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**Rules of**  
**Department of Elementary and**  
**Secondary Education**  
**Division 80—Teacher Quality and Urban Education**  
**Chapter 805—Educator Preparation**

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**Title 5—DEPARTMENT OF  
ELEMENTARY AND SECONDARY  
EDUCATION**

**Division 80—Teacher Quality and  
Urban Education**

**Chapter 805—Educator Preparation**

**5 CSR 80-805.015 Procedures and Standards for Approval of Professional Education Programs in Missouri**

*PURPOSE: This rule provides procedures and standards for approval of professional education programs in baccalaureate degree granting colleges and universities in Missouri. The rule also provides procedures and standards for approval of preliminary teacher education programs in associate's degree granting colleges in Missouri and acceptance of academic credits from these colleges for purposes of meeting requirements for teacher certification.*

*PUBLISHER'S NOTE: The secretary of state has determined that the publication of the entire text of the material which is incorporated by reference as a portion of this rule would be unduly cumbersome or expensive. This material as incorporated by reference in this rule shall be maintained by the agency at its headquarters and shall be made available to the public for inspection and copying at no more than the actual cost of reproduction. This note applies only to the reference material. The entire text of the rule is printed here.*

(1) For the purpose of this rule, unless the context clearly requires otherwise, the following terms shall mean:

(A) Annual reports. Written reports prepared by the professional education unit each year attesting to its continuing capacity to meet the standards and requirements of the State Board of Education (board);

(B) Approved. The action by the board authoring a professional education program(s) to recommend candidates for certification as a result of the program having demonstrated compliance with all of the standards for the preparation of educational professionals, not to exceed seven (7) years;

(C) Candidate. An individual admitted to or enrolled in a program for the preparation of teachers or other professional school personnel;

(D) Certification. The official recognition by the board that an individual has met state requirements and is, therefore, approved to practice as a duly certified/licensed education professional;

(E) Approved with conditions. The action by the board authorizing a professional education program to recommend candidates for certification for a period, not to exceed two (2) years, with conditions and limitations stipulated by the board. This decision indicates that a program is not in compliance with one (1) or more of the standards used to evaluate the program;

(F) Disapproved. The action by the board to deny or revoke the authorization of a professional education program to recommend candidates for state certification;

(G) Evaluation team. A team selected by the Department of Elementary and Secondary Education (DESE) for the purpose of conducting an on-site review and evaluation of an institution's professional education unit and programs; the team includes a member of DESE, faculty from elementary or secondary schools and institutions of higher education possessing board approved professional education programs;

(H) Interim review. A review conducted during a period of program approval, consistent with board procedures and standards and authorized by the commissioner of education (commissioner) when s/he has reason to believe that an institution or an approved program is no longer in compliance with state standards;

(I) Preliminary teacher education program. A program that provides the introductory or early phases of teacher preparation culminating in a two (2)-year associate's degree;

(J) Professional education unit. A college, school, department, or other administrative entity within an institution of higher education that is primarily responsible for the initial and advanced preparation of teachers and other professional school personnel; and

(K) Professional education program. A planned sequence of courses and experiences for preparing teachers or other professional school personnel to work in pre-kindergarten through grade twelve (PK-12) schools.

(2) Professional education programs offered by institutions of higher education in Missouri shall be evaluated according to the Missouri Standards for Teacher Education Programs (MoSTEP) and the Benchmarks for Preliminary Teacher Education Programs, along with a glossary (October 2006) which are hereby incorporated by reference and made a part of this rule, as published by the Department of Elementary and Secondary Education, Educator Preparation, PO Box 480, Jefferson City, MO 65102-0480. This rule does not incorporate any subsequent amendments or additions.

(3) In lieu of MoSTEP, the board may accept the standards of any accrediting agency used for the evaluation of a professional education unit in an institution of higher education if the agency is approved by the United States Department of Education and has established a formal agreement with DESE.

(4) An institution of higher education seeking initial approval of its professional education program(s) shall submit a written request and supporting documentation in accordance with the standards and procedures in MoSTEP.

(5) An institution of higher education with state-approved professional education program(s) shall submit to DESE annual reports in a form consistent with the rules and regulations promulgated by the board.

(6) An evaluation team shall conduct an on-site review of an institution's professional education program(s) to determine compliance with MoSTEP and shall prepare a report for the commissioner.

(7) The commissioner shall review the evaluation team's report and may request additional information from the institution before recommendations are made to the board.

(8) The commissioner shall recommend to the board that the professional education program(s) of the institution be approved, approved with conditions or disapproved. The commissioner's recommendation shall not include disapproval of programs for which the institution was not afforded an opportunity for a hearing according to the provisions of Chapter 536, RSMo.

