
**Rules of
Department of Elementary and
Secondary Education
Division 70—Special Education
Chapter 760—State Schools for Severely Handicapped**

Title	Page
5 CSR 70-760.010 Referral and Enrollment Procedures (Rescinded January 31, 1994)	3
5 CSR 70-760.020 Referral and Reenrollment Procedures (Rescinded January 31, 1994).....	3
5 CSR 70-760.030 Termination of Enrollment (Rescinded January 31, 1994)	3
5 CSR 70-760.040 Accepting Gifts (Rescinded January 31, 1994)	3
5 CSR 70-760.050 Child Abuse (Rescinded December 1, 1976).....	3
5 CSR 70-760.060 Contractual Education Application, Evaluation and Approval (Rescinded January 31, 1994)	3
5 CSR 70-760.070 Administrative Policies of the State Schools for Severely Handicapped Regarding Approved Private Agencies	3



**Title 5—DEPARTMENT OF
ELEMENTARY AND
SECONDARY EDUCATION**

**Division 70—Special Education
Chapter 760—State Schools for
Severely Handicapped**

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Enrollment Procedures**
(Rescinded January 31, 1994)

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**5 CSR 70-760.070 Administrative
Policies of the State Schools for Severely
Handicapped Regarding Approved
Private Agencies**

PURPOSE: The State Schools for the Severely Handicapped, State Department of Elementary and Secondary Education, is authorized to contract for educational services for children who cannot be adequately served in the State Schools for Severely Handicapped. This rule sets forth certain policies which will aid the development of administrative cooperation and program continuity.

(1) The private agency shall submit to the superintendent of the state schools for severely handicapped, not later than October 31 of each year, an annual audit verification of the accuracy of attendance of the children for whom educational services were provided the previous year through contractual agreement with the Department of Elementary and

Secondary Education (DESE). The following format is recommended for use by the auditor: "The pupil attendance records are so maintained as to disclose with substantial accuracy the daily attendance of pupils, which for the year ending June 30, 19_____, was _____ days."

(2) The private agency shall submit to the superintendent of the state schools for severely handicapped, not later than August 31 of each year, a school calendar showing the opening and closing date of school, the days in session and the days school will be dismissed for holidays, vacations and teachers' meetings.

(3) The private agency shall submit to the superintendent of the state schools for severely handicapped immediately following the end of each school month an attendance report on those children for whom educational services are provided through contractual agreements with the DESE. The format of this report shall be determined by the superintendent of the State Schools for Severely Handicapped.

(4) Immediately following the end of the school month, the private agency shall submit to the superintendent of the State Schools for Severely Handicapped an invoice for the cost for the educational services provided through contractual agreement with the DESE.

(5) The superintendent of the State Schools for Severely Handicapped shall determine the days the transportation system will operate for those children for whom educational services are provided through contractual agreements with the DESE. The transportation system will operate the same number of days for these children as for the children attending state-operated schools.

(6) The superintendent shall approve the routes and time schedules for the transportation system providing service for children attending private agencies through contractual agreements with the DESE as s/he approves the routes and time schedules for the transportation system providing services for children attending state-operated schools.

*Auth: section 162.735, RSMo (1986).
Original rule filed Dec. 23, 1975,
effective Jan. 2, 1976. Amended: Filed
June 4, 1979, effective Sept. 14, 1979.
Amended: Filed July 23, 1993, effective
Jan. 31, 1994.*

*Original authority 1973.