals and objectives will be approved by the department. Local school districts may be provided state aid under section 162.975, RSMo for not more than seventy-five percent (75%) of the following costs of the special program for gifted students if these costs are included in project applications and approved by the department:

(A) Salaries, fixed charges and other fringe benefits regularly provided for instructional personnel at the rate applied to all other staff members with similar qualifications and duties. The cost for salaries, fixed charges and other fringe benefits shall not exceed the costs that would be required to appropriately serve five percent (5%) of the target populations in the school(s) or grade level(s) included in the state funded programs; and

(B) Costs of special instructional materials approved on the project application, not to exceed fifty dollars (\$50) per pupil. The costs of special instructional materials shall not exceed fifty dollars (\$50) times the number of students equal to five percent (5%) of the target populations in the school(s) or grade level(s) served by the state funded program.

(8) Instructional positions and assignments approved in a gifted project application shall be supported by names of staff members and assignments reported to the department on the annual core data reports.

(9) At the end of the school year, the school district shall file an amended budget summary with the department reflecting the actual amount expended for instructional salaries and special materials approved in the project application. If the state aid paid to a district exceeds the established reimbursement percent of the actual expenditures for salaries or for special materials, the department will make the appropriate adjustment in the subsequent school year's state aid.

(10) The school district shall maintain auditable records of approved project expenditures.

*AUTHORITY: sections 162.685 and 162.720, RSMo 1986 and 162.975, RSMo Supp. 1993.\* This rule was previously filed as 5 CSR 70-742.120. Original rule filed May 20,*



1974, effective May 30, 1974. Amended: Filed Dec. 24, 1975, effective Jan. 3, 1976. Amended: Filed Nov. 7, 1977, effective March 1, 1978. Rescinded and readopted: Filed March 7, 1979, effective July 14, 1979. Amended: Filed Aug. 21, 1980, effective Dec. 15, 1980. Amended: Filed Feb. 26, 1991, effective Aug. 30, 1991. Rescinded and readopted: Filed Jan. 31, 1994, effective July 10, 1994.

*\*Original authority: 162.685, RSMo 1973; 162.720, RSMo 1973, amended 1974; and 162.975, RSMo 1973, amended 1974, 1977, 1986, 1989, 1990, 1993.*



STATE OF MISSOURI  
 DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
 GIFTED AND ALTERNATIVE PROGRAMS  
 P.O. BOX 480, JEFFERSON CITY, MISSOURI 65102  
**Application for Gifted Program**

**SUBMIT TWO (2) COPIES BY TO THE ABOVE ADDRESS.**

School District Name		County-District Code Number	School Year
Name of Superintendent or Authorized Representative		Signature	
Name of Contact Person (if other than person above)	Position	Address	Telephone No.

**Section I—Enrollment and Proposed Number of Gifted Students to be Served by Target Grade Span**

Using school directory information, enter, by school, the enrollment in target grade(s) served by this gifted project and the number of students to be served.

Schools Screened for Gifted Program	Target Grade Span	Enrollment in Target Grades	NUMBER TO BE SERVED	
			Academic Area(s)	Fine Arts Area(s)
(use continuation sheet as necessary)				
<b>TOTAL ENROLLED AND SERVED</b> .....				

SAMPLE

<b>FOR DEPARTMENT USE ONLY</b> (TO BE COMPLETED BY THE DEPARTMENT AFTER APPROVAL)		
Department Stamp-in Date	<b>GIFTED PROGRAM STATE AID APPROVED</b>	
	<b>Program Identification</b>	<b>Amount</b>
Director, Gifted Education	1. Instructional Personnel	\$
Date	2. Instructional Materials	\$
	<b>TOTAL</b>	<b>\$</b>

MO 500-0386 (2-87)

<b>Section II—Student Selection Criteria (Screening and Evaluation Instruments and Procedures)</b>	
List the instruments, procedures, and cut-off scores used to screen and select students for each program component. Because tests and procedures appropriate for academic areas differ from those used for fine arts areas, complete a Part A and B for each area served. Submit as many Section II forms as are needed.	
<b>Academic or Fine Arts Program Areas(s)</b>	<b>Component Number(s)</b>
<b>A. Screening Instruments and Procedures</b>	<b>Test Cut-off Scores</b>
1.	
2.	
3.	
<b>B. Individual Evaluation Instruments and Selection Procedures</b>	<b>Criteria 1, 2, &amp; 3/Cut-off Scores</b>
1. Intelligence Test	
Intelligence Test	
2. Achievement Test	
3. Creativity, Reasoning and Problem-Solving Ability Instruments	
4. Other Documented Evidence	
<b>Each student must meet three of the four criteria in B to be eligible for the State-Assisted Gifted Program.</b>	
<b>Academic or Fine Arts Program Areas(s)</b>	<b>Component Number(s)</b>
<b>A. Screening Instruments and Procedures</b>	<b>Test Cut-off Scores</b>
1.	
2.	
3.	
<b>B. Individual Evaluation Instruments and Selection Procedures</b>	<b>Criteria 1, 2, &amp; 3/Cut-off Scores</b>
1. Intelligence Test	
Intelligence Test	
2. Achievement Test	
3. Creativity, Reasoning and Problem-Solving Ability Instruments	
4. Other Documented Evidence	
<b>Each student must meet three of the four criteria in B to be eligible for the State-Assisted Gifted Program.</b>	