(9) The board shall review the recommendations of the commissioner and shall approve, approve with conditions, or disapprove an institution's professional education program(s). The board shall not disapprove programs for which the institution was not afforded an opportunity for a hearing according to the provisions of Chapter 536, RSMo.

(A) Should the board approve with conditions any professional education program(s) offered by an institution, the institution's authorization to recommend candidates for certification shall not exceed two (2) years with conditions and limitations stipulated by the board. Approved with conditions for a professional education program(s) shall not be extended or renewed without consent of the board or its designee.

(B) Should the board disapprove any professional education program(s) offered by an institution of higher education, the commissioner shall notify the institution of the deci-



sion and inform the institution of the reasons for the decision.

(10) The commissioner may authorize an interim review of a professional education unit or an approved professional education program(s) in accordance with the rules and regulations promulgated by the board. As a result of the review, and upon the recommendation of the commissioner, the board may disapprove a unit's or program's authorization to recommend candidates for certification.

(11) Requisite conditions, guidelines, procedures and standards, as set forth in the rules and regulations promulgated by the board, shall be followed by any institutions seeking board approval of their professional education program(s).

(12) DESE will accept academic credits from state-approved preliminary teacher education programs in Missouri's community colleges to meet general education, subject knowledge and/or professional education competencies required for certification.

(13) All institutions of higher education in Missouri seeking approval for preliminary professional education programs shall be reviewed and evaluated by DESE and approved by the board pursuant to MoSTEP and the Benchmarks for Preliminary Teacher Education Programs.

*AUTHORITY: sections 161.092 and 168.021, RSMo Supp. 2005 and 161.097 and 161.099, RSMo 2000.\* This rule was previously filed as 5 CSR 80-800.015. Original rule filed Sept. 29, 1986, effective Jan. 12, 1987. Amended: Filed Aug. 1, 1988, effective Nov. 25, 1988. Amended: Filed April 25, 1990, effective Sept. 28, 1990. Amended: Filed Oct. 31, 1996, effective June 30, 1997. Amended: Filed Dec. 23, 1998, effective Aug. 30, 1999. Amended: Filed July 28, 2000, effective Feb. 28, 2001. Amended: Filed Sept. 24, 2002, effective April 30, 2003. Amended: Filed April 5, 2004, effective Nov. 30, 2004. Amended: Filed July 14, 2006, effective Feb. 28, 2007.*

*\*Original authority: 161.092, RSMo 1963, amended 1973, 2002, 2003; 161.097, RSMo 1985; 161.099, RSMo 1993; and 168.021, RSMo 1963, amended 1973, 1984, 1988, 1990, 1998, 2000, 2003.*

**5 CSR 80-805.016 Procedures for Approval of Preliminary Professional Education Programs in Missouri**  
(Rescinded November 30, 2004)

*AUTHORITY: sections 161.092, 161.097 and 161.099, RSMo 1994 and 168.021, RSMo Supp. 1999. Original rule filed July 28, 2000, effective Feb. 28, 2001. Rescinded: Filed April 5, 2004, effective Nov. 30, 2004.*

**5 CSR 80-805.020 Basic Education Competencies Required Prior to Admission to Approved Teacher Education Programs in Missouri**

*PURPOSE: The State Board of Education is authorized to grant certificates of license to teach in any of the public schools of the state and to establish requirements and qualifications for those certificates. This regulation establishes 1) a requirement that all students shall demonstrate basic educational competencies prior to formal admission into the approved professional teacher education programs of the institutions of higher education in Missouri and 2) procedures for implementation.*

(1) All colleges and universities shall verify that each applicant for formal admission to an approved professional education program has demonstrated basic educational competencies by achieving a passing score, as determined by the state Board of Education, for each subtest of the College Basic Academic Subjects Examination (C-BASE) prior to his/her admission to the program. (See Appendix A)

(2) All colleges and universities recommending an applicant for an initial Missouri teaching certificate shall furnish the Department of Elementary and Secondary Education with the following information and documentation:

(A) A completed application form which shall be provided by the Department of Elementary and Secondary Education;

(B) An official transcript(s);

(C) A computation of the applicant's grade point average, verified and signed by an appropriate college or university official;

(D) The applicant's ACT/SAT score results, if the applicant enrolled in college within one (1) year of high school graduation and the test was taken within the last five (5) years;

(E) Verification that the applicant has achieved a passing score as determined by the State Board of Education for each subtest of the College Basic Academic Subjects Examination (C-BASE) for entry into teacher education (see Appendix A); and

(F) A statement of competency determination of an applicant with handicapping conditions as evaluated at the institution for basic

educational competency through appropriate testing instruments and/or procedures by psychometrists designated or approved by the appropriate academic officer of the institution, signed by an appropriate college or university official.

*AUTHORITY: sections 161.092, 168.011, 168.021, 168.031 and 168.400, RSMo 1994.\* This rule was previously filed as 5 CSR 80-800.050. Original rule filed Aug. 15, 1983, effective Dec. 12, 1983. Emergency amendment filed Sept. 2, 1988, effective Sept. 13, 1988, expired Nov. 24, 1988. Amended: Filed Aug. 1, 1988, effective Nov. 25, 1988. Amended: Filed Oct. 1, 1991, effective March 9, 1992. Amended: Filed Dec. 19, 1995, effective July 30, 1996.*

*\*Original authority: 161.092, RSMo 1963 amended 1973; 168.021, RSMo 1963, amended 1973, 1984, 1988, 1990; and 168.400, RSMo 1985.*

**APPENDIX A**

**Policies for  
COLLEGE BASIC ACADEMIC  
SUBJECTS EXAMINATION (C-BASE)**

1. Candidates must obtain a satisfactory rating in each of the five sections (English, mathematics, science, social studies and writing) of C-BASE independently. (Note: Candidates' scores from the April 1988 administration of C-BASE that meet or exceed the levels determined for satisfactory ratings will be valid and may be used to satisfy teacher entry requirements.)
2. Candidates who do not obtain a satisfactory rating for any particular section (English, mathematics, science, social studies or writing), may opt to retake the entire examination or only the unsatisfactory section(s).
3. Candidates will have two (2) years from the first attempt to obtain a satisfactory rating in all of the sections of C-BASE (English, mathematics, science, social studies and writing), after which time they must begin anew the requirement for obtaining a satisfactory rating in all sections.
4. Once satisfactory ratings have been obtained in all of the sections of C-BASE, these scores will remain valid permanently.
5. Candidates may retake the examination as many times as they choose and as frequently as it is offered, but not more than



once during any single statewide test administration period.

6. In the case of retakes, the highest rating obtained will be considered for the teacher entry criterion.
7. Candidates may use hand-held calculators during administration of C-BASE.
8. Each college or university shall make appropriate allowances for administering C-BASE and the assessment of oral communication skills to candidates with physically handicapping conditions.
9. C-BASE will be offered several times per calendar year according to a schedule established by the Department of Elementary and Secondary Education with the advice of a committee representative of institutions with teacher education programs and other appropriate persons.
10. Through a procedure for advance registration, candidates will be strongly encouraged to preregister for C-BASE; however, candidates are permitted (at additional cost) to take the test without preregistering providing space and testing materials are available, and other logistical considerations can be accommodated at a particular test location.
11. Candidates who have achieved a baccalaureate degree from an institution of higher education prior to seeking admission into an approved teacher education program shall be deemed to have achieved a satisfactory rating on skills assessment and are not required to take C-BASE.
12. The assessment of oral communication skills will follow the criteria and procedures designed by the commissioner of education. This assessment is conducted locally, and the results must be communicated to the Center for Educational Assessment, University of Missouri-Columbia, where a central database of candidates who have met the criteria will be kept.
13. A clinical score of *at least* one standard deviation below the average student's score will be considered as passing for each subtest of the C-BASE. This score is subject to periodic review and revision by the State Board of Education.

### 5 CSR 80-805.030 Innovative and Alternative Professional Education Programs

*PURPOSE: The State Board of Education is authorized to grant certificates of license to teach in any of the public schools of the state and establish requirements and qualifications for those certificates. This rule outlines the criteria for innovative or alternative programs for preparing candidates for a certificate of license to teach in Missouri.*

(1) For purposes of this rule, unless the context clearly indicates otherwise, the following terms shall mean:

(A) Alternative program. A program for the preparation of professional school personnel that provides a curriculum for post-baccalaureate degree candidates without professional education preparation to enable them to meet the requirements for state certification;

(B) Candidate for certification. An individual who has been admitted into a program for the preparation of teachers or other professional school personnel;

(C) Conceptual framework. The rationale and organizing principles that guide the development of the knowledge base, structure, operation, curriculum and accountability for a professional education program;

(D) Conventional program. A program for the preparation of professional school personnel that includes a curriculum of general education, content and professional studies, and clinical experiences designed for candidates who enter college upon graduation from high school and culminates in a bachelor's or higher degree; and/or

(E) Innovative program. A program for the preparation of professional school personnel that includes all of the elements and requirements of a conventional program, but utilizes non-conventional methods for delivering the prescribed curriculum (ex. field-based instruction, distance learning via telecommunications or Internet, etc.)