SAMPLE

<b>Section III—Description of Gifted Program Component</b>							
1. Program Component Number	2. Location(s) of Program Component			3. Beginning Date	Ending Date		
4. General Academic or Fine Arts Area(s) Addressed Program Areas:				Check One: General Academic <input type="checkbox"/> Fine Arts <input type="checkbox"/>			
5. Narrative Description of this Program Component							
6. Brief Description of Evaluation Plan for this Program Component							
7. Assurance of Supplemental Nature of this Program Component							
8. Instructional Position(s) and Time Allocated to this Program Component					9. Students Served by Instructional Positions		
Position Number (A)	Type of Position (B)	Instructional Hours Per Week (C)	Percent of Teacher's Time (D)	Average Class Size (E)	Grade(s) Served (A)	Number of Students Served (B)	Student Contact Hours Per Week (C)

SAMPLE

<b>Section IV—Instructional Staff Positions for All Program Components</b>					<i>(Details for state aid approval)</i>	
<b>Position Number</b>	<b>Program Component Number(s)</b>	<b>Percent Time in Gifted Program</b>	<b>Contract or Base Salary*</b>	<b>Insurance and Other Employee Benefits**</b>	<b>Salary and Employee Benefits</b>	<b>Amount Applicable to Gifted Program</b>
1	2	3	4	5	6	7
<b>..... TOTAL COLUMN 7 .....</b>						

SAMPLE

\*Includes contract or base salary only.  
 \*\*Includes District-paid Health Insurance, School District Share of Retirement, Social Security (where applicable), Workmen's Compensation, Unemployment Insurance and other fringe benefits at the rate applied to other staff in the district.

Section V—Budget: Special Materials for All Program Components				(Details for state aid approval)
Item Description	Program Component Number(s)	Unit Cost	Quantity Needed	Total Cost
1	2	3	4	5
..... PAGE TOTAL OF COLUMN 5 .....				
..... GRAND TOTAL ALL PAGES .....				



**5 CSR 50-200.050 Advanced Placement, Dual Credit Course, and International Baccalaureate Fee Payment Programs**

*PURPOSE: The Department of Elementary and Secondary Education has the responsibility to disburse funds appropriated by the General Assembly for payments to defray a portion of the costs of Advanced Placement (AP) exam fees, Dual Credit Course fees, and International Baccalaureate (IB) fees. The department is also authorized to receive a grant award through the Federal Advanced Placement Fee Payment Program to approve requests for the purpose of defraying the cost of Advanced Placement (AP) exam fees for low-income students. This rule establishes the administrative procedures to approve requests for payments to pay a portion of the costs of AP exam fees, Dual Credit Course fees and IB fees for students enrolled in these programs.*

(1) Federal Advanced Placement (AP) Fee Payment Program.

(A) For the purpose of payments of AP exam fees through the Federal Advanced Placement Fee Payment Program, eligible students must be enrolled in an approved course, plan to take the appropriate exam and meet the federal definition of “low income” as defined in section 402A(g)(2) of the Higher Education Act of 1965 of family taxable income, not to exceed one hundred fifty percent (150%) of the poverty level.

(B) Students will be expected to take the AP exam on the prescribed dates and in conjunction with the other rules and regulations governing the test administration and must have applied for any other applicable AP fee reductions.

(2) Missouri Fee Payment Program.

(A) For the purpose of payments of AP exam fees, and/or Dual Credit Course fees, and/or International Baccalaureate (IB) fees through the Missouri Fee Payment Program, eligible students must be enrolled in an approved course, plan to take the appropriate exam and have either scored proficient or advanced on the same content area section of the Missouri Assessment Program (MAP) test.

(B) Upon disbursement of funds, students will be expected to take the AP and IB exams or complete the Dual Credit Course on the prescribed dates and in conjunction with the other rules and regulations governing the test administration or course requirements and must have applied for any other applicable fee reductions in these respective programs.

(3) Applications.

(A) The department shall annually solicit applications which shall be due as of a date and in a form established by the department.

(B) The department shall establish a systematic process for identification and reporting the names of students eligible for aid to pay a portion of the cost of AP exam fees, and/or Dual Credit Course fees, and/or IB fees; and an evaluation used to determine the effectiveness of the program as a whole and the program’s impact upon participating students.

*AUTHORITY: sections 161.092 and 178.430, RSMo 1994.\* Emergency rule filed June 17, 1998, effective June 28, 1998, terminated July 24, 1998. Original rule filed June 17, 1998, effective Dec. 30, 1998.*

*\*Original authority: 161.092, RSMo 1963, amended 1973 and 178.430, RSMo 1963.*