(2) An institution of higher education having state-approved conventional professional education programs that prepare candidates for a Missouri certificate of license to teach may also offer innovative or alternative programs.

(A) An institution seeking to offer an innovative or alternative professional education program shall submit a proposal to the Educator Preparation Section at the Department of Elementary and Secondary Education (DESE) addressing the elements discussed in this section. Only those programs which DESE determines to have merit and potential for providing quality preparation for candi-

date certification will be considered for approval. The proposals should include at a minimum the following elements:

1. A description of the proposed program based upon a statement of the purpose and objectives for an area of the public school curriculum and a statement of the nature of the proposed program that is consistent with those objectives, the mission of the institution, and the conceptual framework for the professional education unit. These statements shall be based on analyses of current practices and trends in the identified area of the public school curriculum;

2. A clearly formulated statement of the competencies for educators in the identified area of the public school curriculum. These competencies shall include subject knowledge and professional skills based upon current research and practice and shall include the competencies for educators identified in the standards for professional education programs adopted by the State Board of Education (board);

3. A curriculum matrix delineating the courses and supervised field experiences prescribed to address competencies appropriate for a beginning teacher candidate to meet state certification requirements, a description of the process by which the candidates will be prepared, and provisions for assessing candidates and keeping records of their progress through the program;

4. Identification of the administrative structure of the proposed program indicating that responsibility for the program is vested in the professional education unit of the institution. Institutions shall designate the appropriate department, division, school, or college within the institution to act within the framework of general institutional policies on all matters relating to such programs;

5. Clearly identified human and physical resources to support the program. The continuing availability of the resources shall be assured for the duration of the program. Any resources not under the control of the institution shall be defined and confirmed by the controlling agency; and

6. A written plan for the continuing evaluation of the proposed program that includes definition and specifications of the kinds of evidence that will be gathered and reported to the institution and DESE at designated intervals. Evaluation reports shall provide information to identify areas in the program that need to be strengthened and/or to suggest new directions for program development.

(B) Innovative and alternative programs shall abide by and be evaluated according to



the Missouri standards for professional education programs included in rules promulgated by the board.

(3) An individual who meets the criteria established by a Missouri college or university for its conventional professional education programs may participate in an innovative program. Upon admission into an innovative program, the individual becomes a candidate for certification.

(4) An individual may become a candidate in an alternative certification program offered by a Missouri college or university upon meeting the following criteria:

(A) The individual shall have earned a bachelor's or higher degree in the content area or a closely allied field of the desired certificate of license to teach from a regionally accredited institution and shall have a cumulative grade point average no lower than the Missouri requirement for teacher certification (2.5 on a 4.0 scale) and a grade point average no lower than 2.5 in the major (content) area;

(B) The individual shall participate in a structured interview conducted by faculty of the teacher education institution for screening, diagnostic and advising purposes;

(C) The individual shall undergo a background check conducted by the Missouri State Highway Patrol (Highway Patrol) and/or the Federal Bureau of Investigation (FBI), which includes submitting to DESE two (2) full sets of fingerprints in a manner acceptable to the Highway Patrol and/or FBI and paying the required fees;

(D) Upon admission into an alternative program, the individual becomes a candidate for certification;

(E) The candidate shall have completed or be enrolled in coursework, which addresses adolescent development, psychology of learning, and teaching methodology in the content area, prior to receiving provisional certification and teaching in a public school;

(F) The candidate shall enter into a four (4)-party academic contract with the college or university offering the alternative program, an employing Missouri school district and DESE, whereupon s/he shall receive a two (2)-year provisional certificate of license to teach and shall:

1. Be assigned by the school district a mentor who teaches the same subject and approximately the same grade level to observe and work with the candidate while s/he is teaching during the school day until the candidate completes the alternative program;

2. Receive any additional assistance, as determined by the college or university, until the candidate completes the alternative program;

3. Participate in the employing school district's professional development programs; and

4. Participate in the employing school district's Performance-Based Teacher Evaluation (PBTE) program;

(G) The candidate shall complete at least eight (8) additional semester hours of professional education coursework in the prescribed program of study during the year following the receipt of the provisional certificate; and

(H) The candidate's teaching experience with the employing school district while participating in an approved alternative program shall satisfy the clinical experiences requirement for professional certification.

(5) Prior to the expiration of his/her provisional certificate of license to teach, the candidate must successfully complete the exit assessment designated by the board for the Initial Professional Classification (IPC) certificate of license to teach.

(6) Institutions shall be authorized to recommend for IPC certificates of license to teach candidates who complete approved innovative or alternative certification programs in accordance with the rules promulgated by the board.

*AUTHORITY: sections 161.097 and 168.011, RSMo 2000 and 161.092, 168.021 and 168.081, RSMo Supp. 2005.\* Original rule filed Oct. 25, 2001, effective June 30, 2002. Amended: Filed April 27, 2006, effective Nov. 30, 2006.*

*\*Original authority: 161.092, RSMo 1963, amended 1973, 2002, 2003; 161.097, RSMo 1985; 168.011, RSMo 1963, amended 1984; 168.021, RSMo 1963, amended 1973, 1984, 1988, 1990, 1998, 2000, 2003; and 168.081, RSMo 1963, amended 1984, 2002.*

**5 CSR 80-805.040 Clinical Experience Requirements for Candidates in Professional Education Programs**

*PURPOSE: This rule establishes clinical experience requirements for candidates in professional education programs approved by the State Board of Education in all baccalaureate degree granting four-year colleges and universities in Missouri.*

(1) For the purpose of this rule, unless the context clearly requires otherwise, the following terms shall mean:

(A) Accredited nonpublic school. A school that has met the standards of a state recognized accrediting agency and has received the approval of such agency;

(B) Board. Missouri State Board of Education;

(C) Clinical experiences. Supervised student teaching or internships that are conducted in approved educational settings such as a public or accredited nonpublic school or classroom. Students in professional education programs are immersed in the learning community and are provided opportunities to develop and demonstrate competence in the professional roles for which they are preparing;

(D) Clinical faculty. Faculty from schools, preschool-grade twelve (12), and institutions of higher education responsible for instructing, supervising, and assessing preservice education students during student teaching assignments, internships, or other field experiences;

(E) Cooperating teacher. A teacher with at least three (3) years experience in a public or accredited nonpublic school setting, having professional classification certification in the content area and grade range being taught, with whom preservice students are placed for student teaching or other field experiences to fulfill the requirements of a professional education program;

(F) Field experiences. Venues in which students in professional education programs may observe, assist, tutor, instruct, and/or conduct research. Field experiences may occur in off-campus settings such as public or accredited nonpublic schools or classrooms;

(G) Internship. A post-licensure or graduate clinical experience under the supervision of clinical faculty; may also refer to a preservice clinical experience;

(H) Mentor. An experienced teacher, administrator, or other school professional with appropriate certification who provides support to a beginning educator by providing instruction, coaching, counseling or other assistance in the performance of his/her duties and responsibilities;

(I) Preservice. The period of time during which a student is undergoing professional training to become a teacher, administrator or other certificated school employee; and/or

(J) Teacher assistant. An individual who has served as an assistant or aide with teaching responsibilities to a certificated teacher in a public school or accredited nonpublic school setting.

(2) Each institution of higher education offering professional education program(s) for teacher certification shall require preservice



teacher education students to complete clinical and other field experiences under the supervision of a qualified cooperating teacher and a qualified clinical faculty member from the institution's professional education program in accordance with rules promulgated by the board, with the following exception:

(A) Programs having preservice teacher education students who have been employed in public or accredited nonpublic schools for at least two (2) years as teacher assistants shall accept such experiences in lieu of the conventional student teaching requirement if the following conditions are met:

1. The preservice student's experience as a teacher assistant was concurrent with the student's participation in the professional education program and in the same content area and grade range for which the student is seeking certification;

2. The teacher assistant shall have conducted teaching activities comparable to those required for other preservice education students in conventional student teaching placements and demonstrating similar competencies;

3. The teacher with whom the teacher assistant served meets the qualifications for a cooperating teacher, as defined in this rule;

4. The teacher with whom the teacher assistant served has been provided training for observing and evaluating the assistant's teaching practice through the institution providing the assistant's professional education program or through the school or district's mentor training program; and

5. The teacher assistant has been working with permission and under the authority of the principal of the school or a designee.

*AUTHORITY: sections 161.097 and 168.021, RSMo 2000 and 161.092 and 168.400, RSMo Supp. 2002.\* Original rule filed Sept. 24, 2002, effective April 30, 2003.*

*\*Original authority: 161.092, RSMo 1963, amended 1973, 2002; 161.097, RSMo 1985; 168.021, RSMo 1963, amended 1973, 1984, 1988, 1990, 1998, 2000; and 168.400, RSMo 1985, amended 1990, 2002.*